

**CITY OF CITRUS HEIGHTS  
CITY COUNCIL  
Regular Meeting of Wednesday, February 26, 2025  
City Hall Council Chambers, 6360 Fountain Square Dr., Citrus Heights, CA  
Regular Meeting 6:00 p.m.**

**HOW TO PARTICIPATE:**

The City of Citrus Heights welcomes your interest and involvement in the City's legislative process. The Council may take up any agenda item at any time, regardless of the order listed. If you wish to address the Council during the meeting, please fill out a Speaker Identification Sheet and give it to the City Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to five minutes each with 30 minutes being allowed for all comments. Any public comments beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Mayor has the discretion to lengthen or shorten the allotted times. Alternatively, you may submit your comment by 4:00 p.m. on the meeting day by completion of an online Speaker Card at

<https://www.citrusheights.net/FormCenter/City-Council-Meetings-Speaker-Card-30>. Written public comments shall be limited to 250 words or less. Each comment will be read aloud by the City Clerk.

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection during normal business hours at City Hall, located at 6360 Fountain Square Drive. Audio/Visual presentation material must be provided to the City Clerk's Office at least 48 hours prior to the meeting. Email subscriptions of the agenda are available online by signing up with the City's [Notify Me](#) service.

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**IN PERSON**



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**ONLINE**



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**ON TELEVISION**



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February 21, 2025

  
Amy Van, City Clerk

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**REGULAR CITY COUNCIL MEETING**  
**6:00 PM****CALL REGULAR MEETING TO ORDER**

1. Flag Salute
2. Roll Call: Council Members: Middleton, Nelson, Schaefer, Lopez-Taff, Karpinski-Costa
3. Video Statement

**APPROVAL OF AGENDA****PRESENTATIONS**

4. Presentation Recognizing Gertrude Irene Thomas on the Occasion of their 108<sup>th</sup> Birthday
5. Presentation of the Citrus Heights Police Department's Distinguished Service Medal
6. Presentation by Sacramento Area Council of Governments – 2025 Blueprint Project

**PUBLIC COMMENT**

Members of the public are entitled to address the City Council concerning any item within the City Council's subject matter jurisdiction. Pursuant to the Brown Act, the City Council is prohibited from discussing or acting on any item raised during "Public Comment" not appearing on the posted agenda.

**COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES****CONSENT CALENDAR**

It is recommended that all consent items be acted on simultaneously unless separate discussion and/or action are requested by a Council Member.

7. **SUBJECT:** Update to Traffic Engineering On-Call Services  
**STAFF REPORT:** R. Cave / L. Blomquist  
**RECOMMENDATION:** Adopt Resolution No. 2025- \_\_\_\_, A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Execute Amended Agreements with Fehr & Peers, and Kimley-Horn & Associates, Inc., to Provide On-Call Traffic Engineering Services
8. **SUBJECT:** 2024 Madison Avenue Retaining Wall Repairs Project Final Acceptance and Notice of Completion  
**STAFF REPORT:** R. Cave / L. Blomquist / D. Kehrer  
**RECOMMENDATION:** Adopt Resolution No. 2025- \_\_\_\_, A Resolution of the City Council of the City of Citrus Heights, California, Accepting the 2024 Madison Avenue Retaining Wall Repairs Project as Complete and Authorizing the City Engineer to record a Notice of Completion and Release the Contract Retention

9. **SUBJECT:** Appointment to Sacramento Groundwater Authority  
**STAFF REPORT:** A. Van  
**RECOMMENDATION:** City Council confirm the appointment of members of the Citrus Heights Water District Board to serve on the Sacramento Groundwater Authority Board
10. **SUBJECT:** Award of Community Projects Grant to host Citrus Heights Yoga Fest  
**STAFF REPORT:** M. Huber  
**RECOMMENDATION:** Adopt Resolution No. 2025-\_\_\_ A Resolution of the City Council of the City of Citrus Heights, California, Awarding a Community Projects Grant to Host Citrus Heights Yoga Fest

### **REGULAR CALENDAR**

11. **SUBJECT:** Youth in Government Programing  
**STAFF REPORT:** A. Van  
**RECOMMENDATION:** Receive a staff presentation on youth in government programing and provided feedback and direction on youth in government programing
12. **SUBJECT:** Recycling Centers – Discussion Item  
**STAFF REPORT:** C. Kempenaar / A. Turcotte / A. Bermudez  
**RECOMMENDATION:** Staff seeks City Council direction, and based on feedback staff will bring back Zoning Ordinance amendments for future consideration and adoption.
13. **SUBJECT:** Traffic Signal Control Cabinet Art Program  
**STAFF REPORT:** R. Cave / L. Blomquist  
**RECOMMENDATION:** Staff seeks input from City Council before the program can be finalized and ready for implementation.

### **DEPARTMENT REPORTS**

14. **SUBJECT:** Flashvote Results – Code Enforcement Beautification Efforts  
**DEPARTMENT:** Economic Development & Community Engagement and City Manager's Office

### **CITY MANAGER ITEMS**

### **ITEMS REQUESTED BY COUNCIL MEMBERS / FUTURE AGENDA ITEMS**

### **CLOSED SESSION**

15. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Annual)  
Pursuant to California Government Code Section 54957  
Title: City Manager

### **REPORT OUT OF CLOSED SESSION**

### **ADJOURNMENT**



# CITY OF CITRUS HEIGHTS

## CITY COUNCIL STAFF REPORT

### MEMORANDUM

**DATE:** February 26, 2025

**TO:** Mayor and City Council Members  
Ashley J. Feeney, City Manager

**FROM:** Regina Cave, General Services Director  
Leslie Blomquist, City Engineer

**SUBJECT:** Update to Traffic Engineering On-Call Services

#### **Summary and Recommendation**

Currently, the General Services Department (GSD) utilizes on-call traffic engineering contracts to provide support on an as-needed basis. This includes supplemental staff services, traffic impact analysis of private development proposals, and other general traffic engineering tasks.

In April 2023, the City Council adopted a resolution awarding professional service contracts to three firms with maximum not-to-exceed amounts of \$150,000 per year, for three years, with the option of two one-year extensions (five years total) per contract.

Due to the increased amount of private development review over the past several years, as well as the need for on-going traffic engineering staff augmentation, an increase in the annual maximum not-to-exceed amount is recommended for two of the three contracts.

Staff recommends the City Council adopt Resolution No. 2025-\_\_\_, a Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Execute Amended Agreements with Fehr & Peers, and Kimley-Horn & Associates, Inc., to Provide On-Call Traffic Engineering Services.

#### **City Council Strategic Goal/Objective**

This staff report aligns with the Citrus Heights City Council Strategic Goal to “Maintain Public Infrastructure and Enhance All Modes of Transportation.”

#### **Fiscal Impact**

No general fund dollars will be used to pay for the recommended contract amendments. Tasks associated with private development projects will be funded by the associated developer. City-initiated tasks will be funded with existing salary savings due to staff vacancies within the engineering division or funded from already approved budgets and funding sources.



**Subject: Update to Traffic Engineering On-Call Services**

**Date: February 26, 2025**

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Each of the contracts' value per year is updated to reflect an annual not to exceed contract amount increase from \$150,000 to \$250,000. This allows the City to assign task orders to contracts based on City needs for staff augmentation support and private development traffic engineering reviews.

### **Background and Analysis**

Currently, the General Services Department (GSD) utilizes on-call traffic engineering contracts to provide support on an as-needed basis. This includes supplemental staff services, traffic impact analysis of private development proposals, and other general traffic engineering tasks. In April 2023, the City Council adopted a resolution awarding professional service contracts to three firms with maximum not-to-exceed amounts of \$150,000 per year, for three years, with the option of two one-year extensions (five years total) per contract.

Due to the increased amount of private development review over the past several years, as well as the need for on-going traffic engineering staff augmentation, it is recommended that the City Council authorize the City Manager to amend agreements with two of the previously approved firms to increase the amount of the contracts based on staffing augmentation and private development needs.

The proposed resolution to amend the contracts will allow this flexibility to continue and ensure the City is able to deliver City priority and private development projects.

### **Attachments**

1. Resolution No. 2025-\_\_\_\_, a Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Execute Amended Agreements with Fehr & Peers, and Kimely-Horn & Associates, Inc. to Provide On-Call Traffic Engineering Services.

