



Porsche Middleton, Mayor
Tim Schaefer, Vice Mayor
Jeannie Bruins, Council Member
Bret Daniels, Council Member
Steve Miller, Council Member

*** AMENDED AGENDA ***

CITY OF CITRUS HEIGHTS
CITY COUNCIL
Special/Regular Meeting of Thursday, June 9, 2022
City Hall Council Chambers
6360 Fountain Square Drive, Citrus Heights, CA
Special Meeting 6:00 p.m.
Regular Meeting 7:00 p.m.

HOW TO PARTICIPATE:

The City of Citrus Heights welcomes your interest and involvement in the City's legislative process. The City of Citrus Heights is allowing for remote and in person participation. The City Council has established a procedure for addressing the Council. Speaker Identification Sheets are provided on the table inside the Council Chambers. If you wish to address the Council during the meeting, please either complete a Speaker Identification Sheet and give it to the City Clerk, if participating via webcast you may use the Zoom hand raise function (or *9 if you join the webinar via telephone) and the host will unmute you when it is time to speak. Speakers will be limited to 3 minutes each. Alternatively, you may submit your comment via email to cityclerk@citrusheights.net or by completion of an online Speaker Card at <https://www.citrusheights.net/FormCenter/City-Council-Meetings-Speaker-Card-30>. Written public comments shall be limited to 250 words or less. Each comment will be read aloud by the City Clerk.

Regular Meeting 7:00 p.m. Zoom Meeting –Webinar link: <https://us02web.zoom.us/j/84435896185>

The City provides three ways to watch a City Council meeting.

IN PERSON



City Council meetings take place in the City Hall Council Chambers.

ONLINE



Watch the livestream and replay past meetings on the City [website](#).

ON TELEVISION



Watch live and replays of meetings on Sac Metro Cable, Channel 14.

PLEASE NOTE: In order to minimize the spread of the COVID-19 virus, this meeting is being held pursuant to Government Code Section 54953(e). Please be advised that some, or all, Council Members may attend City Council meetings telephonically or otherwise electronically.

If you need a disability-related modification or accommodation, to participate in this meeting, please contact the City Clerk's Office 916-725-2448, cityclerk@citrusheights.net, or City Hall 6360 Fountain Square Drive at least 48 hours prior to the meeting. TDD: California Relay Service 7-1-1.

June 3, 2022


Amy Van, City Clerk

SPECIAL CITY COUNCIL MEETING
6:00 PM**CALL SPECIAL MEETING TO ORDER**

1. Roll Call: Council Members: Bruins, Daniels, Miller, Schaefer, Middleton

PUBLIC COMMENT**CLOSED SESSION**

2. THREAT TO PUBLIC SERVICES OR FACILITIES
Pursuant to Government Code Section 54957 – this is routine training conducted annually with the City Council in the event a threatening situation occurs at a Council Meeting
Consultation with: Citrus Heights Police Department and City Attorney Ryan Jones

REPORT OUT OF CLOSED SESSION**ADJOURNMENT**

REGULAR CITY COUNCIL MEETING
7:00 PM**CALL REGULAR MEETING TO ORDER**

1. Flag Salute
2. Roll Call: Council Members: Bruins, Daniels, Miller, Schaefer, Middleton
3. Video Statement

APPROVAL OF AGENDA**COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES****PUBLIC COMMENT****CONSENT CALENDAR**

It is recommended that all consent items be acted on simultaneously unless separate discussion and/or action are requested by a Council Member.

