CITY OF CITRUS HEIGHTS

MASTER FEE SCHEDULE

Effective February 1, 2026

	Current Fees	Footnotes
CITY-WIDE FEES		
Appeals - City and Planning Commission	**$250**	Resolution 99-33
CITY CLERK FEES		
Initiative Petition / Petition Filing Fee	**$200**	CA Elec Sec 9202b
Candidate Filing Fee	**$25**	Muni Code sec 2-33
FINANCE FEES		
Returned Check - First Check	**$31**	
Returned Check - Each Subsequent Check	**$39**	
Copies	**0.20¢ B&W, 0.25¢ color**	Per Page
Notary	**$15**	Govt Code 8211
Documentation	**$3**	Per Media Type
POLICE DEPARTMENT FEES		
Police Reports		
Per Report	**$11 per report (1-40 pages) plus 0.25¢ for additional pages over 40**	
Processing Photographs		
Per Sheet	**$0.61**	
Per CD	**$12**	
Per Thumb Drive	**$18**	
Subpoenas		
Administrative *(Subpoena Deuces Tecum) Evidence Code 1563(b)*	**$15**	EC 1563-Dep & Act Cost
Civil Case Witness Fee - *Gov't Code 68097.2 (b)*	**$275**	GC 68097.2-Dep & Act Cost
Towing Services		
Application & Administrative Fees (plus fingerprinting fees)		
Initial Application Fee	**$242**	Including ID Card
Vehicle Tow Hearing	**$100**	
Traffic Escort Services		
Administrative Fee	**$217**	
Per Officer, Per Hour	**Actual Cost**	
Gun Safekeeping		
Administrative Fee	**$168**	Per Case
Storage	**$1**	Per Day, Per Gun
Unruly Gatherings		
Officer Called to Scene - First Response	**$0**	
Officer Called to Scene - Second and Subsequent Responses (same address/same event)	**Actual Cost**	
Damage to City Property	**Actual Cost**	
Vehicle Identification Numbers		
VIN Verification Charge (individuals only)	**$60**	
Stored or Impounded Vehicles		
Vehicle Release	**$217**	
Vehicle Abatement	**Actual Cost**	
Vehicle Repossession		
Vehicle Repossession Fee	**$15**	GC 26751 & 41612
Alarm Systems		
Alarm System Use Permit Fee (PALAR)	**$60**	
Annual Alarm Permit Renewal Fee (PALRE)	**$18**	
3 Year Alarm Permit Renewal Fee	**$42**	
Failure to Register Alarm	**$302**	
Late Fee	**$25**	CHMC 30-66(g) & 30-71(b)
False Alarm (per 12-month period)		
First False Alarm	**$0**	
Second False Alarm	**$90**	
Third False Alarm	**$179**	
Fourth False Alarm	**$238**	
Fifth and Subsequent False Alarms	**$300**	
Audio & Video		

	Current Fees	Footnotes
Audio Recording - Per 15 minutes of Audio	**$45**	
Video Recording - Per 15 minutes of Video	**$64**	
Clearance Letters - Residents Only		
Police Clearance	**$45**	
Fingerprint Services/Livescan (Non-Criminal)		
Rolling Fee	**$31**	Livescan or 1 Ink Card
FBI Processing Fee - *State Regulated*	**Set by State**	
DOJ Processing Fee - *State Regulated*	**Set by State**	
CACI (Child Abuse Index Fee)	**Set by State**	
Firearms Fee	**Set by State**	
Ticket Sign Off	**$20**	
Background Checks for Office of Personnel Management	**$25**	FedCode 5USC 9101(e)(2)
Gaming Permit		
Casino Employee - New	**$78**	
Casino Employee - Renewal	**$45**	
Other - New	**$78**	
Other - Renewal	**$45**	
Animal Services		
Licensing		
Altered Animals		
1 year	**$17**	CA FDAG 30804.35
2 year	**$35**	
3 year	**$49**	
1 year Senior Citizen Discount Rate	**$12**	62 years or older
2 year Senior Citizen Discount Rate	**$23**	62 years or older
3 year Senior Citizen Discount Rate	**$31**	62 years or older
Lifetime Registration for Altered, Micro-Chipped Cats	**$73**	
Lifetime Registration for Altered, Micro-Chipped Cats - Senior Citizen Discount Rate	**$60**	62 years or older
Unaltered Animals		
1 year	**$36**	
2 year	**$72**	
3 year	**$108**	
Replacement Tags	**$17**	
License Transfer	**$10**	CHMC 8-29.8
Late Fee	**$25**	
Impounds		
Altered Animals		
First Impound (licensed)	**$0**	
First Impound (unlicensed)	**$36**	
Second Impound*	**$151**	
Third and Subsequent Impound*	**$322**	
* On second, third and subsequent impounds; if animal is boarded, additional boarding fees (actual cost) will apply.		
For all unlicensed impounds, in addition to the current fee, owner must pay the fee to license their animal. (CA Department of Food and Agriculture Code 30804.5)		
Unaltered Animals		
First Impound	**$60**	
Second Impound**	**$151**	
Third and Subsequent Impound**	**$322**	
** On second, third and subsequent impounds; if animal is boarded, additional boarding fees (actual cost) will apply.		
For all unaltered animals, in addition to the current fee, owner must pay the required fines set by the CA Department of Food and Agriculture Code 30804.7		
Livestock/Wildlife		
First Impound	**Actual Cost**	
Second Impound	**Actual Cost**	
Third and Subsequent Impounds	**Actual Cost**	
Hauling	**Actual Cost**	CHMC 8-76
Boarding		
Domestic Animals	**Actual Cost**	
Livestock/Wildlife	**Actual Cost**	

