

**CITY OF CITRUS HEIGHTS  
CITY COUNCIL  
MINUTES  
Special/ Regular Meeting of Thursday, September 9, 2021  
City Hall Council Chambers  
6360 Fountain Square Drive, Citrus Heights, CA**

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**CALL SPECIAL MEETING TO ORDER**

The special council meeting was called to order at 5:30 p.m. by Mayor Miller.

1. Roll Call: Council Members present: Bruins, Daniels, Schaefer, Middleton, Miller  
Council Members absent: None  
Staff present: Bermudez, Boyd, Cimino, Jones, Kempenaar,  
McDuffee, Reid, and Van.

**PUBLIC COMMENT**

None

**CLOSED SESSION**

2. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
Significant Exposure to Litigation Pursuant to Government Code Section 54956.9  
(d)(2)  
1 Potential Case

**REPORT OUT OF CLOSED SESSION**

There was no reportable action from closed session.

**STUDY SESSION**

3. Receive Direction Regarding Short Term Rental Regulations

Associate Planner Bermudez presented to City Council regarding the increase use of short-term rentals such as Airbnb, Awaze, OYO Vacation Home, and VRBO. Short-term rentals refers to fully furnished rentals, which are typically booked for less than 30-days. Use of short-term rentals in Citrus Heights has increased 24% in the last year. With a growing interest in the use of short-term rentals, staff thought it best to present and discuss options for short-term rentals, provide Council with a highlight of common regulations, and seek direction and input regarding next steps. The City does not currently have any regulations for short-term rentals. Bermudez stated that the Citrus Heights Police Department has responded to an increased number of calls for disturbances where the site is being used as a short-term rental.

Bermudez presented three options to Council. Option 1 being to continue to allow short-term rentals with no restrictions, option 2 is to continue with no regulations but require registration/license to identify locations as short-term rentals, and option 3 would be to adopt a comprehensive program requiring registration, regulations, and collection of Transient Occupancy Tax (TOT).

Sergeant Cimino answered Council questions regarding Police Department calls for service and complaints for short-term rentals.

Mayor Miller stated he liked the fact that the County and Roseville align with what he was thinking. He also suggested a requirement of a minimum stay of three nights on holidays.

Council Member Daniels stated based on information from the Police Department there have been 11 calls for disturbances, over a certain timeframe, where the site is being used as a short-term rental. He said the Police Department responds to about 75,000 calls for service in a year. He said there are 72 short-term rental properties in Citrus Heights, whereas there are also 15,000 rental units in Citrus Heights. He said this has been a problem in other areas and doesn't believe it routinely happens in Citrus Heights and believes there is already a mechanism in place for property owners to be held accountable if they are allowing such disturbances to occur. He thinks this also could be a tool that some people use to, on one side, be able to stay in their home, so they rent them out on the short-term basis so they can collect money and be able to stay in their homes. He doesn't see a problem exists based on the number of calls and believes money and efforts may be better spent somewhere else.

Council Member Bruins believes in most cases short-term rentals are a business and should have a business license and pay a Transient Occupancy Tax. She also believed a maximum number of guests would be a reasonable requirement.

Council Member Schaefer supported Council Member Bruins' suggestions.

### **ADJOURNMENT**

Mayor Miller adjourned the special meeting at 6:40 p.m.

### **CALL REGULAR MEETING TO ORDER**

The regular council meeting was called to order at 7:00 p.m. by Mayor Miller.

1. The Flag Salute was led by Council Member Bruins.
2. Roll Call: Council Members present: Bruins, Daniels, Schaefer, Middleton, Miller  
Council Members absent: None  
Staff present: Blomquist, Boyd, Cave, Frey, Jones, McDuffee, Poole, Reid, Soriano, Turcotte, Van, Young, and Zenoni.
3. The video statement was read by City Clerk Van.

### **APPROVAL OF AGENDA**

**ACTION:** On a motion by Council Member Bruins, seconded by Council Member Daniels, the City Council approved the agenda.

AYES: Bruins, Daniels, Schaefer, Middleton, Miller

NOES: None  
ABSENT: None

## **PRESENTATIONS**

### 4. Proclamation of the City of Citrus Heights In Recognition of Alfred Sanchez

Council Member Schaefer presented Alfred Sanchez with a proclamation recognizing his service to the Citrus Heights community.

### 5. Proclamation of the City of Citrus Heights Proclaiming September Prostate Cancer Awareness Month

Mayor Miller read the proclamation designating September as Prostate Cancer Awareness month.