4. **SUBJECT:** Approval of Minutes
RECOMMENDATION: Approve the Minutes of the Regular Meeting of May 26, 2022
5. **SUBJECT:** Approve Resolution for Continued Remote Meetings in Accordance with AB 361
STAFF: A. Van / R. Jones

RECOMMENDATION: Adopt Resolution No. 2022-____, A Resolution of the City Council of the City of Citrus Heights, California, Making the Legally Required Findings to Continue to Authorize the Conduct of Remote “Telephonic” Meetings During the State of Emergency

6. **SUBJECT:** November 8, 2022 General Municipal Election

STAFF: A. Van

RECOMMENDATION: Adopt Resolution No. 2022-____, A Resolution of the City Council of the City of Citrus Heights, California, Calling a General Municipal Election and Requesting the Board of Supervisors of Sacramento County to Consolidate the General Municipal Election with the Statewide General Election to be held on November 8, 2022 Pursuant to Section §10403 of the Elections Code

7. **SUBJECT:** Approval of a Resolution Acknowledging that the City of Citrus Heights will be Included in the Article 34 Affordable Housing Ballot Measure Proposed by the County of Sacramento for the November 2022 Election

STAFF: C. Kempenaar/ N. Piva

RECOMMENDATION: Adopt Resolution No. 2022-____, A Resolution of the City Council of the City of Citrus Heights, California, Acknowledging the City of Citrus Heights will be Included in the Article 34 Affordable Housing Ballot Measure Proposed by the County of Sacramento for the November 2022 Election

PUBLIC HEARING

8. **SUBJECT:** PLN-22-07 – Draft Amendment to the General Plan Safety Element

STAFF: C. Kempenaar/ E. Singer

RECOMMENDATION: Adopt Resolution No. 2022-____, A Resolution of the City Council of the City of Citrus Heights, California, Finding the Project is Exempt from CEQA per Section 15061(b)(3) and Approving the Proposed General Plan Amendment to Include the Local Hazard Mitigation Plan into the Community Health Section of the General Plan as Presented

REGULAR CALENDAR

9. **SUBJECT:** Changing the Time of Regular City Council Meetings

STAFF: A. Van

RECOMMENDATION: Adopt Resolution No. 2022-____, A Resolution of the City Council of the City of Citrus Heights, California, Changing the Time for Regular Meetings of the City Council

10. **SUBJECT:** “California Sports Wagering Regulation and Unlawful Enforcement Act” Initiative 19-0029A1

STAFF: A. Feeney/ R. Jones

RECOMMENDATION: Consider Adoption of Resolution No. 2022-____, A Resolution of the City Council of the City of Citrus Heights, California, Opposing the “California Sports Wagering Regulation and Unlawful Enforcement Act” Initiative 19-0029A1

DEPARTMENT REPORTS

11. **SUBJECT:** Projects and Programs Update

DEPARTMENT: General Services Department

CITY MANAGER ITEMS

ITEMS REQUESTED BY COUNCIL MEMBERS/ FUTURE AGENDA ITEMS

ADJOURNMENT

**CITY OF CITRUS HEIGHTS
CITY COUNCIL
MINUTES
Regular Meeting of Thursday, May 26, 2022
City Hall Council Chambers and Virtually
6360 Fountain Square Drive
Citrus Heights, CA 95621**

CALL REGULAR MEETING TO ORDER

The regular council meeting was called to order at 7:00 p.m. by Mayor Middleton.

1. The Flag Salute was led by Council Member Bruins.
2. Roll Call: Council Members present: Bruins, Daniels, Miller, Schaefer, Middleton
Council Members absent: None
Staff present: Bermudez, Blomquist, Cave, Feeney, Huber, Jones, Kempenaar, Singer, Turcotte, Van, and Zenoni.
3. The video statement was read by City Clerk Van.

APPROVAL OF AGENDA

ACTION: On a motion by Vice Mayor Schaefer, seconded by Council Member Bruins, the City Council approved the agenda.

AYES: Bruins, Daniels, Miller, Schaefer, Middleton
NOES: None
ABSENT: None

COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES

Council Member Bruins recently attended the Public Works Showcase on May 19. She also provided an update from the Sacramento Area Sewer District and Regional Sanitation District board meeting.

