

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City completed several activities in Program Year (PY) 2022, including the following (not limited to):

The City partnered with a number of unique nonprofit organizations in PY 2022 to implement programs and critical public services such as meal delivery to Citrus Heights seniors, supporting an emergency food closet and an afterschool program. Additionally, housing counseling and navigation services were provided to over 200 households through Sacramento Self-Help Housing with additional counseling, dispute resolution and fair housing services provided to over 300 residents via calls and internet based Renters Helpline.

The City also utilized CDBG and other state and local funds to complete the Residential Street Resurfacing Project and Greenback Complete Streets Project, which added sidewalks and curb ramps primarily in low income neighborhoods and other high traffic intersections to increase pedestrian safety, walkability, and meet Americans with Disability Acts requirements.

The City continues to support low income homeowners make health and safety improvements to their home through the City's Revolving Loan Fund (RLF). Four homeowners received assistance in PY 2022.

CDBG-CV funds continue to be used to prevent, prepare for, and respond to the COVID-19 by addressing food insecurity and providing resources to unhoused individuals. CDBG-CV funds are also used to support the Critical Home Repair Grant Program which provides grants to low income mobilehome homeowners impacted by COVID-19, with the goal of preventing homelessness. The City has currently spent \$789,587.95 of its CDBG-CV funds and is on track to meet all associated expenditures deadlines.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected Strategic Plan 2020-2021	Actual Strategic Plan 2020-2021	Percent Complete	Expected PY 2022	Actual PY 2022	Percent Complete
Affirmatively furthering fair housing <i>Renters Helpline</i>	Affordable Housing	CDBG: \$23,403	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	835	580	69%	425	305	72%
Construct/upgrade public facilities	Non-Housing Community Development	\$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1,000	3,515	352%	0	0	0%

Foster affordable housing <i>Sunrise Pointe Apartments Project</i>	Affordable Housing	HOME: \$3.8M	Rental units constructed	Household Housing Unit	46	0	0%	46	0	0%
Foster affordable housing <i>Critical Home Repair Grant Program</i> <i>Housing Repair Loan Program</i>	Affordable Housing	CDBG-CV: \$96,445 CDBG (RLF): \$300,000	Homeowner Housing Rehabilitated	Household Housing Unit	30	13	43%	6	6	100%
Foster affordable housing <i>First-Time Homebuyer Program</i>	Affordable Housing	\$0	Direct Financial Assistance to Homebuyers	Households Assisted	0	0	0%	0	0	0%

<p>Improve accessibility</p> <p><i>Greenback Complete Streets Project</i></p> <p><i>Residential Street Resurfacing Project</i></p>	<p>Non-Housing Community Development</p>	<p>CDBG: \$663,000</p>	<p>Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit</p>	<p>Persons Assisted</p>	<p>15,000</p>	<p>22,680</p>	<p>151%</p>	<p>13,430</p>	<p>14,920</p>	<p>111%</p>
<p>Provide public services responsive to current need</p> <p><i>Sunrise Christian Food Ministry</i></p>	<p>Non-Homeless Special Needs</p>	<p>CDBG: \$20,342</p> <p>CDBG-CV: \$30,000</p> <p>General Fund FY 22-23: \$2,450</p>	<p>Public service activities other than Low/Moderate Income Housing Benefit</p>	<p>Persons Assisted</p>	<p>16,000</p>	<p>10,197</p>	<p>64%</p>	<p>7,000</p>	<p>6,211</p>	<p>89%</p>
<p>Services for people experiencing homelessness</p> <p><i>Housing Counseling Services</i></p>	<p>Homeless</p>	<p>CDBG: \$16,000</p> <p>PLHA: \$78,000</p>	<p>Public service activities other than Low/Moderate Income Housing Benefit</p>	<p>Persons Assisted</p>	<p>536</p>	<p>399</p>	<p>74%</p>	<p>112</p>	<p>202</p>	<p>180%</p>

Services for people experiencing homelessness <i>Supplemental Navigator Program</i>	Homeless	CDBG-CV: \$313,000	Homelessness Prevention	Persons Assisted	536	399	74%	112	202	180%
Services for seniors and youth <i>Meals on Wheels</i> <i>Sayonara After-School Program</i>	Non-Homeless Special Needs	CDBG: \$33,983 General Fund FY 22-23: \$109,500	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1,272	1,186	93%	389	339	87%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

As part of the Consolidated Plan effort, the City selected two key priorities:

- Build healthy communities; and
- Expand economic opportunities.