**RESOLUTION NO. 2025-\_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CITRUS HEIGHTS, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDED AGREEMENTS WITH FEHR & PEERS, AND KIMLEY-HORN & ASSOCIATES, INC. TO PROVIDE ON-CALL TRAFFIC ENGINEERING SERVICES**

**WHEREAS**, the City has a wide range of traffic engineering duties, needs and projects, many requiring specialized knowledge and quick response times;

**WHEREAS**, in April 2023, the City circulated a request for qualifications for selection of the most qualified consultants;

**WHEREAS**, standard City procurement procedures were followed for selection of the most qualified consultants;

**WHEREAS**, the City Council originally approved a contract value per year not exceed \$150,000;

**WHEREAS**, the City recognizes that the contract values may need to exceed the original maximum to provide traffic engineering services and support to meet the community's priorities and private development proposal requirements;

**WHEREAS**, the City Council desires to increase the original combined contract maximum per year to \$250,000;

**WHEREAS**, the cost for these services will be passed through to developers or utilize existing approved budgets and funding sources;

**WHEREAS**, the cost increase is needed to ensure project delivery continues uninterrupted; and

**WHEREAS**, the City desires to amend professional services agreements with Fehr & Peers, and Kimley-Horn & Associates, Inc in order to ensure project delivery and private development proposal reviews continue without interruption.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** by the City Council of the City of Citrus Heights, that the City Manager is hereby authorized to execute necessary amendments and extensions for on-call traffic engineering services with Fehr & Peers, and Kimley-Horn & Associates, Inc.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

**PASSED AND ADOPTED** by the City Council of the City of Citrus Heights, California, this 26<sup>th</sup> day of February, 2025 by the following vote, to wit:

**AYES:**           **Council Members:**  
**NOES:**          **Council Members:**  
**ABSTAIN:**      **Council Members:**  
**ABSENT:**       **Council Members:**

**ATTEST:**

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**Dr. Jayna Karpinski-Costa, Mayor**

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**Amy Van, City Clerk**



# CITY OF CITRUS HEIGHTS

## CITY COUNCIL STAFF REPORT

### MEMORANDUM

**DATE:** February 26, 2025

**TO:** Mayor and City Council Members  
Ashley J. Feeney, City Manager

**FROM:** Regina Cave, General Services Director  
Leslie Blomquist, City Engineer  
Daniel Kehrer, Principal Civil Engineer

**SUBJECT:** **2024 Madison Avenue Retaining Wall Repairs Project**  
**Final Acceptance and Notice of Completion**

#### **Summary and Recommendation**

In December 2023, a vehicular crash resulting in damage to forty-two linear feet of an existing City-owned retaining/soundwall on Madison Avenue, near the signalized intersection of Mariposa Avenue and Madison Avenue. On June 13, 2024, the City Council awarded a contract to FBD Vanguard Construction, Inc. (Vanguard) for the 2024 Madison Avenue Retaining Wall Repairs Project (Project). The Contractor has completed all work and the Project has been field accepted by staff.

Staff recommends the City Council approve Resolution No. 2025-\_\_\_\_, a Resolution of the City Council of the City of Citrus Heights, California, accepting the 2024 Madison Avenue Retaining Wall Repairs as complete and authorizing the City Engineer to record a Notice of Completion and release the contract retention.

#### **City Council Strategic Goal/Objective**

This item aligns with the Citrus Heights City Council Strategic Plan Objective to “Maintain Public Infrastructure and Enhance All Modes of Transportation.”

#### **Fiscal Impact**

There is no fiscal impact associated with this action. The total construction cost of \$166,405.00, summarized in the table below, is within the Council approved construction budget of \$183,859.00. The costs to fund these necessary repairs are funded out of Measure A Maintenance funds (Fund 210) as staff proceeds with efforts to seek restitution for damages. While a claim has been opened, and staff is seeking all means of reimbursement, the at-fault

**Subject: 2024 Madison Avenue Retaining Wall Repairs Project - Final Acceptance and Notice of Completion**

**Date: February 26, 2025**

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party of the crash was uninsured and it is unlikely that the City will receive any significant amount of reimbursement.

Table 1 – Summary of Final Construction Costs

<b>Project Component</b>	<b>Actual Costs (\$)</b>
Original Contract Amount	159,878.00
Net Contract Change Orders (1)	6,527.00
<b>Final Construction Amount</b>	<b>\$166,405.00</b>

### **Background and Analysis**

In December 2023, a vehicular crash resulted in damage to forty-two linear feet of an existing City-owned retaining/soundwall on Madison Avenue, near the signalized intersection of Mariposa Avenue and Madison Avenue. Staff immediately responded to the crash, cleared the debris and stabilized the wall to prevent further damage.

On June 13, 2024, the City Council approved a resolution authorizing the City Manager to execute an agreement with Vanguard for the Project. The work included repairing the forty-two linear feet of retaining wall that was damaged by the vehicular crash.

With all field work complete and accepted by staff, the Project is ready for Final Acceptance.

### **Attachments**

- 1) Resolution No. 2025-\_\_\_\_, a Resolution of the City Council of the City of Citrus Heights, California, accepting the 2024 Madison Avenue Retaining Wall Repairs Project as complete and authorizing the City Engineer to record a Notice of Completion and release the contract retention.

**RESOLUTION NO. 2025-\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CITRUS HEIGHTS,  
CALIFORNIA, ACCEPTING THE 2024 MADISON AVENUE RETAINING WALL  
REPAIRS PROJECT AS COMPLETE AND AUTHORIZING THE CITY ENGINEER  
TO RECORD A NOTICE OF COMPLETION AND RELEASE THE CONTRACT  
RETENTION**

**WHEREAS**, on June 13, 2024, the City Council of the City of Citrus Heights, California, authorized the award of a construction contract to FBD Vanguard Construction, Inc. to perform the 2024 Madison Avenue Retaining Wall Repairs Project;

**WHEREAS**, the Project was funded with Measure A Maintenance funds (Fund 210) as the city continues to seek restitution for damages;

**WHEREAS**, FBD Vanguard Construction, Inc. has successfully completed the work for the Project.

**NOW THEREFORE BE IT RESOLVED AND ORDERED** by the City Council of the City of Citrus Heights, that the 2024 Madison Avenue Retaining Wall Repairs Project is hereby accepted as complete.

**BE IT FURTHER RESOLVED AND ORDERED** that the City Engineer is authorized to record a Notice of Completion for the 2024 Madison Avenue Retaining Wall Repairs Project with the Sacramento County Recorder and to release the contract retention after the 35-day lien period.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

**PASSED AND ADOPTED** by the City Council of the City of Citrus Heights, California, this 26th day of February, 2025 by the following vote, to wit:

**AYES:**           **Council Members:**  
**NOES:**       **Council Members:**  
**ABSTAIN:**   **Council Members:**  
**ABSENT:**     **Council Members:**

\_\_\_\_\_  
**Dr. Jayna Karpinski-Costa, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Amy Van, City Clerk**



# CITY OF CITRUS HEIGHTS

## CITY COUNCIL STAFF REPORT

### MEMORANDUM

**DATE:** February 26, 2025

**TO:** Mayor and City Council Members  
Ashley J. Feeney, City Manager

**FROM:** Amy Van, City Clerk

**SUBJECT:** Appointment to Sacramento Groundwater Authority

#### **Summary and Recommendation**

Staff recommends the City Council confirm the appointment of members of the Citrus Heights Water District Board to serve on the Sacramento Groundwater Authority Board.

Organization	Representative	Alternate
Sacramento Groundwater Authority	Caryl F. Sheehan	Raymond A. Riehle

#### **Fiscal Impact**

There is no fiscal impact associated with this action.

#### **Background and Analysis**

The Joint Powers Agreement creating the Sacramento Groundwater Authority (SGA) provides a process for appointments to its governing board by the local cities and the County of Sacramento. The City of Citrus Heights is designated as the appointing body for elected representatives from the Citrus Heights Water District (CHWD) to serve on the SGA.

On December 16, 2024, the CHWD Board of Directors discussed the appointments and are requesting the City Council confirm the appointments as indicated above. The appointments are for a term of one year.

Caryl Sheehan has served on the CHWD Board of Directors and SGA Board since 2014. Raymond Riehle has served on the CHWD Board of Directors since 2015.

#### **Attachments**

1. Citrus Heights Water District Minutes from December 16, 2024



CITRUS HEIGHTS WATER DISTRICT  
BOARD OF DIRECTORS SPECIAL MEETING MINUTES  
December 16, 2024

The Special Meeting of the Board of Directors was called to order at 6:01 p.m. by President Sheehan.  
Present were:

Caryl F. Sheehan, President  
David C. Wheaton, Vice President  
Raymond A. Riehle, Director

Also present were:

Steve Anderson, General Counsel  
Tammy Gordon, Director of Public Affairs  
Annie Liu, Director of Administrative Services  
Brittney Moore, Administrative Services Manager/Chief Board Clerk  
Josh Nelson, Assistant General Counsel  
Melissa Pieri, Director of Engineering / District Engineer  
Rebecca Scott, Director of Operations  
Kayleigh Shepard, Management Analyst/Deputy Board Clerk  
Michael Shorter, Accounting Manager  
Hilary Straus, General Manager  
Andrew Tran, Information Technology Manager

Jennifer Liebermann, Jennifer Liebermann Consulting

**PLEDGE OF ALLEGIANCE:**

President Sheehan led the Pledge of Allegiance.

**PUBLIC COMMENT:**

None.

President Sheehan adjourned the meeting to Closed Session at 6:01 p.m.

**CLOSED SESSION:**

**CL-1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Pursuant to Section 54956.8:

Property: Parcel Number 233-0440-031-0000

Agency Negotiators: Steve Anderson, Brian Hensley, Rebecca Scott,

Jessica Lomakin, Josh Nelson, Hilary Straus, Annie Liu,

Brittney Moore, Missy Pieri, Carlos Urrutia, Tammy Gordon

Negotiating Parties: DCR 10 CA LLC.

Under Negotiation: Price and Terms of Payment

No reportable action.

**CL-2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Pursuant to Section 54956.8:

Property: Parcel Number 243-0180-002-0000

Agency Negotiators: Steve Anderson, Brian Hensley, Rebecca Scott,  
Josh Nelson, Hilary Straus, Annie Liu, Brittney Moore, Missy Pieri, Carlos  
Urrutia, Tammy Gordon

Negotiating Parties: Ashwani Kumar, Teresita Kumar

Under Negotiation: Price and Terms of Payment

No reportable action.

