



CITRUS HEIGHTS

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**CITY OF CITRUS HEIGHTS
GENERAL SERVICES DEPARTMENT**

**On Call Architectural Engineering Services
Project Number 15GS2504
Addendum No. 01**

April 14, 2025

To all Prospective Proposers:
Please incorporate the following as part of the Request for Qualifications for
Architectural Engineering Services for this project.

THIS ADDENDUM FORMS A PART OF THE REQUEST FOR QUALIFICATIONS
DOCUMENT AND MODIFIES THE ORIGINAL AS NOTED HEREIN. BY SUBMISSION
OF A PROPOSAL FOR THIS PROJECT, THE PROPOSER IS ACKNOWLEDGING
THAT THE PROPOSER HAS CONFIRMED THAT HE OR SHE HAS RECEIVED ALL
ADDENDA ISSUED AND HAS CONSIDERED SUCH IN THE PROPOSAL
SUBMITTED.

For further information, contact:

Regina Cave, General Services Director
Telephone: (916) 727-4770
E-mail: generalservices@citrusheights.net with
a CC to rcave@citrusheights.net

By:

Regina Cave, General Services Director

Dated: 04/14/2025

Consultant shall sign this Addendum and include this page as a part of your bid proposal.

Consultants Signature

Questions and Answers

1. **Question: Are we allowed to negotiate the contract terms?**
 - a. **Response:** The City is open to reviewing requests for contract term alterations, however, does not commit to accepting such proposed terms.
2. **Question: If yes, how should we present this? We can submit redlines within the contract or submit a document or exceptions.**
 - a. **Response:** Consultants responding to this RFQ are welcome to include modifications to the draft contract included in the RFQ document for the City's consideration.
3. **Which insurance would apply to us? There are insurance limits/provision with the sample contract and the insurance requirements PDF, which have different limits and terms. Please let us know which ones we would have to adhere to.**
 - a. **Response:** The insurance requirements included in the sample draft contract apply to this RFQ, and may be subject to change.
4. **Has the city done a CASP report for the facilities it intends to renovate?**
 - a. **Response:** No, the City has not done a CASP report for the facilities it intends to renovate. Proposing consultants are advised to identify an ADA subconsultant in their response or advise if inhouse CASP services will be provided.
5. **Does the consultant need to identify and include rates for all possible subconsultants that may be utilized during the On-Call contract, or can consultants be brought on as needed?**
 - a. **Response:** To the greatest extent possible, consultants responding to this RFQ should identify at minimum consultants that may be utilized to complete any of the work items listed on page 2 of the RFQ. Consultants selected to contract with the City and move forward with project specific proposals may at that time elect to bring on additional subconsultants if required.
6. **Do any anticipated projects require civil or landscaping?**
 - a. **Response:** Yes, there may be projects requiring minor civil work and/or landscaping.

The RFQ response due date (April 17, 2025 at 4:00pm) has not been changed as a result of this addendum.