The goals align closely with three of the City Council three-year goals, which include maintain fiscal stability, diversify for a changing economy, and improve streets and infrastructure.

- Foster affordable housing;
- Services for people experiencing homelessness;
- Services for seniors and youth;
- Provide public services responsive to current need;
- Construct/upgrade public facilities;
- Improve accessibility;
- Affirmatively further fair housing;
- Effectively administer CDBG program.

The 2020-2024 Consolidated Plan identifies the following housing goals:

- Enhance the quality of safety of the existing housing stock, and
- Provide programs that assist first-time homebuyers in order to stabilize homeownership rates and to increase the level of resident investment in neighborhoods.

All projects funded during 2022 addressed one or more of the priorities included in the Consolidated Plan. The City has made progress towards addressing homelessness prevention, supported nonprofits while offering a wide range of social services, and assisted with an accessibility and drainage improvement project within the City’s primarily low- and moderate income neighborhoods.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	9,982
Black or African American	670
Asian	218
American Indian or American Native	102
Native Hawaiian or Other Pacific Islander	142
Other multi-racial	2,796
Total	13,910
Hispanic	2,148
Not Hispanic	11,885

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Table Note: This table does not provide all "race" categories available in IDIS. Therefore, the number shown in the table is lower than the actual number reported in IDIS. Also, total includes populations reported served by CDBG and CDBG-CV funds during the program year.

Narrative

The race and ethnicity of persons assisted through CDBG and CDBG-CV funds generally reflects the diversity of Citrus Heights residents. Each Subrecipient is required to gather demographics for each client and/or household. The City strives to make all CDBG funded programs available to eligible low- and moderate-income persons or households.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG-EN	public - federal	1,518,036.25	\$1,119,510.59
General Fund FY 22/23	public - local	\$111,950.00	\$55,975.00
Program Income	public - federal	\$117,572.50	\$250,239.17

Table 3 - Resources Made Available

Table Note: This table includes CDBG funds drawn during PY 22. It does not include CDBG-CV funds expended.

Table Note: The City received a total of \$117,572.50 in program income for PY 2022. The amount of program income expended is higher than received because prior year program income was used to fund the City's Housing Repair Loan Program.

Narrative

In PY 22, the City expended a total of \$1,119,510.59 CDBG funds and \$789,587.95 in CDBG-CV funds. In addition, in FY 22/23 the City invested \$111,950 in General Fund monies in support of community activities, including many offered by CDBG-eligible nonprofits. Sunrise Christian Food Ministry, Campus Life Connection, and Meals on Wheels by ACC were all beneficiaries of these local funds.

The City continues to support low income homeowners make health and safety improvements to their home through the City's Revolving Loan Fund (RLF). Four homeowners received assistance in PY 2022. These funds are received through loan repayments which are funneled back into the CDBG program to issue new loans for housing repair.

The Sacramento Housing Redevelopment Agency is the lead agency in the Sacramento HOME Consortium. The City of Citrus Heights, City of Rancho Cordova, and Sacramento Housing Redevelopment Agency receive HOME funds, SHRA is the lead agency in the HOME Consortium and is responsible for managing the City's annual HOME allocation and related program income.

In January 2020, the City Council approved a 47-unit multi-family affordable housing development, Sunrise Pointe Apartments, this project will provide affordable permanent supportive housing for persons and families. The City Council allocated \$3.58 million from the Citrus Heights HOME Investment Partnership fund to the Sunrise Pointe Apartment project, in coordination with the developer Jamboree and service provider Hope Cooperative. The project is a qualified "affordable" project under the State Government Code. To qualify as an affordable housing development, the project must set aside a certain number of units to households whose income is considered low to very low.

Sunrise Pointe is a 100 percent affordable development, meaning all 46 units will be for residents whose income ranges all within or below the income limits and one unit will be used for an on-site property manager.