**CL-3. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**

(Paragraph (1) of subdivision (d) of Section 54956.9)

CHWD v. San Juan Water District, Sacramento Superior Court,  
Case No. 24WM000064

No reportable action.

**CL-4. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9:  
(1 case)

No reportable action.

**CL-5. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section  
54956.9: (1 case)

No reportable action.

President Sheehan adjourned the meeting back to Open Session at 7:10 p.m.

**CONSENT CALENDAR:**

CC-1a. Minutes of the Special Meeting – November 18, 2024 (A)

CC-1b. Minutes of the Special Meeting – November 29, 2024 (A)

CC-1c. Minutes of the Special Meeting – December 10, 2024 (A)

**Recommendation:**Approve the minutes of the October November 18, 2024 Special Meeting, the  
minutes of the November 29, 2024 Special Meeting, and the minutes of the  
December 10, 2024 Special Meeting.

CC-2. Revenue Analysis Report for November 2024 (I)

CC-3. Assessor/Collector's Roll Adjustment for November 2024 (I)

CC-4. Treasurer's Report for November 2024 (I)

CC-5. Treasurer's Report of Fund Balances for November 2024 (I)

CC-6. Operating Budget Analysis for November 2024 (I)

CC-7. Capital Projects Summary for November 2024 (I)

CC-8. Warrants for November 2024 (I)

CC-9. Purchase Card Distributions for November 2024 (I)

CC-10. Employee Recognitions (I)

- CC-11. Long-Range Agenda (I)
- CC-12. Engineering Department Report (I)
- CC-13. Operations Department Report (I)
- CC-14. 2024 Water Supply (I)
- CC-15. Water Supply Reliability (I)
- CC-16. Water Efficiency and Safety Program Update (I)
- CC-17. Award of Contract for 2025-2026 On-Call Trucking Services (A)

Recommendation:

Accept the bid by Blue Jay Trucking, Inc. for on-call trucking services throughout the District service area. Authorize the General Manager to execute the accompanying agreement with Blue Jay Trucking, Inc.

- CC-18. Consideration and Possible Action to Approve a Professional Services Agreement with Jennifer Liebermann Consulting (Facilitator) (A)

Recommendation:

Approve a task order style agreement with Jennifer Liebermann Consulting, and authorize the General Manager to execute the agreement.

- CC-19. Award of a Contract for 2025/26 On-Call Pavement Restoration Services (A)

Recommendation:

Approve the accompanying contract with Action Asphalt and Concrete, Inc. for 2025/26 On-Call Pavement Restoration Services throughout the District service area for the amount of \$17 per 3" to 6" AC patch paving restoration, \$17 per 3" to 6" AC pipeline trench paving restoration, and \$12 per 1.5"-2" grind & paving restoration and authorize the General Manager to execute the agreement.

- CC-20. Water Rates Effective 2025 (A)

Recommendation:

Adopt Resolution No. 16-2024 Amending Resolution No. 13-2024.

**ACTION:**

Vice President Wheaton moved, and Director Riehle seconded the motion to approve the consent calendar.

The motion carried 3-0 with all Directors voting yes.

**PRESENTATIONS:**

- P-1. Administer Oath of Office to Caryl F. Sheehan

**PUBLIC HEARINGS:**

None.

**STUDY SESSIONS:**

None.

**BUSINESS:**

- B-1 Discussion and Possible Action for Selection of a Regional Water Authority (RWA) Executive Committee Vice Chair and Executive Committee Members (A)

**ACTION:**

Vice President Wheaton moved, and Director Riehle seconded the motion to vote for Michael Saunders as Vice Chair and ranked five (5) potential Executive Committee Members in the following order: Robert Wichert, Chris Nelson, Sean Bigley, Brett Ewart, Ron Greenwood for 2025.

The motion carried 3-0 with all Directors voting yes.

**B-2 Discussion and Possible Action to Approve Policy Updates and a Cost-Of-Living-Adjustment (COLA) to Salary Schedule 4101.A1; Retiree Insurance Benefits; and Directors' Compensation (A)**

**ACTION:**

1. Vice President Wheaton moved, and Director Riehle seconded the motion to approve amendments to District Policy 4101.A1 Salary Schedule to include a 6.75 percent market adjustment to the Information Technology Job Series; and a 3.5 percent Cost-Of-Living-Adjustment (COLA) effective January 13, 2025.

The motion carried 3-0 with all Directors voting yes.

2. Vice President Wheaton moved, and Director Riehle seconded the motion to approve amendments to District Policy 4831 Insurance Benefits for Retirees Retiring After March 19, 1965 to include a 3.5 percent Cost-of-Living Adjustment to the monthly insurance benefit amount for retirees.

The motion carried 3-0 with all Directors voting yes.

3. Director Riehle moved, and Vice President Wheaton seconded the motion to approve amendments to District Policy 4210 Health Insurance to include a 3.5 percent Cost-of-Living Adjustment to the monthly insurance contribution for staff with Tier 1 benefits effective February 1, 2025.

The motion carried 3-0 with all Directors voting yes.

4. Vice President Wheaton moved, and Director Riehle seconded the motion to approve updates to District Policy 4310.05 Accrued but Unused Sick Leave at Retirement or Separation, and Policy 4901.02 Employee Meal Expenses.

The motion carried 3-0 with all Directors voting yes.

5. The Board provided consensus direction to staff regarding Compensation of the Board of Directors.

**B-3 Selection of President and Vice President (A)**

**ACTION:**

1. President Sheehan moved, and Vice President Wheaton seconded the motion appoint Director Riehle as President.

The motion carried 3-0 with all Directors voting yes.

2. Vice President Wheaton moved, and President Riehle seconded the motion to appoint Director Sheehan as Vice President.

The motion carried 3-0 with all Directors voting yes.

**B-4 Appointment of District Officers (A)**

**ACTION:**

Director Wheaton moved, and Vice President Sheehan seconded the motion to appoint District Officers as follows:

	Officer	Deputy
<b>Assessor/Collector</b>	Michael Shorter	Dana R. Mellado
<b>Treasurer</b>	Annie Liu	Michael Shorter
<b>Secretary</b>	Hilary Straus	Brittney C. Moore

The motion carried 3-0 with all Directors voting yes.

**B-5 Discussion and Possible Action to Appoint 2024-2025 Representatives and Alternates (A)**

**ACTION:**

Vice President Sheehan moved, and Director Wheaton seconded the motion to approve appointments of members of the Board of Directors or Staff to service as District representatives to various organizations as follows:

Organization		Representative	Alternate
<b>Association of California Water Agencies Joint Powers Insurance Authority (ACWA/JPIA)</b>	Director	David C. Wheaton	Raymond A. Riehle
	Staff	Brittney Moore	Kayleigh Shepard
<b>Association of California Water Agencies (ACWA) Region 4</b>		Raymond A. Riehle	David C. Wheaton
<b>Citrus Heights Regional Chamber of Commerce Government Issues Committee</b>		Tammy Gordon	Public Affairs Staff
<b>San Juan Family of Agencies</b>	Director	Raymond A. Riehle	Caryl F. Sheehan
	Staff	Hilary M. Straus	General Manager Appointee Based on Issue
<b>Regional Water Authority (RWA)</b>	Director	David C. Wheaton	Raymond A. Riehle
	Staff	Hilary M. Straus	Rebecca A. Scott
<b>Sacramento Groundwater Authority</b>		Caryl F. Sheehan	Raymond A. Riehle

(SGA)*			
Sacramento Water Forum		Rebecca Scott	Jace Nunes
*Changes must be confirmed by City of Citrus Heights			

**MANAGEMENT SERVICES REPORTS (I):**

None.

**CONSULTANTS' AND LEGAL COUNSEL'S REPORTS (I):**

None.


**DIRECTOR'S AND REPRESENTATIVE'S REPORTS (I):**

- D-1. Regional Water Authority (Sheehan/Straus).
- D-2. Sacramento Groundwater Authority (Sheehan).
- D-3. San Juan Water District (All).
- D-4. Association of California Water Agencies (Riehle/Wheaton).
- D-5. ACWA Joint Powers Insurance Authority (Wheaton/Moore).
- D-6. City of Citrus Heights (Pieri).
- D-7. Chamber of Commerce Update (Gordon).
- D-8. RWA Legislative and Regulatory Affairs Update (Riehle/Gordon).
- D-9. Customer Advisory Committee (Riehle/Gordon).
- D-10. Other Reports.

**ADJOURNMENT:**

There being no other business to come before the Board, the meeting was adjourned at 8:37 p.m.

APPROVED:



BRITTNEY C. MOORE  
Chief Board Clerk  
Citrus Heights Water District



RAYMOND A. RIEHLE, President  
Board of Directors  
Citrus Heights Water District





# CITY OF CITRUS HEIGHTS

## CITY COUNCIL STAFF REPORT

### MEMORANDUM

**DATE:** February 26, 2025

**TO:** Mayor and City Council Members  
Ashley J. Feeney, City Manager

**FROM:** Meghan Huber, Economic Development & Community Engagement  
Director

**SUBJECT:** Award of Community Projects Grant to host Citrus Heights Yoga Fest

#### **Summary and Recommendation**

The Community Projects Grant provides financial assistance to local organizations, nonprofits, and individuals with innovative ideas for projects that engage residents and promote community involvement, pride, and connection. Staff recommends that the City Council approve a \$7,500 Community Projects grant from the Economic Development & Community Engagement (EDCE) Community Support budget to support the Citrus Heights Yoga Fest, as recommended by the City Council Quality of Life Committee.