### 6. SACRT Short Range Transit Plan - SACRT ON THE MOVE

Sarah Poe with Sacramento Regional Transit District, presented on the SacRT Short Range Transit Plan (SRTP). The SRTP is a document that plans transit services and operations for a five to ten year planning period. "SacRT On The Move" is the document that will address SacRT's transit services and operations for FY 2022-2026 by assessing the transit system, fleet needs, capital/operating costs and revenues, and new/future transit services and projects. As SacRT continues to develop this document, they will continue to share developments with the community and receive feedback regarding transit needs.

## **COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES**

Council Member Bruins provided an update from the Regional Sanitation board meeting. Council Member Bruins also shared the passing of Kathy Cook, who started the Citrus Heights Community Marching Band. She also provided an update from the Police Activities League. She mentioned upcoming PAL events such as an upcoming River Cats game, air show, and trunk-or-treat.

Council Member Daniels asked that Council hold a moment of silence for Marine Sergeant Nicole Gee, who lost her life in the Kabul Airport attack.

Council Member Schaefer provided an update from the Homeless Policy Council meeting. He also provided an update from the Sacramento Metropolitan Cable Television Commission. Council Member Schaefer also encouraged residents to eat locally.

Vice Mayor Middleton provided an update from the Policy and Innovation meeting with Sacramento Area Council of Governments.

Mayor Miller provided an update from the Citrus Heights Connect Coalition, which had its first meeting. He also provided an update from the on-going City Manager recruitment process.

**PUBLIC COMMENT**

Bridgette Duffy addressed the City Council regarding free press within Citrus Heights.

**CONSENT CALENDAR**

7. **SUBJECT**: Approval of Minutes  
**RECOMMENDATION**: Approve the Minutes of the Regular Meeting of August 12, 2021
8. **SUBJECT**: Office of Traffic Safety (OTS) DUI/ STEP Grant  
**STAFF**: J. Russo/ J. Baldwin  
**RECOMMENDATION**: Adopt Resolution No. 2021 - 077, a Resolution of the City Council of the City of Citrus Heights, Approving an Agreement, and Accepting Project Funding for Grant PT22122 - with the California Office of Traffic Safety (OTS) and Authorizing the City Manager (or designee) the Execute the Agreement
9. **SUBJECT**: Structural Engineering On-Call Services Award of Professional Services Agreements  
**STAFF**: L. Blomquist / H. Young  
**RECOMMENDATION**: Adopt Resolution No. 2021-078, A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the Interim City Manager to Execute Consulting Services Agreements with Mark Thomas & Company, Inc. and Dokken Engineering for On-Call Structural Engineering Services
10. Pulled for discussion.

**ACTION**: On a motion by Council Member Bruins, seconded by Vice Mayor Middleton, the City Council adopted Consent Calendar Item 7, 8, and 9.

AYES: Bruins, Daniels, Schaefer, Middleton, Miller  
NOES: None  
ABSENT: None

**CONSENT CALENDAR ITEM PULLED FOR DISCUSSION**

10. **SUBJECT**: Arcade-Cripple Creek Trail Project ATPSB1L-5475(042)  
**STAFF**: L. Blomquist  
**RECOMMENDATION**: Adopt Resolution No. 2021-079, A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the Interim City Manager to Execute Amendment No. 5 to the Contract for Professional Services with GHD, Inc. for the 'Arcade-Cripple Creek Trail Project'

Council Member Daniels requested the item be pulled from the Consent Calendar to receive clarification of funding and status of the project.

Council Member Bruins stated she had a conflict of interest due to the proximity to the project to her home. She left the dais.

City Engineer Blomquist informed Council that funding for the amendment is from Measure A Pedestrian Safety Funds. She noted this is not the final project and the community will have an opportunity for public comment and council feedback.

**ACTION:** On a motion by Council Member Schaefer, seconded by Vice Mayor Middleton, the City Council adopted Consent Calendar Item 10.

AYES: Daniel, Schaefer, Middleton, Miller  
NOES: None  
ABSENT: Bruins (recused)

### **PUBLIC HEARING**

11. **SUBJECT:** 2021 Edward Byrne Memorial Justice Assistance Grant (JAG) Funding  
**STAFF REPORT:** R. Lawrence/ A. Turcotte  
**RECOMMENDATION:** Adopt Resolution No. 2021-080, Resolution of the City Council of the City of Citrus Heights, California, Accepting the 2021 Edward Byrne Memorial Justice Assistance Grant (JAG) Funds In Accordance with State Requirements

Lieutenant Frey presented to Council regarding the funding received from the 2021 Edward Byrne Justice Assistance Grant. The Citrus Heights Police Department will use these funds to purchase equipment and for training initiatives. This funding will specifically be used to purchase ballistic shields and new software to submit crime data reporting.

Mayor Miller opened the public hearing at 7:47 p.m., hearing no speakers, he closed the public hearing.

