

**CITY OF CITRUS HEIGHTS
CITY COUNCIL
MINUTES
Special/Regular Meeting of Thursday, March 25, 2021
Virtually from the City Hall Council Chambers
6360 Fountain Square Drive , Citrus Heights, CA**

CALL SPECIAL MEETING TO ORDER

The special council meeting was called to order at 6:00 p.m. by Mayor Miller.

1. Roll Call: Council Members present: Bruins, Daniels, Schaefer, Middleton, Miller
Council Members absent: None
Staff present: Boyd, Jones, Lawrence, and Van.

PUBLIC COMMENT

None

CLOSED SESSION

2. THREAT TO PUBLIC SERVICES OR FACILITIES
Pursuant to Government Code Section 54957:
Consultation with Citrus Heights Police Department

There was no reportable action from closed session.

ADJOURNMENT

Mayor Miller adjourned the special meeting at 6:30 p.m.

CALL REGULAR MEETING TO ORDER

The regular council meeting was called to order at 7:00 p.m. by Mayor Miller.

1. The Flag Salute was led by Mayor Miller.
2. Roll Call: Council Members present: Bruins, Daniels, Schaefer, Middleton, Miller
Council Members absent: None
Staff present: Bermudez, Boyd, Cimino, Cotter, Huber, Jones, Kempenaar, Reid, Singer, Van, and department directors.
3. The video statement was read by City Clerk Van.

APPROVAL OF AGENDA

ACTION: On a motion by Council Member Bruins, seconded by Council Member Daniels, the City Council approved the agenda.

AYES: Bruins, Daniels, Schaefer, Middleton, Miller

NOES: None
ABSENT: None

PRESENTATION

4. Sunrise MarketPlace Annual Report

Kathilynn Carpenter with the Sunrise MarketPlace provided City Council with an annual update on 2020 projects. The Sunrise MarketPlace spent a majority of 2020 providing COVID-19 relief for businesses within the district. Sunrise MarketPlace has also began the process or renewing the Property Based Improvement District (PBID).

5. Single Mom Strong Program Update

Tara Taylor with Single Mom Strong provided City Council with an overview of the program and services provided by the non-profit. The non-profit is located in Citrus Heights and provides a variety of resources for children and single parents.

COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES

Council Member Bruins provided an update from the Sacramento Regional County Sanitation District Board meeting. Council Member Bruins also provided an update from the CHASE neighborhood 7, 8 and 9 meeting.

Council Member Daniels provided an update from the Sacramento Metropolitan Air Quality Board meeting. Council Member Daniels also addressed Citrus Heights moving into the red tier in the COVID-19 re-opening plan, which allows children to return to schools part-time.

Council Member Schaefer received his orientation with Sacramento Regional Transit, where he serves as an alternate on the board. Council Member Schaefer also provided an update from the Sacramento Public Library board.

Vice Mayor Middleton provided certificates for 14 haircuts to Single Mom Strong and donated to the Underground Clothing Store at Sunrise Mall for youth.

Mayor Miller provided an update on the March 16 Strategic Planning workshop. Mayor Miller also provided an update from the Finance Committee meeting.

PUBLIC COMMENT

Arthur Ketterling addressed the Council regarding mail delivery times and costs.

CONSENT CALENDAR

6. **SUBJECT**: Approval of Minutes
RECOMMENDATION: Approve the Minutes of the Regular Meeting of March 11, 2021 and the Special Meeting of March 16, 2021
7. **SUBJECT**: Proposed Amendment to the New Sylvan Purchase Agreement

STAFF REPORT : C. McDuffee/ R. Jones/ M. Huber

RECOMMENDATION : Adopt Resolution No. 2021-015, a Resolution of the City Council of the City of Citrus Heights, California, Approving the Amendment to the Purchase Agreement of Sylvan Property with Woodside Homes

ACTION: On a motion by Council Member Schaefer, seconded by Council Member Daniels, the City Council adopted Consent Calendar Items 6 and 7.

AYES: Bruins, Daniels, Schaefer, Middleton, Miller
 NOES: None
 ABSENT: None

PUBLIC HEARING

8. **SUBJECT:** Consolidated Annual Performance Evaluation Report to the U.S. Department of Housing and Urban Development on Program Year 2020 Community Development Block Grant Funds

STAFF REPORT: C. McDuffee / S. Cotter / N. Piva

RECOMMENDATION: The Following is Recommended

- a. Conduct a public hearing to review the City's Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) 2020 program year; and
- b. Adopt Resolution No. 2021-016 a Resolution of the City Council of the City of Citrus Heights, California, Approving the Consolidated Annual Performance Evaluation Report for Program Year 2020

Housing & Human Services Coordinator Cotter presented a report outlining the 2020 Community Development Block Grant (CDBG) Fund expenditures. The Consolidated Annual Performance and Evaluation Report (CAPER) provided a review of the City's CDBG-funded projects and activities for the 2020 program year, which includes January 1, 2020 - December 31, 2020. During this program year, the City received approximately \$639,115. In addition to this funding, the City also received a one-time allocation of \$376,028 in COVID-19 funding. The largest CDBG expenditure was the Accessibility and Drainage Improvement Project.

Sergeant Cimino provided an update on the 2020 Navigator Program, which received funding from the CDBG program.

Mayor Miller opened the public hearing at 8:02, hearing no speakers, he closed the public hearing.

ACTION: On a motion by Council Member Bruins, seconded by Vice Mayor Middleton, the City Council, Adopted Resolution No. 2021-016 a Resolution of the City Council of the City of Citrus Heights, California, Approving the Consolidated Annual Performance Evaluation Report for Program Year 2020.

AYES: Bruins, Daniels, Schaefer, Middleton, Miller

NOES: None
ABSENT: None

REGULAR CALENDAR

9. **SUBJECT:** General Plan Annual Progress Report
STAFF REPORT: C. McDuffee / C. Kempenaar / E. Singer
RECOMMENDATION: Adopt Resolution No. 2021-017 Accepting the 2020 General Plan Annual Progress Report

Assistant Planner Singer presented the General Plan Annual Progress Report to Council. The Plan outlines comprehensive long-term goals for the City. The Annual Progress Report highlights significant progress made by the City regarding the housing development and building permit goals.

ACTION: On a motion by Council Member Bruins, seconded by Council Member Schaefer, the City Council adopted Resolution No. 2021-017 accepting the 2020 General Plan Annual Progress Report and directing staff to forward the report to the appropriate state agencies in accordance with Government Code Section 65400.

AYES: Bruins, Daniels, Schaefer, Middleton, Miller
NOES: None
ABSENT: None

DEPARTMENT REPORTS

10. **SUBJECT:** Overview of the Permit Ready Accessory Dwelling Unit Program
DEPARTMENT: Community Development Department

Associate Planner Bermudez provided a presentation to Council on the upcoming Permit Ready Accessory Dwelling Unit (PRADU) Program. The PRADU provides Citrus Heights property owners access to pre-approved ADU plans at no cost. This program has been fully funded utilizing the City's LEAP Grant Award.

CITY MANAGER ITEMS

None

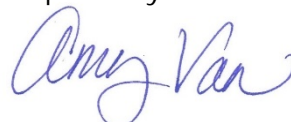
ITEMS REQUESTED BY COUNCIL MEMBERS/ FUTURE AGENDA ITEMS

None

ADJOURNMENT

Mayor Miller adjourned the regular meeting at 8:20 p.m.

Respectfully submitted,



Amy Van, City Clerk