The developer has agreed to execute 55-year affordability covenants on the property in exchange for the HOME funds. The Sunrise Pointe development is made up of two residential buildings totaling 46 rental units and one manager apartment. This project was awarded federal tax credits and is in the process of obtaining building permits. This project is under construction and expected to be open for occupancy April 2023.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

Table 4 – Identify the geographic distribution and location of investments

Table Note: Not applicable. The City did not designate any target areas, choosing to make funds available to qualifying projects citywide.

Narrative

The City’s CDBG-funded projects took place at various locations throughout Citrus Heights – primarily in low- and moderate-income US Census block group areas, including the 2022 Residential Street Resurfacing Project and the Greenback Complete Street Project. Most programs the City offered, including the Critical Home Repair Grant Program and the Housing Repair Loan Program, and public services were available to eligible low-income individuals and households citywide.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

There is no federal requirement for the City to match CDBG funds with other non-federal program resources. In FY 22/23 the City allocated \$111,950 in General Fund monies to nonprofits providing a community service in Citrus Heights. With respect to public services, the City requires all Subrecipients to identify other resources that will be leveraged during the program year to operate and implement CDBG supportive activities. It is the city's intent to ensure adequate non-federal and private funds are available, thus minimizing the dependence on federal funds.

The City did not use any publicly-owned property in PY 22 to address the needs identified in the Consolidated Plan, although the City is expecting the approved 47-unit multi-family affordable housing development, Sunrise Pointe to meet the housing needs of lower-income households. This project is currently under construction and expected to open for occupancy April 2023.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	46	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	46	0

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	10	10
Number of households supported through Acquisition of Existing Units	0	0
Total	10	10

Table 12 – Number of Households Supported

Table Note: Households supported through rehab of existing units include 4 single family home repairs and 6 critical home repairs.

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City of Citrus Heights is 98% built out so there is little land available for new housing developments. Additionally, this means the City does not have substantial development fees with which to fund these efforts. Furthermore, due to the City's revenue neutrality agreement with the county, Citrus Heights did not receive property tax revenue for twenty-five years, since the city incorporated in 1997. January 2023 is the first year Citrus Heights received property tax revenue. Also, the elimination of Redevelopment funding at the state level makes the development of affordable housing increasingly challenging.

Despite these challenges, the City has taken steps towards meeting its affordable housing goals. In January 2020, the City Council approved a 47 unit multi-family affordable housing development, named Sunrise Pointe. In addition, the City Council approved the allocation of \$3.58 million from the Citrus Heights HOME Investment Partnerships Fund. The Sunrise Pointe developer is Jamboree Housing Corporation and the service provider is TLCS, Incorporated. Sunrise Pointe will provide permanent affordable housing for persons and families identified through the coordinated access entry system. The Sunrise Pointe development is made up of two residential buildings totaling 46 rental units and one manager apartment. This project was awarded federal tax credits and is in the process of obtaining building permits. This project is under construction and expected to be open for occupancy April 2023.

Discuss how these outcomes will impact future annual action plans.

Additionally, the City continued partnership with Rebuilding Together Sacramento and Michael Baker International, Inc. made it possible for income-qualified residents to receive health and safety repairs to their homes. This housing repair program contributes toward continued preservation of the existing housing stock and priorities identified in the 2020-2024 Consolidated Plan. The two programs combined, successfully repaired 10 homes citywide.

In future years, the City anticipates continuing to allocate resources to creating new housing opportunities for lower-income households, including people experiencing homelessness, and helping low-income household maintain their housing.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual
Extremely Low-income	674
Low-income	627
Moderate-income	12,686
Total	13,987

Table 13 – Number of Households Served

Narrative Information

This table represents households assisted through the Critical Home Repair Grant Program and the Home Repair Loan Program. The City provided 6 mobilehome homeowners with grants to make critical repairs to their homes. The City provided 4 single family homeowners with a loan to make health and safety repairs to their homes. The home repair programs assists in maintaining affordable housing and improves the overall condition of the City’s housing stock for future generations.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)
Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In PY 22, the City continued to fund a full-time and part-time homeless navigator through Sacramento Self-Help Housing (SSHH). The Navigators are employees of SSHH who collaborate and work directly under the Citrus Heights Police Department to locate and assist people experiencing homelessness. The Navigator's goal is to remove the barriers to accessing housing including connecting individuals to available services and transporting clients to appointments. The Navigators interacts with unhoused people in a positive way by building relationships and assisting clients with overcoming barriers that keep them from obtaining and maintaining permanent and stable housing.