Council Member Daniels shared an update from the Sacramento Metropolitan Air Quality Management District board meeting. He also shared his sentiments for the Uvalde school shooting.

Council Member Miller provided an update from the Regional Transit board meeting. Council Member Miller recently attended the Public Works Showcase. He also shared an update from the Connect Citrus Heights meeting. Council Member Miller shared information on two Memorial Day activities, including a ceremony at 11 a.m. hosted by the American Legion at the Sylvan Cemetery and a concert held by Capital Pops at 1 p.m. at the Veterans Center.

Vice Mayor Schaefer provided an update from the Library Board meeting. He also shared his condolences for the Uvalde School shooting. Vice Mayor Schaefer shared that he would attend the Memorial Day Ceremony at the Sylvan Cemetery.

Mayor Middleton provided an update on the May 10 Strategic Planning retreat. The completed strategic goals and objectives document are available on the City's website. Mayor Middleton recently attended the Police Activities League Public Safety event at Rusch Park.

PUBLIC COMMENT

None

CONSENT CALENDAR

4. **SUBJECT:** Approval of Minutes
RECOMMENDATION: Approve the Minutes of the Special Meeting of May 10, 2022 and the Regular Meeting of May 12, 2022
5. **SUBJECT:** Review the Sacramento Stormwater Quality Partnership Program and Authorize FY 22/23 Expenditures
STAFF: R. Cave / L. Blomquist
RECOMMENDATION: Adopt Resolution No. 2022-033, A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Expend Stormwater Funds for the City of Citrus Heights' Shared Cost of Joint Implemented Municipal Separate Storm Sewer System Requirements with the Sacramento Stormwater Quality Partnership
6. **SUBJECT:** Bonita Way/ Garry Oak Drive/ Twin Oaks Avenue Storm Drain Project Final Acceptance and Notice of Completion – City PN 30-17-004
STAFF: R. Cave/ L. Blomquist
RECOMMENDATION: Adopt Resolution No. 2022-034, A Resolution of the City Council of the City of Citrus Heights, California, Accepting the Bonita Way/Garry Oak Drive/Twin Oaks Avenue Storm Drain Project as Complete and Authorizing the City Engineer to Record a Notice of Completion and Release the Contract Retention
7. **SUBJECT:** 2022 California Prohousing Designation Program
STAFF: C. Kempenaar/ E. Singer
RECOMMENDATION: Adopt Resolution No. 2022-035, A Resolution of the City Council of the City of Citrus Heights, California, Authorizing Application to and Participation in the Pro-housing Designation Program
8. **SUBJECT:** Declaration of Surplus Properties – Sayonara Drive
STAFF: C. Kempenaar/ A. Bermudez
RECOMMENDATION: Adopt Resolution No. 2022-036, A Resolution of the City Council of the City of Citrus Heights, California, Declaring Certain Vacant Properties on Sayonara Drive as Exempt Surplus Properties

ACTION: On a motion by Council Member Miller, seconded by Council Member Daniels, the City Council adopted Consent Calendar Items 4, 5, 6, 7, and 8.

AYES: Bruins, Daniels, Miller, Schaefer, Middleton
NOES: None
ABSENT: None

REGULAR CALENDAR

9. **SUBJECT:** Adoption of Focus Area Strategic Planning Objectives
STAFF: A. Feeney
RECOMMENDATION: Adopt Resolution No. 2022-037, A Resolution of the City Council of the City of Citrus Heights, California, Adopting the “Focus Area Strategic Objectives” for the Remainder of the Current Three Year Strategic Plan Goals Term (March 2024)