	Current Fees	Footnotes
Quarantine	**Actual Cost**	
Other Fees		
Owner Surrender (deceased or alive)	**$207**	
Owner - Euthanasia	**Actual Cost**	
Home Quarantine - ASO Response	**$207**	
Home Quarantine - No ASO Response	**$47**	
Non-Home Quarantine	**Actual Cost**	
Rabies Specimen Testing	**Actual Cost**	Per Sacramento County Contract
Registration Fee -Vicious/Dangerous Animals	**$352**	Not to Exceed
Late Registration Fee - Vicious/Dangerous Animals	**$686**	CHMC 8-159.1
Animal Services Hearing	**$91**	
Loaned Trap Deposit	**$115**	Refundable if trap returned
All Animal Services Fees are levied in addition to any penalties imposed by Chapter 8 of the City of Citrus Heights Municipal Code and Section 30804.7 of the Food and Agricultural Code.		
Rental Housing Inspection Fee		
Single Family Rental Porperty	**$71**	
2-4 Unit Rental Property	**$114**	
5+ Unit Rental Property	**$152**	
Annual Rental Housing Stock Fee		
100 + Units	**$19**	
5 - 99 Units	**$22**	
1 - 4 Units	**$30**	
Re-Inspection Fee/Failure to Notify	**$509**	
BUILDING FEES		
Flat Fees		
Permit Issuance Fee	**$94**	
Electrical Permits		
Service Panel		
60 - 200 amps	**$78**	
201 - 1,000 amps	**$157**	
Over 1,000 amps	**$312**	
Replacement of equipment panel	**$78**	
Sign Circuits	**$78**	
Temporary Power	**$78**	
Receptacles, Switches, Fixtures	**$11**	
Miscellaneous electrical supplemental to a separate trade	**$26**	
Energy Storage System (ESS)	**$228**	Resolution 2011-128
Residential Photovoltaic (PV) System	**$228**	Resolution 2011-128
Residential Photovoltaic (PV) System with ESS	**$296**	Resolution 2011-128
Commercial Photovoltaic (PV) System	**$125 per hour**	Resolution 2011-128
Residential Electric Vehicle Charging Station	**$112**	City Ordinance 18-600
Plumbing Permits		
Water Heaters	**$39**	
Sewer Replacements	**$52**	
Water Piping Systems	**$11**	
Gas Piping Systems		
1 - 4 Outlets	**$52**	
Each additional outlet over 4 outlets	**$11**	
Backflow Devices		
1 - 5 Devices	**$26**	
Each additional device over 5 devices	**$11**	
Interceptors	**$78**	
Fixtures	**$11**	
Miscellaneous plumbing supplemental to a separate trade	**$25**	
Mechanical Permits		
Furnace, forced air		
Up to 100,000 BTU	**$78**	
Over 100,000 BTU	**$105**	
Furnaces, other than forced air	**$156**	

