



# CITY OF CITRUS HEIGHTS

## BUILDING & SAFETY DIVISION

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### Policy for Issuing Re-roof Permits to B General Building Contractors

**Purpose:** To create consistency in the processing for permitting re-roof when the applicant is a licensed B General Contractor.

**Background:**

According to The **California Business & Professions Code, Division 3, Chapter 9, Contractors, Article 4, Classifications, Section 7057 (a)**, a (B) General Contractor is defined as “a contractor whose principal contracting business is in connection with any structure built, being built, or to be built, for the support, shelter, and enclosure of persons, animals, chattels, or movable property of any kind, requiring in its construction the use of at least two unrelated building trades or crafts, or to do or superintend the whole or any part thereof.”

It also states that “a general building contractor shall not take a prime contract for any project involving trades other than framing or carpentry unless the prime contract requires at least two unrelated building trades or crafts other than framing or carpentry, or unless the general building contractor holds the appropriate license classification or subcontracts with an appropriately licensed specialty contractor to perform the work”.

This indicates, and has been clarified by the Contractors State License Board, that a B General Contractor cannot apply for, nor have issued, a building permit for a project consisting of only re-roofing work, and work directly associated to the re-roofing work, without the B General Contractor either holding the correct, valid re-roofing license (C-39 Roofing Contractor), subcontracting the re-roofing to a licensed C-39 Roofing Contractor, or performing “at least two unrelated building trades or crafts other than framing or carpentry”, that are not directly associated with the re-roofing project.

**Policy:**

The City of Citrus Heights will be require the following for all re-roofing permits that are applied for by a B General Contractor:

- Completed application with B General Contractor’s license number, expiration date, and Worker’s Compensation Insurance policy number.
- A copy of the signed project contract with the customer.
- If sub-contracting the work described on the permit, the name, license number, expiration date, and Worker’s Compensation Insurance policy number for *each* sub-contractor.
- If performing the work themselves, the permit description will include the re-roofing project description, along with the description, in detail, of the two unrelated trades also being performed.
- A Permit Valuation of **all** work involved.

Any application from a B General Contractor not providing the information listed above will be rejected and returned until the above information is supplied.

All work in the permit description will need to be on the construction contract, and will need to be completed before a final inspection will be approved.

  
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Building & Safety Division