Motion: Adopt Resolution No. 2025-\_\_\_ A Resolution of the City Council of the City of Citrus Heights, California, Awarding a Community Projects Grant to Host Citrus Heights Yoga Fest.

#### **City Council Strategic Goal/Objective**

This staff report aligns with the following Citrus Heights City Council Strategic Plan Objectives:

Goal: Enhance Community Vibrancy and Engagement

#### **Fiscal Impact**

Previous Community Project Grants were funded through American Rescue Plan Act (ARPA) dollars, which have now been fully allocated. Staff recommends using the Economic Development Community Support budget, an annually allocated funding source that supports all EDCE programs, including Economic Development Grants and Neighborhood Improvement Partnership Grants. Currently, \$74,808 remains available for EDCE-administered grants through the end of Fiscal Year 2024/2025, with no other pending requests at this time.



**Subject: Award of Community Projects Grant to host Citrus Heights Yoga Fest**

**Date: February 26<sup>th</sup>, 2025**

**Page 2 of 2**

### **Background and Analysis**

The Art of Living Foundation submitted a Community Projects Grant application to host Citrus Heights Yoga Fest, a free, one-day community event promoting health, wellness, and community connection. The event is tentatively scheduled for May 10, 2025, at Van Maren Park and is expected to draw over 1,000 participants from Citrus Heights and neighboring communities.

The festival will feature yoga sessions for all skill levels, mindfulness workshops and stress reduction activities, wellness vendors and local businesses showcasing products and services, family-friendly activities to engage all age groups, and community resource booths providing information on health and wellness. The event aims to remove barriers for underserved populations by ensuring free and accessible participation, aligning with the City's commitment to inclusivity and community engagement.

The application was evaluated using the Grant and Incentive Programs Scoring Rubric and received a high score for its well-defined objectives, feasibility, and strong community engagement potential. The event aligns with the City's strategic goals to enhance community vibrancy and provide opportunities for residents to connect with each other and wellness resources. Additionally, Yoga Fest will allow local businesses and wellness practitioners to engage with the community, further supporting the City's economic development strategic plan implementation to increase small business access and presence in community events. Finally, the applicant project team has a successful track record stewarding grants to host community programming having previously received a Community Projects Grant to produce wellness programming for the Citrus Heights veteran community.

The City Council Quality of Life Committee has reviewed the application and recommends awarding \$7,500 from the EDCE Community Support budget.

### **Attachments**

1. Resolution approving a Community Projects Grant request for Yoga Fest
2. Yoga Fest Grant Submission
3. Detailed Budget

**RESOLUTION NO. 2024-\_\_\_\_****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CITRUS HEIGHTS,  
CALIFORNIA, AWARDING A COMMUNITY PROJECTS GRANT TO HOST CITRUS  
HEIGHTS YOGA FEST**

**WHEREAS**, The Community Projects Grant provides financial assistance to local organizations, nonprofits, and individuals with innovative ideas for projects that engage residents and promote community involvement, pride, and connection;

**WHEREAS**, The Art of Living Foundation submitted a Community Projects Grant application to host Citrus Heights Yoga Fest, a free, one-day community event promoting health, wellness, and community connection;

**WHEREAS**, The City Council Quality of Life Committee has reviewed the application and recommends award;

**NOW THEREFORE BE IT RESOLVED AND ORDERED** approve a \$7,500 Community Projects grant from the Economic Development & Community Engagement Community Support budget to support the Citrus Heights Yoga Fest

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

**PASSED AND ADOPTED** by the City Council of the City of Citrus Heights, California, this 26<sup>th</sup> day of February 2025 by the following vote, to wit:

**AYES:**           **Council Members:**  
**NOES:**           **Council Members:**  
**ABSTAIN:**   **Council Members:**  
**ABSENT:**   **Council Members:**

\_\_\_\_\_  
**Dr. Jayna Karpinski-Costa, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Amy Van, City Clerk**

## Art of Living Foundation - Request for Community Grant for Yoga Fest

**Project Name: Yoga Fest:** The Art of Living Foundation is seeking funding to host the inaugural **Citrus Heights Yoga Fest**, a free community event designed to promote health, wellness, and community connection. This one-day festival will feature meditation, yoga classes for all skill levels, mindfulness workshops, wellness vendors, and family-friendly activities. The event will be held at Van Maren Park and is expected to attract over 1000 participants from Citrus Heights and surrounding communities.

The goal of the Yoga Fest is to provide accessible wellness programming, foster community engagement, and support local businesses and instructors. By offering free yoga sessions and wellness resources, the event will help reduce barriers to health and wellness education for underserved populations.

### **Statement of Need:**

Citrus Heights is a diverse community with a growing interest in health and wellness. However, many residents face barriers to accessing wellness programs due to cost, lack of transportation, or limited awareness of available resources. According to recent community surveys, over 60% of residents expressed a desire for more free or low-cost wellness activities.

The Yoga Fest will address this need by providing a free, inclusive event that encourages physical activity, mental well-being, and community bonding. The event will also highlight local yoga instructors, wellness practitioners, and small businesses, creating opportunities for economic growth and collaboration.

### **2. Project Description and Program Goals:**

1. **Promote Health and Wellness:** Offer free yoga classes and workshops to encourage physical activity and mental well-being.
2. **Foster Community Connection:** Create a welcoming space for residents to connect with each other and local wellness professionals.
3. **Increase Accessibility:** Ensure the event is free and open to all, with accommodations for individuals with disabilities and limited mobility.

Yoga Fest aims to highlight the benefits of practicing yoga, breathwork, meditation and to motivate people to lead healthier lifestyles. This ancient practice has been scientifically shown to provide numerous physical and mental health benefits. Through these objectives, Yoga Fest aims to create a healthier, more inclusive, and environmentally conscious global community.

### **Expected Community Involvement:**

Yoga Fest is expected to attract a diverse audience, encompassing individuals of all ages, genders, and backgrounds. The event in the City of Citrus Heights aims to engage those interested in learning ways to lead a healthy and happy life style .

The primary audiences for Yoga Fest include community members, health enthusiasts, newcomers to yoga. The event features multiple sessions covering various types of yoga, breathing techniques, meditation, yoga knowledge, and healthy food. Additionally, there will be yoga stalls, food stalls, handicraft stalls, game stalls, and henna stalls, creating a festive atmosphere for attendees.

We anticipate that 1000 participants will attend and benefit from the program.

**Project Team:**

Art of Living Foundation, a registered non-profit organization in California, organizes the event. The local yoga and meditation teachers including Jacqueline Lehr, Vicki Rounds, Bhaskar Vempati, Deepak Gilra, Amit Verma, Raajesh Ganeshan, Deepa Seetharamaiah, Nitisha Gilra, Kachana Tatipgari, and a team of volunteers will coordinate the project.

**Project/Program Action Plan:**

The program will be scheduled at the Upon grant approval, the Art of Living Foundation will create a promotional flyer and invite the community to join the event. The event has been

scheduled for Sunday, May 10th, 2025, to enable a greater number of people from the community to take part in it.

The event begins on Sunday at 3PM and concludes at 9PM. The completed report will be submitted to the City by May 31st. Below is the timeline.

March 1 – March 10th: Flyer and registration link creation

March 11th – April 23rd: Event Promotions, participant registrations, event Organization Planning and Preparation

May 10th Noon to 3.00 PM Event Setup

May 10th 3.00PM to 9.00 PM Event Organization

May 31st: Report Submission to City Grant Team

**Project/Program Maintenance:**

This project is expected to be a multi-year project. The Art of Living Foundation aims to raise funds from non- profit organizations, community, Governmental agencies, and sponsors to organize the future years' events.

**Community Impact:**

The Citrus Heights Yoga Fest will have a lasting impact on the community by:

- Encouraging healthy lifestyles and stress reduction techniques.
- Building a sense of community and belonging among residents.
- Providing a free, accessible event for individuals of all ages and backgrounds.

Budget: Project Cost from City Community Grant: Rs \$7,500

**Budget Overview:**

Description	Funds Source	Expense	Amount
Stage Setup, Tents, Chairs	Community Grant	One-Time	1500
Sound System	Community Grant	One-Time	1000

Website-RSVP Link, SEO	Community Grant	One-Time	500
Yard-Signs, Banners	Community Grant	One-Time	1500
Event Promotion (Social media, flyer Prints, etc)	Community Grant	One-Time	1500
Games, Henna Stalls	Community Grant	One-Time	500
T-Shirts for volunteers and 1 <sup>st</sup> 100 participants	Community Grant	One-Time	1000
Total			7500

**Sustainability and Future Plans:**

Art of Living Foundation plans to make the Yoga Fest an annual event, with the goal of expanding its reach and impact each year. Funds raised through vendor fees and sponsorships will help sustain the event in future years. Additionally, the event will serve as a model for other wellness initiatives in the community.

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**Conclusion:**

The Citrus Heights Yoga Fest is an opportunity to bring our community together in celebration of health, wellness, and connection. With your support, we can create a transformative event that benefits residents of all ages and backgrounds. We respectfully request funding to help make this vision a reality.