City Manager Feeney presented the item to City Council. On May 10, City Council and City staff attended a Strategic Planning retreat to outline project goals and objectives. In preparation for the May 10 Strategic Planning retreat, staff prepared a background memo, which identified core objectives as a work plan through March 2024. In this background memo, staff identified four areas of focus to guide the goals established by Council. The four key focus areas identified include community image, economic development, community connection, and infrastructure. Some of the goals established to focus on community image include quarterly reports from the City’s Self Help program, educational information on jurisdictional responsibilities within the City, and improving blighted commercial properties and addressing trespass issues. Goals established to focus on economic development include the Sunrise Tomorrow Specific Plan, business attraction and retention, and increasing active engagement in regional, state, and federal legislation. Feeney discussed goals outlined to focus on community connection, which includes the creation of a Community Engagement Program, the purchase and outfitting of a Citrus Heights Block Party Trailer, and providing seed funding for community groups to host special events. The area of focus for infrastructure includes a proposal for consideration of a gateway monument, refurbishing roadway medians, and replacing faded and outdated signage. City Manager Feeney stated the resolution presented would memorialize the goals and objectives outlined in the Strategic Objectives background memo.

Council comments followed.

Council Member Miller suggested the addition of wayfinding signs in the City.

ACTION: On a motion by Council Member Bruins, seconded by Council Member Miller, the City Council adopted a Resolution of the City Council of the City of Citrus Heights, California, Adopting the “Focus Area Strategic Objectives” for the Remainder of the Current Three Year Strategic Plan Goals Term (March 2024).

AYES:	Bruins, Daniels, Miller, Schaefer, Middleton
NOES:	None
ABSENT:	None

10. **SUBJECT:** American Rescue Plan Act Fund Allocation Discussion
STAFF: A. Feeney/ B. Zenoni/ M. Huber
RECOMMENDATION: Receive a staff report and presentation, and provide feedback on the next increment of proposed funding allocations of American Rescue Plan (ARP) Act revenue

City Manager Feeney presented on the American Rescue Plan Act (ARPA) funding allocation. The City of Citrus Heights received the first portion of the total \$15.7 million ARPA funding in May of 2021. Previously, the City allocated a portion of that funding to Police Department staffing and a Small Business COVID Recovery Program. During the May 10 Strategic Planning retreat, Council Members and City staff established a number of goals, which would utilize APRA funding. Four strategic objective programs for possible implementation include the creation of a beautification crew, purchasing a Citrus Heights Block Party Trailer, Police

Department Scheduled Replacement vehicles, and Public Safety Communications Center critical needs. The beautification crew would assist staff with homeless camp abatement, illegal dumping, abandoned transient carts and debris, and more. The purchase of a Block Party Trailer would be available for community organization and groups to rent, and comes stocked with event essentials. Police Department Scheduled Replacement Vehicles would bring a plan before Council to replace and/or upgrade the deferred portion of the Police Department fleet. In addition, a plan for consideration would be to replace and/or upgrade outdated technologies in the Police Department Communications Center.

Council Member Daniels expressed his support for establishing a policy for the immediate removal of any encampment or person found sleeping within 50 feet of a roadway for public safety purposes.

Council Member Bruins expressed her support for a community Block Party Trailer.

Council Member Miller shared his support for infrastructure maintenance, such as street restriping.

Vice Mayor Schaefer shared his support for the objectives as outlined.

Mayor Middleton expressed her support for the objectives as outlined.

DEPARTMENT REPORTS

None

CITY MANAGER ITEMS

City Manager Feeney shared with the Council information from recent events such as the Public Works Showcase and the Citrus Heights Celebrates Trails. He also shared information on Memorial Day activities in Citrus Heights, such as the American Legion Memorial Service at Sylvan Cemetery and the Capital Pops Concert Band public concert at the Veterans Center.

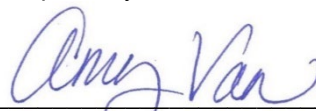
ITEMS REQUESTED BY COUNCIL MEMBERS/ FUTURE AGENDA ITEMS

Council Member Daniels requested the formation of a committee with the San Juan School District to examine the safety and security of Citrus Heights schools. All Council Members supported this item.