For many years the City has provided CDBG funding to SSHH, which delivers an ongoing service to an increasing number of households each year. SSHH continues to provide housing counseling services to homeless persons as well as those at-risk of becoming homeless. The SSHH housing counselor meets with the clients to help connect them to low-cost housing options, when available. The housing counselor provides housing information and other referrals based on the household's intake assessment. Each household is provided with information regarding housing availability and rental criteria. In addition, clients may receive assistance in completing housing-related paperwork such as rental applications, and receive housing interview tips. The housing counselor serves as the household's advocate and maintains regular contact through routine follow-up.

Addressing the emergency shelter and transitional housing needs of homeless persons

City staff participates in the Homeless Assistance Resource Team (HART), a group of agencies, nonprofits, faith based organizations, members of the business community and interested individuals dedicated to addressing Citrus Heights homeless issue. The goal of HART is to provide homeless individuals with resources so they may better access housing options. The Navigators also provide referrals and resources. The Citrus Heights HART operates an annual Winter Sanctuary Program that provides overnight shelter and services from December to February for up to 25 individuals per night.

City staff also participates in outreach efforts to the unsheltered homeless. Police officers who are in contact with people experiencing homelessness in Citrus Heights connect with the Navigator to conduct outreach along the trails, creeks and other known encampments. The Navigators also connect clients to Sacramento Steps Forward, the HUD-designated Continuum of Care (CoC) for the Sacramento Region.

The City maintains strong involvement with Sacramento Steps Forward as it coordinates the regional homeless response system. The City's Housing and Human Services Program Coordinator, Nicole Piva currently serves on the Continuum of Care Advisory Board. The Continuum of Care Board is responsible for advising the Sacramento Steps Forward Board of Directors on policy around the issue of homelessness. The goal of the Advisory Board is to ensure Sacramento Steps Forward retains a broad representation of the constituents in the community, allowing the organization to establish a more efficient method of community planning and evaluation.

As mentioned, the City contracts with SSHH who offers housing counseling to those who are at-risk of homelessness or who are currently experiencing homelessness along with the Navigator who reaches out to unhoused people in partnership with the Citrus Heights Police Department. Additionally, the City of Citrus Heights is an active participant in regional efforts to address the needs of people experiencing homelessness. The City continues to work with the CoC to implement and monitor the regionally-funded programs within Sacramento County and improve the efficiency and effectiveness of the countywide homeless response system through a Coordinated Access System pilot project.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City provides funding to SSHH, which offers housing counseling to households who are at-risk of becoming homeless. SSHH collaborates with a variety of nonprofits to reach a greater number of clients who many need assistance locating stable housing options and accepts referrals from agency who work with at-risk clients. In addition, a viable tool SSHH provides to at-risk is a searchable database of low-income housing options on their website.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City coordinates and participates in the Homeless Assistance Resource Team (HART), a group of agencies, nonprofits, faith-based organizations, and interested individuals dedicated to addressing Citrus Heights homeless issues. The goal of HART members is to provide homeless individuals with resources in order to access housing.

The City also participates in outreach efforts to unsheltered homeless with the Citrus Heights Navigator and the Citrus Heights Police Department, resources provided upon contact of someone experiencing homelessness or at-risk of homelessness.

The City is one of the funders of the regional Renter's Helpline Program, which provides resources and housing counseling services to low-income renters who are in danger of becoming homeless. The Renter's Helpline provides assistance filling out notices and mediating between the tenant and landlord to maintain the tenant's current housing.

The City also collaborates with the Sacramento Continuum of Care and Sacramento County to develop additional connections between regional agencies in order to prevent homelessness among low-income individuals being discharged from local institutions and those receiving other public assistance.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Sacramento Housing and Redevelopment Agency (SHRA) is the public housing agency serving the City of Citrus Heights. SHRA is independent of Citrus Heights, and the City retains no control over their funding or implementation of programs. However, we coordinate with SHRA when possible. Refer to the SHRA Public Housing Authority Annual Action Plan for information on the ways that SHRA addresses public housing needs.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

SHRA encourages public housing residents to participate in policy, procedure, and program implementation of development through its Resident Advisory Board. In addition, the Housing Authority recognizes Resident Committees throughout the Sacramento Region; the residents are elected bodies representing residents in their respective complexes. SHRA also distributes a quarterly newsletter to all residents, contains relevant news, information on training and employment opportunities, and other community resources available to public housing residents. Public housing residents also participate in the development of SHRA's five-year annual plan. The Resident Services Division distributes a survey to prioritize resident needs, and short- and long- term improvements.