Budget: Project Cost from City Community Grant: Rs \$7,500

**Budget Overview:**

Description	Funds Source	Expense	Amount
Stage Setup, Tents, Chairs	Community Grant	One-Time	1500
Sound System	Community Grant	One-Time	1000
Website-RSVP Link, SEO	Community Grant	One-Time	500
Yard-Signs, Banners	Community Grant	One-Time	1500
Event Promotion (Social media, flyer Prints, etc)	Community Grant	One-Time	1500
Games, Henna Stalls	Community Grant	One-Time	500
T-Shirts for volunteers and 1 <sup>st</sup> 100 participants	Community Grant	One-Time	1000
Total			7500



# CITY OF CITRUS HEIGHTS

## CITY COUNCIL STAFF REPORT

### MEMORANDUM

**DATE:** February 26, 2025

**TO:** Mayor and City Council Members  
Ashley J. Feeney, City Manager

**FROM:** Amy Van, City Clerk

**SUBJECT:** Youth in Government Programing

#### **Summary and Recommendation**

At the March 28, 2024, Strategic Planning Retreat, City Council set strategic objectives related to exploring opportunities to develop programing to engage Citrus Heights youth in local government in partnership with the San Juan Unified School District. Staff recommends the City Council receive a presentation from staff on youth in government programing and provide feedback and direction.

#### **City Council Strategic Goal/Objective**

This staff report aligns with the following Citrus Heights City Council Strategic Plan Objectives:

Goal: Enhance Community Vibrancy and Engagement  
Objectives:

- In partnership with San Juan Unified School District, consider establishing a Youth in Government program to engage Citrus Heights youth.
- As follow up to Education Committee recommendation, partner with San Juan Unified School District to explore opportunities or incentive programs that support student and parent investment into Citrus Heights schools.

#### **Fiscal Impact**

There is no fiscal impact associated with this item. If the City Council desires to implement some or all of the programs, there may be costs associated with future recommended actions.

#### **Background and Analysis**

During the City Council's most recent Strategic Planning meeting, there was discussion about exploring opportunities to engage youth and develop programing that supports student and parent



**Subject: Youth in Government Programing****Date: February 26, 2025****Page 2 of 3**

investment. There is no question that the successful future of the City of Citrus Heights lies, in part, in the hands of well-developed, socially and civically engaged young people. There is a desire in Citrus Heights to focus on supporting family involvement in schools and fostering positive community engagement, and to build-up youth through education, experience, and mentorship. Encouraging young people to participate in governance not only strengthens democratic institutions but also ensures the sustainability of public service initiatives.

Over the last several months, City staff have actively engaged in discussions with San Juan Unified School District staff and Citrus Heights principals to collaborate on advancing this strategic objective. This has included discussions with the District's Director of Elementary schools, who was instrumental in the formation of a Citrus Heights Collaborative working group of Citrus Heights Principals that meet regularly to discuss items specific to Citrus Heights schools. This Collaborative has played a significant role in furthering the City's strategic objectives.

This report outlines the City recent collaborations and provides recommendations for effective implementation.

*Recent Collaborations*

**High School Student Council Reports** – On October 9, 2024, two students from San Juan High School gave a report to Council on events and noteworthy items that are happening at the school. Mesa Verde High school students will be giving their report at the March 12, 2025 City Council meeting.

**Ruby Bridges Walk to School Day at Lichen K-8** – On November 14, 2024, City staff joined the families of Lichen K-8 by walking to school to support an annual day of dialogue to commemorate Ruby's historic steps. Students continue the conversation and take part in their own forms of activism to bring an end to racism and all forms of bullying.

**Citrus Heights Tree Lighting including the Lichen K-8 Choir** – At the December 4, 2024, annual Tree Lighting event guests were treated to musical numbers performed by the Lichen k-8 Choir. This brought many residents from Neighborhood Area 1 to participate.

**City Hall Tours** – In addition to the collaborations with the District, the City recently hosted tours of City Hall for other local schools and youth organizations within the City. The youth were able to see a behind-the-scenes aspect of City Hall and meeting with City Council and staff.

*Youth in Government Programing Brainstorming Ideas*

In partnership with the District, staff have been able to brainstorm some preliminary opportunities for youth in government programing which are outlined below.

1.	Students in Government Day (Staff Recommendation)	High school students would have ability to meet and interact with staff and councilmembers for a day. Develop discussion topics around a common concern
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**Subject: Youth in Government Programing****Date: February 26, 2025****Page 3 of 3**

		or project within the City – a challenge project for students. Students could attend a City Council meeting.
2.	Internship / Future Public Service Program	Provides work experience for youth ages 16-20. Includes an application process and potential for a scholarship program. Program could be structured during the summer months to avoid conflict with school schedules.
3.	Youth Commission	An advisory body to the City Council addressing issues of the city's youth. Application and appointment process, regular meeting schedule, and periodic reports to the City Council.
4.	Middle School Debate Event	This option would engage younger youth in the 6 <sup>th</sup> to 8 <sup>th</sup> grade levels. Students would research a topic related to Citrus Heights and then present their arguments, either for or against, to the City Council and/or City staff.

*Recommendation*

Staff's recommendation is to continue current discussions with the two high schools to formulate a Students in Government Day. This option is a great first step towards the City Council strategic objective and can lead to potential future programing as suggested in the table below. Planning is in the preliminary stages and the details are yet to be finalized. Furthermore, staff will continue our relationship with the District's Citrus Heights Collaborative to seek future collaborations between the City and the District.



# CITY OF CITRUS HEIGHTS

## CITY COUNCIL STAFF REPORT

### MEMORANDUM

**DATE:** February 26, 2025

**TO:** Mayor and City Council Members  
Ashley J. Feeney, City Manager

**FROM:** Casey Kempenaar, Community Development Director  
Alex Turcotte, Chief of Police  
Alison Bermudez, Senior Planner

**SUBJECT:** Recycling Centers – Discussion Item

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#### **Summary and Recommendation**

This discussion follows the originally scheduled hearing on [September 25, 2024](#), when proposed amendments to the Zoning Code related to recycling centers were set to be addressed. That agenda item was postponed, and tonight's discussion serves as a continuation of the previous meeting.

Staff will lead a discussion on the City's current regulatory framework for small recycling centers, including CRV redemption centers. Based on the City Council's direction, staff will bring back Zoning Ordinance amendments for future consideration and adoption.

#### **City Council Strategic Goal/Objective**

This staff report supports strategies which align with the following Citrus Heights City Council Strategic Objectives:

**Goal:** Enhance Community Vibrancy and Engagement

**Objective:** In response to ongoing blight and illicit behavior associated with recycling centers, assess regulatory options to address negative impacts. Present options to City Council.

#### **Fiscal Impact**

There is no direct fiscal impact associated with this action. If at some point in the future, the City disallows any new facilities, the City may become ineligible for existing or future Cal-Recycle Grant funds. The City historically applies for Cal-Recycle funds for a variety of programs, typically these grants can range between \$20,000 and \$40,000 annually.

**Subject: Recycling Centers – Discussion Item**

**Date: February 26, 2025**

**Page 2 of 7**

## **Background**

### ***Strategic Goal and Objective***

To address issues related to blight, the City Council has adopted several Strategic Goals, including significant efforts by the City's Beautification Crew, which focuses on cleaning sidewalks and other public spaces. Additional measures include the adoption of a Shopping Cart Ordinance, establishing regulations to address abandoned shopping carts throughout the City.

While these efforts have been effective in reducing blight, challenges persist around small recycling centers. Despite operators' efforts to maintain their spaces, observations show that areas surrounding these centers often experience littering, abandoned shopping carts, increased service calls, and other blight-related activities.

The information provided is intended to support a discussion on whether more restrictive regulations should be implemented for recycling centers to further combat blight.

### ***CA's Beverage Container and Litter Reduction Act***

In 1986, California introduced the Beverage Container and Litter Reduction Act (the Act), creating a system where consumers pay a deposit, known as the California Redemption Value (CRV), on specific beverage containers. This deposit is added at checkout and refunded when consumers recycle eligible containers—such as those for soft drinks, beer, wine, spirits, sports drinks, and fruit drinks—at certified recycling centers. The City's Zoning Code refers to these certified recycling centers as "small collection facilities."

The Act also established "convenience zones," defined as areas within a half-mile radius of a beverage retailer with gross annual sales of \$2 million or more, and which sells a line of dry grocery, canned goods, or nonfood items and some perishable items. In Citrus Heights, approximately 12 retailers meet this qualification. The goal of these zones is to ensure that a recycling center is available within each convenience zone.

Starting January 1, 2025, beverage retailers in unserved convenience zones—defined as areas without a certified recycling center within a one-mile radius—are required to either redeem California Redemption Value (CRV) containers in-store. Previously, retailers could opt out by paying a daily fee, but this option will no longer be allowed under the new regulations.

As a result, small recycling centers can play an important role for both consumers and retailers attempting to comply with the Act's requirements.

## **Analysis & Observation**

As part of its analysis to support the City Council's strategic objective, staff conducted observations to evaluate the challenges occurring at and around the City's recycling centers. To gather comprehensive data, 24-hour video surveillance was installed at all four existing recycling sites for one week in July 2024. This allowed staff to assess operations, customer activity, transportation methods, and overall cleanliness. Key findings included:

- Higher-than-expected activity: Centers averaged 10-15 customers per hour.