**ACTION:** On a motion by Council Member Daniels, seconded by Council Member Schaefer, the City Council adopted Resolution No. 2021-080, Resolution of the City Council of the City of Citrus Heights, California, Accepting the 2021 Edward Byrne Memorial Justice Assistance Grant (JAG) Funds In Accordance with State Requirements

AYES: Bruins, Daniels, Schaefer, Middleton, Miller  
NOES: None  
ABSENT: None

### **REGULAR CALENDAR**

12. **SUBJECT:** Amendment to Chapter 54, Article V, Division 3 of the Citrus Heights Municipal Code Regarding Tobacco Products  
**STAFF REPORT:** B. Soriano/ E. Dias/ K. Frey  
**RECOMMENDATION:** Move to Introduce for a First Reading Ordinance No. 2021-003, and Waive the Reading of the Entire Ordinance, an Ordinance of the City of Citrus Heights amending Chapter 54, Article V, Division 3 of the Citrus Heights Municipal Code Regarding the Sale of Tobacco Products

Officer Soriano presented to Council regarding an update to the Citrus Heights Municipal Code regarding the sale of tobacco products. The legal age for purchasing, possessing, or using tobacco products was raised to age 21 in May 2016 (SBX2-7), and federally in 2019 with the T21 Law. The current municipal codes are not compliant with state and federal laws.

**ACTION:** On a motion by Council Member Schaefer, seconded by Vice Mayor Middleton, the City Council Introduced for a First Reading Ordinance No. 2021-003, and Waived the Reading of the Entire Ordinance, an Ordinance of the City of Citrus Heights amending Chapter 54, Article V, Division 3 of the Citrus Heights Municipal Code Regarding the Sale of Tobacco Products

AYES: Bruins, Daniels, Schaefer, Middleton, Miller  
NOES: None  
ABSENT: None

13. **SUBJECT:** Request to Execute a Contract with LensLock, Inc. for Body Worn Camera System

**STAFF REPORT:** A. Turcotte/ T. Campbell/ C. Morris

**RECOMMENDATION:** Adopt Resolution No. 2021 - 081, a Resolution of the City Council of the City of Citrus Heights, California Authorizing the City Manager to Execute a Contract to Purchase or Lease Body Worn Camera (BWC) Systems with LensLock, Inc.

Commander Turcotte presented the item to Council. The use of body-worn cameras provides an objective unbiased viewpoint of an interaction between police and the community. Body-worn cameras have previously been cost prohibitive for agencies of similar size to Citrus Heights, however recently, the price point for the purchase and administration of body-worn cameras has become more accessible.

Support Services Manager Campbell discussed the RFP process with Council and introduced the selected vendor, LensLock, Inc. The fiscal impact of the purchase will come from funding received with the Citizens' Option for Public Safety Grant (COPS) and flexible spending credit provided by the City's general liability/ workers compensation program.

Turcotte advised Council that policy and regulations regarding the release of footage obtained by the body-worn cameras will be prepared and in place prior to deployment of the devices.

**ACTION:** On a motion by Council Member Bruins, seconded by Council Member Schaefer, the City Council adopted Resolution No. 2021 - 081, a Resolution of the City Council of the City of Citrus Heights, California Authorizing the City Manager to Execute a Contract to Purchase or Lease Body Worn Camera (BWC) Systems with LensLock, Inc.

AYES: Bruins, Daniels, Schaefer, Middleton, Miller  
NOES: None  
ABSENT: None

## **DEPARTMENT REPORTS**

14. **SUBJECT:** Review and Give Direction on Proposed Resolutions to be Presented at the 2021 League of CA Cities Annual Conference  
**DEPARTMENT:** City Clerk's Office

Management Analyst Reid stated there are two resolutions being presented during the 2021 League of CA Cities Annual Conference. The League is requesting a call to pass legislation for fair and equitable distribution of Bradley Burns 1% Local Sales Tax from In-State Online Purchases. In the second resolution, the League is requesting a call to provide necessary funding for the California Public Utilities Commission (CPUC) to fulfill obligation to inspect railroad lines.

Council Member comments followed.

**CITY MANAGER ITEMS**

None

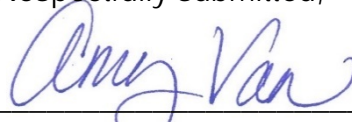
**ITEMS REQUESTED BY COUNCIL MEMBERS/ FUTURE AGENDA ITEMS**

None

**ADJOURNMENT**

Mayor Miller adjourned the regular meeting at 8:07 p.m. and held a moment of silence in honor of Marine Sgt. Nicole Gee who was recently killed while serving in Afghanistan.

Respectfully submitted,



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Amy Van, City Clerk