Actions taken to provide assistance to troubled PHAs

SHRA is not designated as "troubled".

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

A continued supply of housing to all household's income levels is essential to meet the needs of the residents of the City. Citrus Heights is largely "built-out" and the supply is dependent not only on production, but on the preservation of existing affordable housing. To assure the continuing production of affordable housing, the city has examined possible constraints and barriers. Constraints to affordable housing are both governmental and non-governmental. Governmental constraints include land use controls, entitlement processing, fees, and building codes.

Land uses controls are necessary to ensure orderly and appropriate development and growth in the City. Fees, land dedication and public improvements are usually required as part of land development and entitlement processing to ensure an adequate supply of infrastructure, parks, and schools to serve the development. The City may consider waiving appropriate development fees to facilitate development of affordable housing. Building and housing codes are implemented to ensure the safety of the community (housing residents, specifically).

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Some obstacles to meeting underserved needs are:

- Available funding is not sufficient to address the community's needs. CDBG funding was available to public service agencies and the City provided \$111,950 in local funding for Fiscal Year (FY) 22/23. The City continues to encourage nonprofits to identify other public or private funding sources.
- Although most the region's service providers are in Sacramento, Citrus Heights is home to services such as food banks, youth programs, and domestic violence service providers. Citrus Heights offers public transportation to the Sacramento area, but residents are sometimes reluctant or unable to travel outside of their community to receive services.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City will provide lead-abatement assistance for residential units through the Housing Rehabilitation Program. The City contracts with a third-party firm to administer its housing repair program. This firm contracts with qualified lead abatement contractors to conduct lead-based paint identification, assessment, and clearance services to reduce lead hazard. The program will comply with the Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) and subsequent changes in September 1999. The procedure regarding lead-based paint in all repair's programs will include notification and identification.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City's anti-poverty strategy focuses on providing a range of employment opportunities and supportive services aimed at enabling those in poverty to move into the workforce, as well as supporting activities that preserve and expand the supply of housing affordable to target-income households.

- Meals on Wheels by ACC offered homebound seniors who meet eligibility requirements were provided home delivered meals, either in a box of five frozen meals once per week, or a hot meal delivered five times per week, Monday-Friday.
- Meals on Wheels by ACC offered mobile senior's nutritious meals and social interactions for those who could participate in a drive-thru meal pickup Monday-Friday at Rusch Park café site. Although the café site was closed in 2022 due to COVID-19, café participants had the option to receive meal deliveries or drive-thru pickup at Rusch Park.
- Sacramento Self-Help Housing provided counseling and social services to homeless individuals or those at risk of becoming homeless, including drop-in counseling/office hours and case management services.
- As a result of CDBG-CV funding, the city created a Supplemental Navigator Fund to provide emergency housing assistance; including temporary housing, security deposits, food, essential supplies, and necessary support for people experiencing homelessness while they receive outreach services from the city's Homeless Navigator.
- Sunrise Christian Food Ministry operates an emergency food closet available to low-income persons.
- The City also provides code enforcement services and a rental housing inspection program to ensure lower-income households have a safe and decent place to live. This is not a CDBG funded activity.

Citrus Heights residents also have access to anti-poverty services provided by the County Department of Human Assistance. The County provides many programs designed to provide temporary assistance to families in need, and coordinates the County's welfare-to-work programs, with an emphasis on creating employment connections and increasing the income of the program's participants. Overall, the goal of all agencies' programs is economic self-sufficiency.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

To eliminate gaps in institutional structures, the City remains actively involved with neighboring jurisdictions and regional governmental entities. The City coordinates with Sacramento Housing and Redevelopment Agency (SHRA) to address affordable housing needs related to public housing activities. In addition, the City collaborated with SHRA to allocate the city's HOME funds to the Sunrise Pointe Affordable Apartment Project.