**Subject: Recycling Centers – Discussion Item**

**Date: February 26, 2025**

**Page 3 of 7**

- Shopping cart usage: While centers comply with the prohibition on recycling goods being taken directly from shopping carts, carts were frequently used to transport items near the facilities and often abandoned nearby.
- Loitering: Adjacent areas frequently showed signs of loitering activity.
- Family participation: Many customers were families.
- Cleanliness and aesthetics: Although sites were kept clean, the nature of the operations made them visually unappealing.
- Traffic safety concerns: Smaller sites experienced parking issues that posed potential traffic hazards.
- Early arrivals: Customers often waited outside the centers before opening hours.
- Non-vehicle transportation: Some centers had a higher proportion of customers arriving on foot, with shopping carts, bicycles, or other non-vehicle modes of transport.

Additionally, staff reviewed the number of recycling centers in Citrus Heights and in the surrounding communities (Attachment 1). Based upon that research, Citrus Heights has more existing recycling centers per capita than nearly every other City in the region. The City of Sacramento and County of Sacramento are the only agencies with more centers per capita (Attachment 2). Neither Folsom nor Rocklin has any existing recycling centers.

#### ***August 13<sup>th</sup> Planning Commission Meeting***

These observations informed a proposed Zoning Code Amendment which would have allowed four existing recycling centers to continue operating while prohibiting the establishment of any new centers. This proposal was presented to the Planning Commission at its August 13, 2024, meeting.

During the meeting, center operators shared insights on their operations, advancements in recycling technology, and available grants to support recycling centers. They expressed concerns that restricting expansion and prohibiting new centers would hinder their ability to improve services and address community concerns effectively.

The Commission considered staff's comments, and comments received from the public. Ultimately, the removal of recycling centers as an allowed use from the Zoning Code was not supported by a split vote (4-3 vote). The Commission's main concern was that if the existing centers become non-conforming, they would not have the ability to improve or modify operations should new technologies or business models become available.

#### ***September 25, 2024 City Council Meeting***

Responding to concerns raised at the Planning Commission, staff prepared an updated Zoning Code Amendment which would still limit the number of recycling centers in the City but also allow modifications within the four existing centers to improve operational characteristics. This amendment was scheduled for City Council consideration in September (See Attachment 7) but was ultimately continued to a later date. This amendment would allow the Community Development Director and Police Chief to approve changes in operations and technology if it was found these changes would reduce existing challenges associated with blight.

**Subject: Recycling Centers – Discussion Item**

**Date: February 26, 2025**

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### ***Recent Industry Changes***

In January, staff visited a new model of indoor recycling center in Fair Oaks, located in a repurposed vacant commercial space (see Photos, Attachment 8).

This indoor model proved to be highly efficient, clean, and user-friendly, effectively eliminating some blight related issues by containing all operations indoors. However, while promising, this concept is unlikely to replace existing centers due to the high costs associated with opening and leasing indoor spaces.

The operator of the Fair Oaks location explained that the site was established thanks to a combination of a grant from CalRecycle and a substantial financial subsidy from the equipment vendor. Both of these funding sources are limited which may limit expansion of this approach; however, funding streams in the recycling arena continually evolve.

Since this model just opened, it is unclear whether this approach would reduce ancillary impacts seen at other recycling centers associated with shopping carts and similar challenges in the vicinity. The indoor model does present as a cleaner facility.

### ***Outreach***

Last summer, staff met with the operators of the four existing recycling centers to discuss the ongoing challenges and the blight concerns associated with the centers. The operators were receptive to improving operations and reducing any visual impacts and committed to monitoring the surroundings beyond their lease area and capture trash and any stray shopping carts.

Staff has continued discussions with the operators, toured the Fair Oaks facility and notified the four existing centers of tonight's discussion.

### **Options/Direction**

In recent months, staff have continued to explore options to achieve the City Council's goal of reducing blight associated with recycling centers while supporting community recycling efforts. In addition, new regulations at the state level have changed the dynamics of the industry.

Based on staff's analysis of the various options to address blight associated with recycling centers, Staff recommends the following modifications to the Zoning Ordinance:

#### ***1. Require a Use Permit for any new Recycling Center***

Requiring a Use Permit allows for Planning Commission review and approval of any new Recycling Center. A Use Permit provides more discretion to include conditions of approval that are geared towards addressing site specific conditions related to operations of any future recycling centers.

**Subject: Recycling Centers – Discussion Item****Date: February 26, 2025****Page 5 of 7***2. Restrict new Recycling Centers to convenience zones*

As discussed previously, Citrus Heights has more recycling centers per capita than most nearby jurisdictions. Currently, Recycling Centers are allowed in most commercial zones, regardless of whether the location is considered an underserved convenience zone designated by Cal-Recycle.

Restricting any new centers to areas that are currently underserved as determined by Cal-Recycle would limit the total number of centers as compared to the existing Zoning criteria (by adding locations within underserved convenience zones, retailers are relieved of the burden to accept recycling within individual retail establishments).

Table 1 illustrates the twelve existing retailers subject to Cal-Recycle requirements and the existing recycling center that serves the impacted retailer:

*Table 1*

<b>Retailer</b>	<b>Retailer Address</b>	<b>Convenience Zone Recycling Center</b>	<b>Center Address</b>
Walmart Market	6197 Sunrise	Gaytan Recycling	8038 Greenback
Sprouts	7905 Greenback	Rai Recycling (Farmers)	7672 Greenback
Raleys	7847 Lichen	Ivans Recycling	8002 Zenith
Grocery Outlet	6061 Greenback	Rai Recycling	6234 Auburn
Food Maxx	6962 Sunrise	None	None
Safeway <sup>1</sup>	7301 Greenback	None	None
Sams Club <sup>1</sup>	7417 Greenback	None	None
Costco <sup>2</sup>	7000 Auburn	None	None
Walmart <sup>2</sup>	7010 Auburn	None	None
Grocery Outlet (New) <sup>3</sup>	5409 Sunrise	None	None
Smart and Final <sup>3</sup>	7945 Madison	None	None
Amazon Fresh <sup>3</sup>	5425 Sunrise	None	None

<sup>1,2,3</sup> Due to proximity of qualifying retailers, it is likely that pairs will be able to rely on a single recycling center between the pair

Of the 12 retailers subject to Beverage Container and Litter Reduction Act, four are served by existing off-site recycling centers. The remaining eight retailers are not currently served by a recycling center, and required by Cal-Recycle to accept recycling in their stores.

In order to serve the remaining eight retailers, it is anticipated that up to four additional recycling centers may be required within designated convenience zones. As illustrated in Table 1, due to geographic proximity, it is anticipated that in three cases, a single recycling center may serve two retailers (for example – Costco and Walmart) and in one case (FoodMaxx) is unlikely to be served by a shared recycling center.



**Subject: Recycling Centers – Discussion Item****Date: February 26, 2025****Page 6 of 7**

By limiting new recycling centers to areas that are currently underserved, future centers will be better positioned to meet the needs of the City's existing retailers and restrict the overall number of centers in Citrus Heights to areas that are currently underserved.

3. *Require any new Recycling Center to be indoors within an existing commercial tenant space*

Although existing outdoor/standalone recycling centers have operating requirements, the overall appearance of centers are typically less attractive than more recent models within existing buildings within commercial centers.

As illustrated in Attachment 8, an indoor operation would offer the community a safe and convenient and modern way to recycle and reclaim their deposits while providing superior aesthetics as compared to standalone operations.

4. *Allow minor expansion/modification of existing centers if the modification can be demonstrated to improve overall condition and better address blight related conditions*

During the August Planning Commission review of the proposed Zoning Code amendments related to recycling centers, the Planning Commission voiced support for existing centers to adapt to changing technologies over time. Staff recommends updating the Zoning Code to allow staff-level approval of minor modifications to existing recycling centers if, based on the modification, it is evident that overall conditions contributing to blight are reduced.

This action would result in allowing existing centers to remain current with available technology and reduce ongoing blight challenges.

### **Alternative Options**

Staff evaluated a wide array of options to achieve the Council's Strategic Objective related to recycling. Staff believe the suite of options presented above will strike a balance between addressing blight and supporting recycling in Citrus Heights.

Other options staff evaluated, and the Council may consider include:

1. Proceed with prior amendment and prohibit any new Recycling Centers
2. Expand the use of automated (un-manned) Recycling Technology in existing commercial centers
3. Maintain status quo with current ordinance

### **Next Steps**

Staff seeks input from the City Council on the options presented in this report and welcomes any additional recommendations or considerations the Council may have. Based on the Council's direction, staff will take the necessary steps to implement the selected course of action, ensuring alignment with the City's goals and priorities.