	Current Fees	Footnotes
Air Handlers		
Up to 10 CFM	**$26**	
Above 10 CFM	**$39**	
Evaporative Coolers	**$39**	
Boilers		
1 to 100 HP	**$26**	
101 to 1,750 BTU	**$78**	
Above 1,750 BTU	**$156**	
Exhaust Hoods	**$78**	
Vent Fans	**$26**	
Duct Piping	**$39**	
Fuel Piping	**$51**	
Other Fees		
Inspections outside of normal business hours	**$181**	Minimum 2 Hours
Reinspection fees assessed under the provisions of the CBC	**$181**	
Inspections for which no fee is specifically indicated	**$181**	
Additional plan review required by changes, additions, or revisions to plans	**$177**	
Use of outside consultant for plan checking - beyond second submittal cycle	**Actual Cost**	
Investigation Fee	**Double Permit Fee**	
Plan Check Fee	**65% of Building Permit Fee**	
General Plan Update Fee	**6% of Valuation-Based Building Permit Fee**	
Technology Fee	**4% of Building Flat and Valuation-Based Fees**	
Commerical Porperty Reoccupancy Program Fee		
Annual Registration Fee	**$1,092**	
Annual Monitoring Fee	**$1,128**	
Total Annual Small Site Fee	**$2,220**	
Total Annual Large Site Fee	**$6,660**	
Building Valuation-Based Fees		
Building Permit Fees		
Project Valuation $1 to $500	**$210**	
Project Valuation $501 to $2,000		
First $500	**$210**	
Each Additional $100 or fraction thereof	**$14.02**	
Project Valuation $2,001 to $25,000		
First $2,000	**$421**	
Each Additional $1,000 or fraction thereof	**$17.73**	
Project Valuation $25,001 to $50,000		
First $25,000	**$828**	
Each Additional $1,000 or fraction thereof	**$36.28**	
Project Valuation $50,001 to $100,000		
First $50,000	**$1,737**	
Each Additional $1,000 or fraction thereof	**$11.57**	
Project Valuation $100,001 to $500,000		
First $100,000	**$2,315**	
Each Additional $1,000 or fraction thereof	**$6.18**	
Project Valuation $500,001 to $1,000,000		
First $500,000	**$4,789**	
Each Additional $1,000 or fraction thereof	**$8.84**	
Project Valuation $1,000,001 to 5,000,000		
First $1,000,000	**$9,208**	
Each Additional $1,000 or fraction thereof	**$4.82**	
Project Valuation $5,000,001 to $10,000,000		
First $5,000,000	**$28,543**	
Each Additional $1,000 or fraction thereof	**$2.57**	
Project Valuation $10,000,001+		
First $10,000,000	**$41,435**	
Each Additional $1,000 or fraction thereof	**$1.22**	
FEES COLLECTED on behalf of Other Agencies		
Building Standards Administration Fee - SB 1473 - California Building Standards Law		