In addition, the City continues to collaborate with the City of Sacramento, Elk Grove and Rancho Cordova, the two other small entitlement jurisdictions in Sacramento County, and continues to look for opportunities to increase and enhance services citywide to residents.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City continues to work with neighboring jurisdictions, including the City of Rancho Cordova, City of Elk Grove, City of Folsom, County and City of Sacramento and the Sacramento Housing and Redevelopment Agency, to address the regional issues that affect the needs of low-income persons as well as special need programs, shared Subrecipient monitoring and research into issues of interest such as the Affirmatively Furthering Fair Housing final rule. The City also continues to work with many of the local nonprofits that provide a range of services to low-income residents.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

HUD provides specific requirements that entitlement grantees certify that they will affirmatively further fair housing in their jurisdiction. Fair Housing objectives are broad, and include requirements to promote fair housing choice for all persons and to foster compliance with nondiscrimination provisions of the Fair Housing Act. These requirements are satisfied, in part, by analyzing impediments to fair housing choice within the jurisdiction and taking appropriate action to overcome the effects of identified impediments.

In 2020 the City completed an Analysis of Impediments to Fair Housing Choice (AI) and was adopted by the City Council. In recognition that fair housing issues are not confined by jurisdictional boundaries, the city partnered to work with Sacramento Housing and Redevelopment Agency (SHRA), Rancho Cordova, Elk Grove, and other jurisdictions in the region to create a comprehensive AI that covers the issues facing the region.

The AI evaluated the needs and goals around housing and provided residents with perspectives through community engagement. A copy of the AI can be found on the city's website at <http://ca-citrusheights.civicplus.com/380/Community-Development-Block-Grant>.

The AI identified the following barriers to affordable housing:

- Segregation, disproportionate housing needs and difference in economic opportunity;
- Affordable rental options in the region are limited due to the growth in the region;
- Constraints on affordable housing development and preservation, ranging from lack of funding, cost of development or preservation, public policies and processes, and lack of adequate infrastructure for infill redevelopment, all constrain the affordable rental market;
- Suburban areas in the Sacramento Valley are rarely competitive for state or federal affordable housing development;
- Residents participating in the Housing Choice or other housing voucher programs, there are too few private landlords who accept vouchers; and an increase in strict rental policies;
- Residents with disabilities lack access to affordable, accessible housing; as public transportation has not kept up with growth.

Outside the completion of the AI, the City's approach to fair housing was focused on education.

- Housing Sacramento Self-Help Housing provided the Renter's Helpline to offer information on landlord/tenant law and fair housing matters. They also provided landlord/tenant mediation. SSHH also works with Legal Services of Northern California, and Project Sentinel to provide education and investigate complaints.
- City staff participates in a series of meetings with other regional jurisdictions, including the County of Sacramento, SHRA, Rancho Cordova, Folsom, and Elk Grove on strategies for better cooperating regionally to address fair housing issues. Since 2016, the local jurisdictions have been partnering to allocate funding for the Renters Helpline. In 2022, Citrus Heights continues to partner with the local jurisdictions in a cost sharing agreement by contributing its share based on its percentage of the County's rental units.

In addition, on August 18, 2021, Citrus Heights adopted the 2021-2029 Housing Element. The Housing Element includes an analysis of vacant and underused land in the City that can be developed into housing for low-, moderate-, and above moderate-income housing. It also outlines an analysis of potential government and nongovernmental constraints to housing development in the City.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City uses a monitoring system to ensure that CDBG-funded activities are in compliance of applicable laws, regulations, policies, sound management, and account practices. The primary objective of the City's monitoring efforts include:

- To ensure the Subrecipient has the capacity to carry out their responsibility and to do so in a timely manner.
- To ensure the Subrecipient is carrying out the project as described in their agreement, complying with applicable laws and regulations. To ensure the project is operating in a manner that minimizes the opportunity for fraud, waste, and mismanagement.

At the beginning of 2022, City staff provided a workshop for each CDBG Subrecipient, the workshops were provided via Zoom. The workshop was formatted to review federal requirements unique to CDBG, the subrecipient agreement, introduced CDBG reporting forms and answered questions. Therefore, all Subrecipients are informed of their obligations to collect the required information on income, household composition, race, and ethnicity. City staff also provides information to each Subrecipient that outlines the agreement terms and CDBG policies such as data collection and financial management. In addition, staff recommends each Subrecipient read the "Playing by the Rules" guide produced by HUD.