**Subject: Recycling Centers – Discussion Item**

**Date: February 26, 2025**

**Page 7 of 7**

**Attachments**

Attachment 1: Map of Recycling Locations and Convenience Zones

Attachment 2: Table of Centers in Surrounding Jurisdictions

Attachment 3: Presentation and Photos submitted by Jackie Leavitt

Attachment 4: Letters Received from:

Kathilynn Carpenter of Sunrise MarketPlace

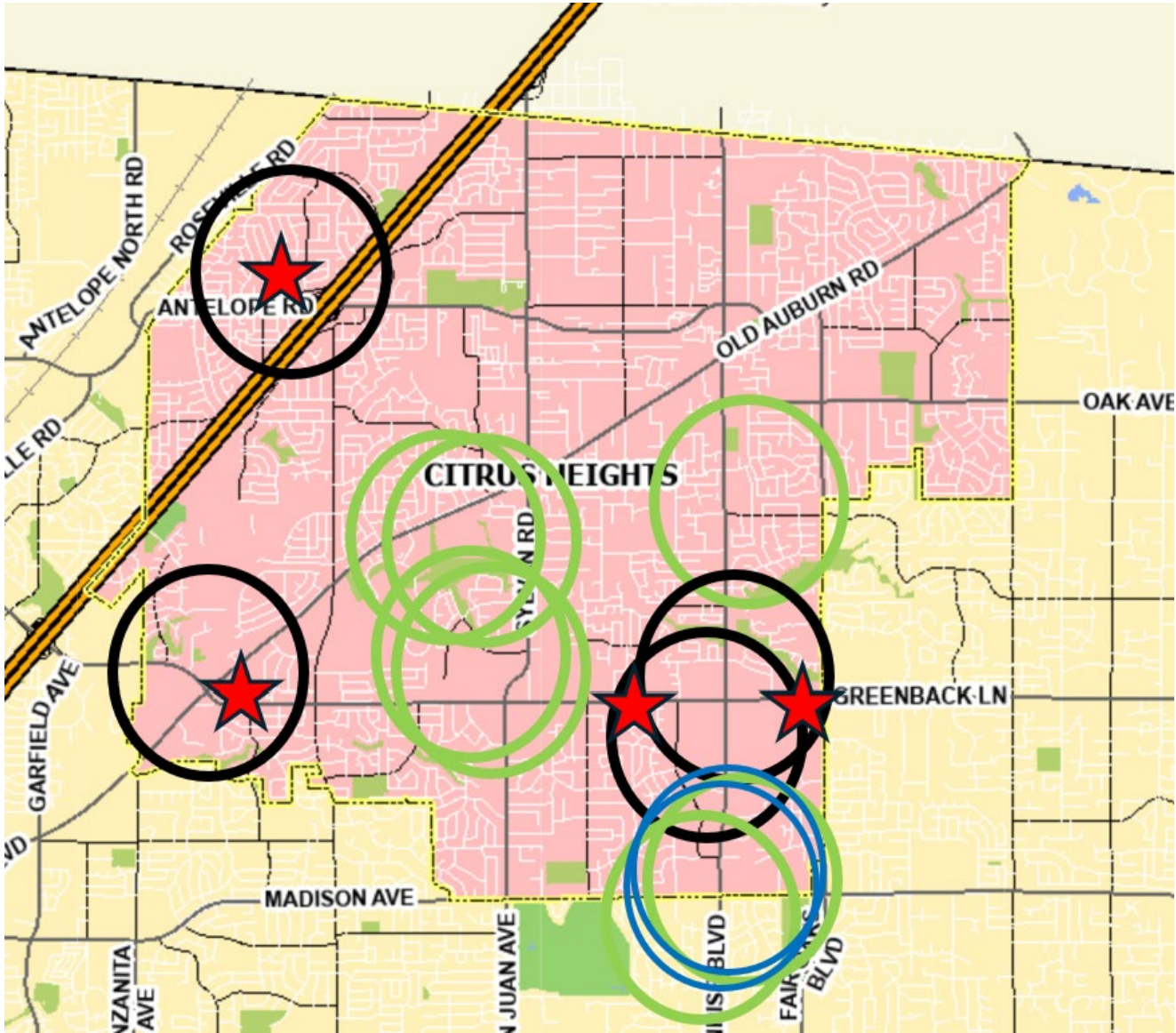
Mark Murray, CA Against Waste

Attachment 5: [Link to August 13, 2024 Planning Commission Zoning Code Amendment Staff Report](#)

Attachment 6: [Video link to the August 13, 2024 Planning Commission Meeting](#)

Attachment 7: [Link to September 25, 2024 Council Staff Report \(Continued item\)](#)

Attachment 8: Photos of new recycling center in Fair Oaks



Legend

- Existing Recycling Centers
- Underserved Zones
- Served Zones
- Anticipated Future Zones

The City has more existing recycling centers per capita than nearly every other City in the region. The City of Sacramento and County of Sacramento are the only agencies with more centers per capita (See Table 1, below). Neither Folsom nor Rocklin have any existing recycling centers.

*Table 1 – Regional Per Capita Recycling Centers*

Jurisdiction	Licensed Centers	Centers per Capita
County of Sacramento	8	1 per 12,566
City of Sacramento	28	1 per 18,857
Citrus Heights	4	1 per 21,608
Lincoln	2	1 per 26,267
Elk Grove	6	1 per 29,593
Roseville	5	1 per 30,963
Rancho Cordova	2	1 per 40,300
Folsom	0	0 per 83,269
Rocklin	0	0 per 73,857
TOTAL	51	



# Opposition to CRV Recycling Center Ban

# Proposed Ban on Future CRV Recycling Centers

## **Community Impact**

- Reduced access to recycling services.
- Increased inconvenience for residents.

## **Environmental Impact**

- Higher landfill waste.
- Decreased recycling effectiveness.

## **Legal and Funding Implications**

- Effective 2025: Stores that do not have access to certified recycling centers must offer in-store take-back. There will no longer be an opt-out fee available.
- Funding Consequences: Section 14583 states: “notwithstanding Section 14581, on or after July 1, 2012, the department shall not make any payments, grants, or loans, as provided in that section. To a city, county, or city and county, if the city, county or city and county has adopted or is enforcing a land use restriction that prevents the siting or operation of a certified recycling center at a supermarket site, as defined in section 14526.6 as may be required pursuant to Section 14571.

# Importance of Alternative Redemption Methods

## Current and Future Redemption Options

- **Existing methods**
  - Overview of current CRV recycling facilities in Citrus Heights

## Proposed Solution

- **Unmanned Cashless Bag Drop System**
  - Grant application submitted to serve an unserved store within Citrus Heights
  - Award decision expected next week.
- **Benefits**
  - Increased accessibility.
  - Adapts to modern recycling needs.
  - Supports state recycling goals.

# Call to Action & Conclusion

## Why CRV Centers and Innovation Matter

- Ensures easy access to recycling services.
- Promotes effective waste reduction and resource conservation.

## Action Needed

- Oppose the proposed ban to maintain recycling convenience.
- Support innovative solutions like the unmanned cashless bag drop to enhance future recycling services.
- Continue to support innovative solutions to be introduced within the city.



# Proposed Bag Drop Model





## Design proposal

### Simply Recycle - Sacramento, CA

This document presents the various design elements proposed for Simply Recycle's new, modernized recycling center in Sacramento, California.

To ensure correct scaling, files will be provided in vector format. The person in charge of printing will be responsible for measuring surfaces and scaling drawings accordingly.

## Overview













August 12, 2024

Casey Kempenaar  
Community Development Director  
City of Citrus Heights  
6360 Fountain Square Dr.  
Citrus Heights, CA 95621

**RE: August 13 Planning Commission Meeting Agenda Item 5**

Dear Casey,

I am writing on behalf of the Sunrise Marketplace Property and Business Improvement District in support of staff's proposed Zoning Changes as relates to Recycling Operations and Alcohol Beverage Sales. Unfortunately, I am unable to attend the meeting to voice our support and ask that you accept this letter instead.

While the Recycling centers do provide a service for residents, they are also magnets for homeless and others to loiter around and cause disruption at adjacent businesses. These centers by their nature tend toward a blighted appearance. Currently, there are sufficient recycling centers to meet the needs of residents and the homeless. We support limiting the amount of these centers to the existing businesses and no more.

As our businesses continue to struggle to recover from the impacts of the pandemic, we applaud the streamlining of permitting and utilizing ABC standards and restrictions when approving alcohol related businesses. The entitlement process can be a long and expensive endeavor, landlords and tenants will appreciate the business-friendly action by the City. We also support InterCal's proposed use for a vacant space at Greenback Square. The Center has several vacant spaces. The Bourbons and More business will fill one of these spaces, generating footsteps and making the center more attractive for other tenants to consider. The store will be differentiated from other liquor stores by its higher end, unique product offering.

We appreciate your consideration of our input and support continued efforts to make the City of Citrus Heights business friendly.

Warmest Regards,

A handwritten signature in black ink that reads "Kathilynn Carpenter". The signature is written in a cursive, flowing style.

Kathilynn Carpenter

Executive Director, Sunrise MarketPlace PBID



August 13, 2024

Natalee Price, Chair  
Citrus Heights Planning Commission  
6360 Fountain Square Drive  
Citrus Heights, CA 95621

**RE: Proposed Restriction of New Recycling Centers – OPPOSE**

Dear Chair Price,

We understand that Citrus Heights may be contemplating policies to restrict the siting of additional State Certified CRV Recycling Centers. We believe that any restriction of new CRV recycling centers ***while Citrus Heights is currently out of compliance*** with the Convenience Zone requirements of State Law would represent a disservice to consumers, a violation of Statutory intent, and jeopardize tens of thousands of dollars in current and future State Recycling Funding to Citrus Heights.

