



Name (Please Print)

**CITY OF CITRUS HEIGHTS – SUPPLEMENTAL QUESTIONNAIRE
CRIME SCENE/PROPERTY EVIDENCE SPECIALIST I/II**

INSTRUCTIONS: Each candidate must complete this Supplemental Questionnaire as part of the application and screening process. Initial evaluation of your qualifications for this position will be determined by your responses and the manner in which you respond to these questions, in addition to information you provide on the standard City Employment Application. If you submit additional information by resume and/or cover letter, these will also be used to assess your experience, knowledge, skills, and abilities relative to the needs of the City.

APPLICATION SCREENER(S) WILL NOT REFER TO YOUR RESUME RELATIVE TO YOUR RESPONSES TO THIS QUESTIONNAIRE. Do not write "See Resume" as a response for any question.

Clarity, conciseness, and completeness of responses are factors considered in the qualification screening process of these responses. Responses will be evaluated and only those applicants who demonstrate the best potential in meeting the City's need will be given further consideration in the selection process. Enter, type, or write legibly; address each question separately; and limit your answers to no more than one (8-1/2" x 11") page per question. If your responses are handwritten, they must be legible if they are to be considered as part of the required application materials.

1. Describe your experience in crime scene investigation work, including the depth and breadth of your responsibilities. Address such issues as crime scene processing and site security, fingerprint taking and identification, photography, and identification of unknown substances. If your experience occurred as part of a rotational assignment or duties combined with other responsibilities, please include information about the percentage of time spent performing crime scene duties as well as total overall time (expressed in months) spent performing crime scene work.
2. Describe your experience performing property and evidence duties, including your use of technology and computer systems such as bar code identification, database inventory control, or related property storage, processing and record keeping methods. If your experience occurred as part of a rotational assignment or duties combined with other responsibilities, please include information about the percentage of time spent performing property and evidence work, as well as total overall time (expressed in months) spent performing property and evidence duties.
3. Describe specialized training, education, or certifications you have received that are directly related to law enforcement crime scene investigations and property and evidence work.
4. What challenges do you see law enforcement crime scene/property and evidence units facing in the future?
5. Explain your interest in working for the City of Citrus Heights.

I hereby certify that my answers to the question on this application are complete and true to the best of my knowledge. I agree and understand that any misstatement of material fact contained in this application will cause me to forfeit all rights to employment with the City of Citrus Heights.

Applicant's Signature

Date