	Current Fees	Footnotes
https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=200720080SB1473		
Fire Fees - Sacramento Metropolitan Fire District Capital Fire Facilities Fee https://metrofire.ca.gov/media/board/ordinance/2015-01%20capital%20fire%20facilities%20fee%20schedule.pdf		
Strong Motion Residential & Commercial - California Strong Motion Instrumentation Program https://www.conservation.ca.gov/cgs/Documents/Program-SMIP/SMIP_Fee_Schedule.pdf		
STA Fee - Sacramento Transportation Authority https://www.sacta.org/search-docs		
PLANNING FEES		
General Plan Amendment	**$17,000**	Deposit & Actual Cost
Specific Plan Amendment	**$14,000**	Deposit & Actual Cost
Rezone		
Less than 2 acres	**$12,000**	Deposit & Actual Cost
Greater than 2 acres	**$16,000**	Deposit & Actual Cost
Variance - Minor	**$3,000**	Deposit & Actual Cost
Variance	**$6,000**	Deposit & Actual Cost
Zoning Ordinance Amendment	**$8,000**	Deposit & Actual Cost
Zoning Confirmation Letter	**$437**	
Zoning Interpretation	**$2,000**	Deposit & Actual Cost
Use Permit - Minor	**$5,000**	Deposit & Actual Cost
Use Permit - Minor Modification	**$4,000**	Deposit & Actual Cost
Use Permit	**$8,000**	Deposit & Actual Cost
Use Permit Modification	**$6,000**	Deposit & Actual Cost
Temporary Use Permit	**$244**	
Temporary Sign Permit	**$162**	
Condo Conversion Use Permit	**$10,000**	Deposit & Actual Cost
Condo Conversion Use Permit Modification	**$5,000**	Deposit & Actual Cost
Design Review Permit - Staff Level	**$5,000**	Deposit & Actual Cost
Design Review Permit Modification - Staff level	**$2,000**	Deposit & Actual Cost
Design Review Permit - Planning Commission	**$11,000**	Deposit & Actual Cost
Design Review Permit Modification - Planning Commission	**$5,000**	Deposit & Actual Cost
Parcel Map	**$7,000**	Deposit & Actual Cost
Parcel Map Extension - Planning Commission	**$4,000**	Deposit & Actual Cost
Parcel Map-Urban Lot Split (**Reso 2021-110)**	**$5,000**	Deposit & Actual Cost
Subdivision Map	**$16,000**	Deposit & Actual Cost
Subdivision Map Extension - Planning Commission	**$4,000**	Deposit & Actual Cost
Subdivision Map - Vesting	**$16,000**	Deposit & Actual Cost
Subdivison Map - Vesting Extension Planning Commission	**$5,000**	Deposit & Actual Cost
Development Agreement (Planning Staff)	**$9,000**	Deposit & Actual Cost
Amendment To Development Agreement	**$3,000**	Deposit & Actual Cost
Planning - Zone Check	**3.25% of Building Permit**	
Development Agreement Annual Review	**$0**	
Categorical Exemption + Notice of Determination	**$634**	
Negative Declaration (In-House)	**$3,253**	Deposit & Actual Cost
Mitigated Negative Declaration (In-House)	**$6,506**	Deposit & Actual Cost
EIR Review and Admin	**$5,421**	Deposit & Actual Cost
Mitigation Monitoring	**$5,421**	Deposit & Actual Cost
Tree Removal Permit	**$33**	
Comprehensive Sign Plan	**$325**	
Bingo - Eligibility Certificate *- State Regulated*	**$50**	State Regulated
Letter of Public Convenience & Necessity	**$2,000**	Deposit & Actual Cost
Sign Exception Process	**$3,000**	Deposit & Actual Cost
Shopping Cart Retrieval Fee	**$25**	CHMC C50-914
Excessive Cart Impound per Occurrence (3x's in 6 months)	**$50**	Stated Regulated BPC 22435.7
Technology Fee	**4% of Planning and Business License Fees**	
SB1186/AB1379 Disability Access & Educate Fee https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=201720180AB1379	**$4**	State Regulated
General Business License	**$100**	

	Current Fees	Footnotes
General Business License Late Fee-*Municipal Code Sec. 22-84*	**$25**	Municipal Code 22-84
General Business License Renewal	**$77**	
Special Business License	**$259**	
Special Business License Renewal	**$179**	
Massage Business License	**$224**	
Massage Business License Renewal	**$224**	
Massage Establishment License	**$453**	
Massage Establishment Renewal	**$263**	
ENGINEERING FEES		
Agreements - Deferral, Stormwater Vault/Access, Right of Way/Easement Abandonment, Reimbursement	**$1,332**	Deposit & Actual Cost
Encroachment Permit - Residential Frontage (Driveway/ C, G & SW)	**$548**	Flat Fee
Encroachment Permit - Multi-Family/ Commercial Frontage (Driveway, C, G, SW Replacement, and ADA Ramp Replacement)	**$1,405 < 45 linear ft or 200 sq ft; $1,991 ≥ 45 linear ft or 200 sq ft**	Deposit & Actual Cost
Encroachment Permit - Minor	**$281**	Flat Fee
Encroachment Permit - Utility Standard	**$1,811**	Deposit & Actual Cost
Encroachment Permit - Monitoring Wells, Initial and Release		
Initial	**$1,251**	Flat Fee
Monitoring	**$199**	Flat Fee
Destruction	**$570**	Flat Fee
Encroachment Permit - Blanket Permit		
Tier 1	**$5,809**	Deposit & Actual Cost
Tier 2	**$17,429**	Deposit & Actual Cost
Tier 3	**$46,477**	Deposit & Actual Cost
Crack Seal Fee	**$2**	Per Linear Foot
Mapping - Certificate of Compliance	**$1,195**	Deposit & Actual Cost
Mapping - Lot Line Adjustment (LLA)	**$1,811**	Deposit & Actual Cost
Mapping - Parcel Map Check, <4 Lots	**$6,031**	Deposit & Actual Cost
Mapping - Subdivision Map Check, 5-25 Lots	**$6,031**	Deposit & Actual Cost
Mapping - Subdivision Map Check, 26+ Lots	**$12,061**	Deposit & Actual Cost
Miscellaneous - Maintenance Assessment District Set Up	**$7,237**	Deposit & Actual Cost
Technology Fee	**4% of Encroachment and Plan-Check Fees**	
Transportation Permit - Single Trip - *State Regulated*	**state regulated**	*State Regulated*
Transportation Permit - Annual - *State Regulated*	**state regulated**	*State Regulated*
Off/On-Site Improvement Fees		
Plan Check		
$0-$100,000 Valuation		
Base Fee	**$3,015**	Deposit & Actual Cost
Each $1,000 or fraction thereof	**$49**	
$100,001-$1,000,000 Valuation		
First $100,000	**$7,840**	Deposit & Actual Cost
Each additional $1,000 or fraction thereof	**$45**	
Over $1,000,000 Valuation		
First $1,000,000	**$49,090**	Deposit & Actual Cost
Each additional $1,000 or fraction thereof	**$38**	
Inspection		
$0-$100,000 Valuation		
Base Fee	**$3,618**	Deposit & Actual Cost
Each $1,000 or fraction thereof	**$60**	
$100,001-$1,000,000 Valuation		
First $100,000	**$9,649**	Deposit & Actual Cost
Each additional $1,000 or fraction thereof	**$59**	
Over $1,000,000 Valuation		
First $1,000,000	**$62,295**	Deposit & Actual Cost
Each additional $1,000 or fraction thereof	**$56**	
FACILITIES FEES		
COMMUNITY CENTER		
Event Packages		
Small Event (8 Hours Min) - South Flex Rooms or 1/3 Hall w/ Kitchen A or B	**$212/$242**	$800 Deposit