According to the California Department of Resource Recovery and Recycling (CalRecycle), there are 12 legally defined convenience zones in Citrus Heights. As a result of ‘overlap,’ 9 of those zones are currently ‘served’ by 4 certified centers. There are currently three ‘unserved’ zones defined by the Walmart on Auburn Boulevard, the Costco on Auburn Boulevard, and the Food Maxx on Sunrise Boulevard. Additionally, there are two ‘dealers’ within the unserved ‘Food Maxx zone’. All five of these Citrus Heights businesses have a legal obligation to either: contract with a Recycling Service Provider, redeem containers inside the store, or pay a \$100/day penalty. And while many Walgreens and Costcos across the state opt to pay the \$100/day, that option goes away effective January 1. *No later than January 1, 2025, Citrus Heights will require three new certified redemption centers.*

Beyond the legal ‘convenience zone’ obligation, the residents of Citrus Heights deserve convenient opportunities to redeem empty beverage containers. Statewide, 70 percent of empty beverage containers are returned for recycling. Last year 265,000 tons of empty beverage containers were littered or landfilled, and \$424 million in consumer refund values went ‘unredeemed’. Despite near universal access to curbside recycling in California, 83% of current recycling takes place at redemption centers—and less than 14% are collected via curbside.

And in Sacramento County, CalRecycle reports just 58% of CRV containers are returned for recycling! There is currently just one certified redemption center per 21,608 population in Citrus Heights. CalRecycle data demonstrates that community recycling rates are well correlated to redemption centers per capita. For example, in Fresno County, with one center per 18,000 population, the CRV recycling rate is nearly 85%.

If nothing else, you might consider financial self-interest. Section 14501 (e) of the Public Resources Code reads:



*"It is the intent of the Legislature to make redemption and recycling convenient for consumers, and the Legislature hereby urges cities and counties, when exercising their zoning authority, to act favorably on the siting of multimaterial recycling centers, reverse vending machines, mobile recycling units, or other types of recycling opportunities, as necessary for consumer convenience, and the overall success of litter abatement and beverage container recycling in the state."*

As an incentive, State law authorizes CalRecycle to annually expend \$10.5 million to local governments and \$15 million to operators of curbside recycling programs as 'supplemental payments.' CalRecycle may reduce or suspend these annual payments to jurisdictions and/or programs that are found to be out of compliance with the provisions of the Beverage Container Recycling Act.

On behalf of consumers in Citrus Heights, beverage dealers, and the objectives of the Beverage Container Recycling Act, we encourage staff, the Planning Commission and City Council to work with local recyclers, retailers and other stakeholders to support and sustain standards for redemption centers that best serve the community, rather restricting recycling locations in compliance with state law and community waste reduction and recycling objectives.

If we can be of assistance in supporting these objectives, I hope you and your staff will reach out.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark Murray", with a stylized, cursive script.

Mark Murray





# Simply Recycle

ITEM 12  
Attachment 4

4802



Recycle your CRV Containers Here!  
Recycling Hours:  
Monday 9:00am-4:00pm  
Tuesday 9:00am-4:00pm  
Wednesday 9:00am-4:00pm  
Thursday 9:00am-4:00pm  
Friday 9:00am-4:00pm  
Saturday 9:00am-4:00pm  
Sunday Closed  
(714) 443-8029  
www.simply-recycle.com

OPEN

Eligible  
Containers



Aluminum, Glass, Plastic  
Aluminio, Vidrio, Plástico

Recicle sus envases CRV aquí

Recycle your CRV Beverage  
Containers Here  
Recicle sus envases CRV aquí

ITEM 12ent 4

Simply  
Recycle

STATE OF CALIFORNIA  
CERTIFIED  
RECYCLING  
CENTER





# CITY OF CITRUS HEIGHTS

## CITY COUNCIL STAFF REPORT MEMORANDUM

**DATE:** February 26, 2025

**TO:** Mayor and City Council Members  
Ashley J. Feeney, City Manager

**FROM:** Regina Cave, General Services Director  
Leslie Blomquist, City Engineer

**SUBJECT:** Traffic Signal Control Cabinet Art Program

### **Summary and Recommendation**

At the March 2024, Strategic Planning retreat, City Council included a goal of developing a program to wrap traffic control boxes in an effort to increase opportunities for art in public spaces. The following report provides information and recommendations to engage the community in participating in a traffic signal control cabinet art program. Staff seeks input from City Council before the program can be finalized and ready for implementation.

### **City Council Strategic Goal/Objective**

This staff report aligns with the following Citrus Heights City Council Strategic Plan Objectives:

Goal: Enhance Community Vibrancy and Engagement.

Objective: In response to community feedback, develop a program and budget to wrap traffic control boxes to increase art in public spaces, present recommendations to City Council.

### **Fiscal Impact**

This action has no fiscal impact on the General Fund at this time. The program seeks to engage Neighborhood Areas (NA), local community groups, business districts and developers to sponsor the production and application of cabinet wraps. The program would align with objectives of the city's Neighborhood Improvement Program for NA's looking at placemaking opportunities. Additionally, as part of the upcoming two-year budget process, there may be an opportunity to establish a fund specifically to promote and support efforts in the community. For businesses and/or developers seeking to sponsor cabinets to be wrapped adjacent to the shopping centers or development sites, the sponsorship would require private investment from the applicant to cover the cost of initial cabinet wrapping efforts.

For city-sponsored cabinets where the city elects to wrap a cabinet as part of a capital transportation project, staff would utilize funds from the projects approved budget, which may include General Fund or Measure A Maintenance funds as eligible sources of revenue. For

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special city projects, such as working with the school district to develop art and sponsor a cabinet adjacent to a public school, these efforts could also be funded by approved project/program General Fund dollars, as part of the Community Support Program, or Measure A Maintenance as a means to preserve the city's equipment and protect it from graffiti.

### **Background and Analysis**

The City of Citrus Heights owns and maintains a diverse inventory of public infrastructure, including streets, sidewalks, streetlights, traffic signals and ancillary equipment. Since incorporation, the city has undertaken various efforts to incorporate art and history in public spaces, including the following:

- “Up and Away” located in the passive park on Greenback Lane at Parkoaks Drive;
- Lighted silos and accompanying historical pedestals at Sylvan Corners;
- “Celebrate Citrus Heights” located at the Citrus Heights Event Center;
- Lincoln 40 benches at Antelope and Auburn intersection;
- “Welcome to Citrus Heights” signalized gateway arch planned for Auburn Boulevard Complete Streets Phase 2;
- Various “Welcome to Citrus Heights” gateway monuments and signs.

The above list represents most of the artistic investments the city has made over the last 25 years, however, for many of these, the efforts to implement were lengthy and costly. Through a traffic signal control cabinet art program, the cost to add art to our public spaces is drastically reduced – generally ranging from \$1500 to \$3000 per cabinet, depending on cabinet size and art selection process – and becomes a more inclusive program allowing greater participation. Traffic signal cabinet art can be seen all over the country, including here in the Sacramento region as other agencies have implemented programs, including for electrical transformer cabinets.

For the city's Traffic Signal Control Cabinet Art Program, the following outlines proposed steps:

- Create a traffic signal control cabinet inventory map for public use, identifying type/spec.
- Launch a page on website dedicated to the program issuing a call for sponsors to request to reserve a cabinet(s). Sponsors may supply their own art work.
- Issue a call to artists interested in submitting art work to be used for the program; provide defined requirements, including but not limited to no wording/numbers except for single-use block lettering or company logo acknowledging sponsorship of wrap and/or art; and no artwork that is distracting, generally offensive, copywritten or advertisement in nature. The program may also coordinate with artists to propose utilizing works submitted under other city sponsored or supported programs.
- Issue a Request for Proposals to select a company to produce and install selected art vinyl wraps, based on size, type of cabinet and quantity.
- Produce a printable packet of information, including cabinet sponsor application, program guidelines, design considerations, installation and maintenance responsibilities,

In addition to displaying art, cabinet wraps provide a benefit to the General Services Department in helping to deter graffiti and reduce graffiti abatement efforts. As part of the program, General

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Services staff would coordinate for the application of the selected art and following installation and assume responsibility of the cabinet, including graffiti abatement at no cost to the sponsor. The program will be limited to vinyl wrapping and not allow for painting due to maintenance and longevity. Wraps are typically good for 5-7 years, and would include a UV overlamine.

The city's traffic signal inventory and operations includes one controller cabinet and approximately one electrical service cabinet in close proximity to each signalized intersection. The city also owns and maintains two changeable message boards and two flashers that also have cabinets. Altogether, the city has (or will have at the completion of the Auburn Boulevard Complete Streets, Phase 2 Project) 63 signal controller cabinets, 60 signal service enclosure cabinets and 2 signal communication cabinets, all of which would be included and made available for wrapping in the Traffic Signal Control Cabinet Art Program. For cabinets located along shared roadways with Sacramento County, specifically those where the County maintains the traffic signal operations but the cabinets are located on the city's side of the roadway, General Services will coordinate with Sacramento County to permit the cabinets for inclusion in the program. In addition, there are 2 controller cabinets and 2 service enclosure cabinets located on Antelope Road at the I-80 EB and WB ramps. General Services will also attempt to coordinate with Caltrans to permit the cabinets for inclusion in the program.

Following Council's feedback on this proposed program, staff will proceed with public outreach efforts and formalization of the city's Traffic Signal Control Cabinet Art Program.