Monthly, staff reviews the progress the Subrecipient has been making toward achieving performance goals. City staff places a strong emphasis on its Subrecipients to provide accurate information on the persons or households served, and regularly reporting of progress with each invoice.

Each Subrecipient agreement contains provisions for reduction or termination in the event goals are not accomplished or when past performance issues have not been resolved. Onsite monitoring of Subrecipients is conducted based on an annual desk assessment performed by City staff.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City of Citrus Heights Housing and Grants Division, under the Community Development Department, serves as the lead agency for the administration of the City's CDBG funds.

Direct questions relating to this report to:

City of Citrus Heights
6360 Fountain Square Drive
Citrus Heights, CA 95621

Housing Division
Nicole Piva, Housing & Human Services Program Coordinator
916-727-4752
npiva@citrusheights.net

This report will be available for public comment review during a 15-day public comment period from March 7, 2023 to March 23, 2023. A public notice announcing its availability was published in the Sacramento Bee on February 20, 2023. A public hearing on this report will be held March 23, 2023 during the Citrus Heights City Council meeting. Any public comments received will be summarized and attached to this report prior to final submission to HUD.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

At this point, the City does not anticipate making changes to its program objectives.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

At this point, the City does not anticipate making changes to its program objectives.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG
Total Number of Activities	2
Total Labor Hours	0
Total Section 3 Worker Hours	0
Total Targeted Section 3 Worker Hours	0

Table 15 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG
Outreach efforts to generate job applicants who are Public Housing Targeted Workers	0
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.	0
Direct, on-the job training (including apprenticeships).	0
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.	0
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).	0
Outreach efforts to identify and secure bids from Section 3 business concerns.	2
Technical assistance to help Section 3 business concerns understand and bid on contracts.	0
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.	0
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.	0
Held one or more job fairs.	0
Provided or connected residents with supportive services that can provide direct services or referrals.	0
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.	0

Assisted residents with finding child care.	0
Assisted residents to apply for, or attend community college or a four year educational institution.	0
Assisted residents to apply for, or attend vocational/technical training.	0
Assisted residents to obtain financial literacy training and/or coaching.	0
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.	0
Provided or connected residents with training on computer use or online technologies.	0
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.	0
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.	0
Other.	

Table 16 – Qualitative Efforts - Number of Activities by Program

Narrative

Section 3 of Housing and Urban Development Act of 1968, as amended by the Housing and Community Development Act of 1992 (Section 3) was enacted “to ensure that the employment and other economic opportunities generated by Federal financial assistance for housing and community development program shall, to the greatest extent feasible, be directed towards low- and very low-income persons, particularly those who are recipients of government assistance for housing.

Section 3 applies to housing rehabilitation, housing construction, and other public construction projects that are fully or partially funded with HUD financial assistance. Projects that are financed with state, local or private matching or leveraged funds used in conjunction with HUD funds are covered by Section 3 if the amount of HUD funding for the project exceeds the regulatory threshold of \$200,000.

Effective on November 30, 2020, the new Section 3 final rule (24 CFR Part 75) was designed to improve a focus on economic opportunity outcomes while simultaneously reducing the regulatory burden on those entities that receive those funds. Key changes in the rule and in HUD's implementation include:

- Focusing on key outcome metrics, such as the sustained employment of individuals in targeted populations.
- Crediting retention of low- and very low-income employees and successful sustained employment in the reporting metrics.
- Aligning Section 3 reporting with standards business practices and payroll tracking methods.
- Allowing for tailored outcome benchmarks for different geographies and/or different projects.
- Integrating Section 3 oversight into the work of the program offices who are in regular contact with the grantee.
- Promoting the newly created portal to connect low- and very low-income people, who need jobs most, with businesses who have Section 3 job opportunities in their area.

During program year 2022, the City completed the Greenback Complete Streets Project and the 2022 Residential Street Resurfacing Project. In addition, completed two housing rehabilitation programs including: the Home Repair Loan Program and the 2022 Critical Home Repair Grant Program.