	Current Fees	Footnotes
Medium Event (8 Hours Min) - 2/3 Hall w/ Kitchen A or B	**$271/$333**	$1,200 Deposit
Large Event (8 Hours Min) - Full Community Hall w/ Full Kitchen	**$303/$362**	$1,500 Deposit
Fundraising Large Package (10 Hours Min) - Full Hall, South Flex Rooms, East Flex Rooms, w/ Full Kitchen Use	**$394/$513**	$2,500 Deposit
Fundraising Small Package (10 Hours Min) - 2/3 Hall, South Flex Rooms, w/ Kitchen A or B	**$234/$303**	$1,800 Deposit
Room Rentals		
South Flex Rooms *(4 Hour Min)*		
Rooms A, B, and C	**$121/$150**	$400 Deposit
Rooms A or B and C	**$97/$121**	$300 Deposit
Room B or C	**$73/$97**	$200 Deposit
North Flex Rooms *(2 Hour Min)*		
Rooms A and B	**$97/$121**	$300 Deposit
Room A or B	**$48/$73**	$150 Deposit
East Flex Rooms *(2 Hour Min)*		
Rooms A, B, C, and D	**$144/$181**	$400 Deposit
Room A, B, C, or D	**$42/$54**	$150 Deposit
Community Senior Center (2 Hour Min) - Center/Lounge/Patio - Available Mon-Fri after 5pm and Weekends	**$138/$150**	$200 Deposit
Community Hall *(8 Hour Min)*		
Full Hall	**$265/$333**	$1,000 Deposit
2/3 Hall	**$181/$242**	$800 Deposit
1/3 Hall	**$150/$181**	$400 Deposit
Catering Kitchen *(2 Hour Min)*		
Full Kitchen	**$102/$138**	$1,000 Deposit
Kitchen A or B	**$85/$121**	$500 Deposit
Pre-Function and Reception Hall *(6 Hour Minimum)*	**$150/$169**	$200 Deposit
Catering Fees - Non-Approved Caterer	**$481**	$350 Deposit
Audio Visual		
Use Fee	**$120**	
Consultation Fee	**$61**	
Projector	**$114**	
Microphone/Lavaliere	**$31**	
Stage	**$61**	
Portable Bar	**$91**	
Dance Floor	**$31**	
SYLVAN CENTER		
Service Club, Organization, Non-Profit Recurring Meetings	**$100 annual fee**	12(4hr events per year), $500 Deposit plus insurance
One-Time Use (8 Hour Max)	**$45/hr**	4 hr minimum, $500 Deposit plus insurance