RESET

Encroachment Work Request Form

City of Citrus Heights
6360 Fountain Square Drive
Citrus Heights, CA 95621
Ph: (916) 727-4770
Email: EncPermits@citrusheights.net

Utility Company Name: _____
Utility Blanket Permit #: B-_____ EP#_____
Utility Contact Name: _____
Utility Contact Email: _____
Utility Contact Phone #: _____

☐ **DAY WORK: MONDAY – FRIDAY (8:00 AM – 5:00 PM)** ☐ **NIGHT WORK: SEE NOTE 7.II** ☐ **WEEKEND WORK:** ☐**SATURDAY** ☐ **SUNDAY**

*****NO WORK SHALL BE CONDUCTED ON A CITY NON-BUSINESS DAY WITHOUT PRIOR APPROVAL*****			
Sub-Contractor:		**Sub-Permit #**	**SB-**
Foreman/Contact:		Job Name:	
Foreman Ph#:		USA #:	
Foreman EMAIL:		**TCP Approved / Notification of Work Only:** ☐	

Location of Work/Address:	Job / Permit NUMBER #	Work Start Date:	Work End Date:	# of Working Days:	Standard TC# *(or site specific)*

Additional Comments/Scope of Work:

*****Requests for work that involve excavation/boring must be submitted via full encroachment permit application*****
Work Notice must be submitted by 3:00 PM the business day prior to work occurring.

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ASSIGNED CITY INSPECTOR:

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REQUIREMENTS FOR TEMPORARY TRAFFIC CONTROLS IN CITRUS HEIGHTS

1. TEMPORARY TRAFFIC CONTROL: All temporary traffic control shall be in accordance with the current edition of the California Manual of Uniform Traffic Control Devices and Sacramento County Standards as noted hereon.
2. TRAFFIC CONTROL DISTANCES: All temporary traffic control taper lengths, sign spacing, etc. shall be based upon the posted speed + 5 mph as highlighted in the chart hereon.
3. WORK HOURS: Day Work Hours are 8:00 a.m. – 5:00 p.m. Monday through Friday unless otherwise approved by the City. Night Work Hours shall be in accordance with Note 7.II, unless otherwise approved by the City.
4. DRIVEWAY ACCESS: Adequate ingress and egress shall be maintained for all residential and commercial driveways within the temporary traffic control zone unless special arrangements are approved by the property owner and City.
5. PEDESTRIAN ACCESS: All temporary traffic controls shall incorporate measures to ensure full and safe access for pedestrians and shall be in full compliance with the Americans with Disabilities Act (ADA) and Title 24 of the California Code. This means that sidewalk closures shall be properly signed and delineated to ensure adequate access to all users. Submittal of separate pedestrian signage and routing plans may be required by the City to ensure compliance with access requirements.
6. BICYCLE ACCESS: Temporary traffic controls shall incorporate measures to provide safe passage for bicyclists through the work zone. When the road shoulder or designated bike lane is blocked by work zone or temporary traffic control measures, "Share the Road" signs (W11-1, W16-1) shall be placed at the beginning of the taper or closure and a minimum lane width of 12 feet shall be maintained in the lane to be shared by bicycles.
7. LANE CLOSURES:
   - I. Arterial/Collector Streets with 4+ lanes – Single lane closures are only allowed between **8:30 a.m. and 3:30 p.m**.
   - II. Arterial/Collector Streets with 4+ lanes – Closure of 2 or more lanes are only allowed "Night Work". Night Work shall only be allowed between 9:00 p.m. and 5:30 a.m., Sunday through Thursday nights.
   - III. Residential Collector Streets with 2 lanes – Single lane closures with flaggers are only allowed between 8:30 a.m. and 3:30 p.m. NO NIGHT WORK.
   - IV. Residential Streets – Single lane closures with flaggers are only allowed between 8:00 a.m. and 5:00 p.m. NO NIGHT WORK.
8. REDUCED SPEED ZONES: For traffic control plans implementing reduced speed zones, "REDUCED SPEED AHEAD" and 24"Wx18"H G20-5aP (Work Zone) and 24"Wx30"H R2-1 (25 mph or 35 mph) signs shall be elevated so the bottom of the sign is a minimum of 7' above ground level, and all existing Speed Limit signs within the reduced speed zone shall be bagged or removed while the reduced speed is in effect. NOTE: Additional G20-5aP and R2-1 (25 mph or 35 mph) signs shall be placed within 100' of each side-street intersection within the reduced speed zone.
9. MODIFICATION OF TEMPORARY TRAFFIC CONTROL PLAN: Any changes to these traffic control plans shall be approved by the City prior to implementation. Contractor operations outside of the specific work zones shown on this Traffic Control Plan shall not be performed without submittal of an "operation specific" traffic control plan to the City Engineer for review and approval 72 hours prior to the start of said operation.

MINIMUM RECOMMENDED CHANNELIZER AND SIGN SPACING								RECOMMENDED ADVANCE WARNING SIGN SPACING	DISTANCE BETWEEN SIGNS		
SPEED MPH	DIMENSION A SIGN SPACING	DIMENSION B MIN MERGING TAPER LENGTH L	DIMENSION C MIN SHIFTING TAPER LENGTH ½ L	DIMENSION D MIN SHOULDER TAPER LENGTH 1/3 L	DIMENSION E BUFFER SPACE	MAXIMUM CHANNELIZER SPACING TAPER	MAXIMUM CHANNELIZER SPACING TANGENT		A	B	C
MPH	FEET	FEET	FEET	FEET	FEET	FEET	FEET	ROAD TYPE			
25	100	125	65	45	160	25	50	Urban (high speed) > 25 mph to 40 mph	250 ft.	250 ft.	250 ft.
30	250	180	90	60	205	30	60	Urban (high speed) > 25 mph to 40 mph	250 ft.	250 ft.	250 ft.
35	250	245	125	85	260	35	70	Urban (high speed) > 25 mph to 40 mph	250 ft.	250 ft.	250 ft.
40	250	320	160	110	315	40	80	Urban (high speed) > 25 mph to 40 mph	250 ft.	250 ft.	250 ft.
45	350	540	270	180	380	45	90	Urban (high speed) > 40 mph	350 ft.	350 ft.	350 ft.
50	350	600	300	200	450	50	100	Urban (high speed) > 40 mph	350 ft.	350 ft.	350 ft.
55	500	660	330	220	520	50	100	Urban (high speed) > 40 mph	350 ft.	350 ft.	350 ft.

Engineer's Comments:

*Use 30 MPH for all roads except for the following: Antelope Rd (Old Auburn to Sunrise), Old Auburn Rd, Van Maren Ln/Dewey Dr, Kenneth Ave = 40 MPH. Antelope Rd, Auburn Blvd, Fair Oaks Blvd, Greenback Ln, Oak Ave, Sunrise Blvd, Sylvan Rd = 45 MPH. Madison Ave = 50 MPH

1. CONTRACTOR SHALL ENSURE ADA COMPLIANCE FOR ALL PEDESTRIANS BY IMPLEMENTING APPROPRIATE MEASURES IN ACCORDANCE WITH SACRAMENTO COUNTY TRAFFIC CONTROL PLANS TC-45 AND TC-45.1.