ADJOURNMENT

Mayor Middleton adjourned the regular meeting at 8:07 p.m.

Respectfully submitted,



Amy Van, City Clerk



CITY OF CITRUS HEIGHTS

CITY COUNCIL STAFF REPORT MEMORANDUM

DATE: June 9, 2022

TO: Mayor and City Council Members
Ashley J. Feeney, City Manager

FROM: Amy Van, City Clerk
Ryan Jones, City Attorney

SUBJECT: Approve Resolution for Continued Remote Meetings in Accordance with AB 361

Summary and Recommendation

Staff recommends the City Council adopt Resolution No. 2022-___ a resolution making the legally required findings to continue to authorize the conduct of remote “telephonic” meetings during the State of Emergency.

Fiscal Impact

There is no fiscal impact associated with this item.

Background and Analysis

At the October 14, 2021 regular meeting, the City Council adopted Resolution No. 2021-082 making the legally required findings to authorize the conduct of remote “telephonic” meetings during a declared state of emergency pursuant to Government Code. The City Council determined that as a result of the COVID-19 pandemic and state of emergency, meetings in person of the City Council and all legislative bodies of the City would present imminent risks to the health or safety of attendees.

In the event of an ongoing proclaimed state of emergency, in order to continue to conduct meetings remotely, any time after the first remote meeting of the legislative body, it can meet remotely if both of the following apply:

1. State/local emergency/social distancing. Either:
 - a. “a state of emergency remains active” or
 - b. “state or local officials have imposed or recommended measures to promote social distancing” and

2. 30 days. Within the last 30 days (which vote may occur at that meeting) the legislative body has made the following findings by majority vote “(A) The legislative body has reconsidered the circumstances of the state of emergency. (B) Any of the following circumstances exist (i) The state of emergency continues to directly impact the ability of the members to meet safely in person. (ii) State or local officials continue to impose or recommend measures to promote social distancing.”

Governor Newsom’s March 4, 2020 Proclamation of Emergency related to the COVID-19 pandemic is still in effect. It is important to note that neither AB 361 nor the attached resolution would require meetings be held in an all-virtual format. By adopting this resolution would allow a “hybrid” format where council members and staff participate either in person or remotely depending on their individual circumstances. Additionally, the hybrid format allows the public to continue to participate remotely. Failing to adopt this resolution would require meetings to be held in-person under traditional Brown Act parameters (noticing the teleconference location, providing access to the public, etc.); adopting the resolution would give the flexibility as it moves forward with meetings.

If the City intends to conduct meetings remotely, it should add to every agenda a consent calendar item to reaffirm the findings described above, which are required to allow the remote meetings. This resolution also makes the necessary findings for all subordinate legislative bodies of the City, such as the Planning Commission, so these bodies can also continue to meet remotely on an ongoing basis.

Attachments

1. Resolution to Continue to Authorize the Conduct of Remote “Telephonic” Meetings During the State of Emergency

RESOLUTION NO. 2022-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CITRUS HEIGHTS MAKING THE LEGALLY REQUIRED FINDINGS TO CONTINUE TO AUTHORIZE THE CONDUCT OF REMOTE “TELEPHONIC” MEETINGS DURING THE STATE OF EMERGENCY

WHEREAS, on March 4, 2020, pursuant to California Gov. Code Section 8625, the Governor declared a state of emergency stemming from the COVID-19 pandemic (“Emergency”); and

WHEREAS, on September 17, 2021, Governor Newsom signed AB 361, which bill went into immediate effect as urgency legislation; and

WHEREAS, AB 361 added subsection (e) to Government Code Section 54953 to authorize legislative bodies to conduct remote meetings provided the legislative body makes specified findings; and

WHEREAS, as of September 19, 2021, the COVID-19 pandemic has killed more than 67,612 Californians; and

WHEREAS, social distancing measures decrease the chance of spread of COVID-19; and

WHEREAS, this legislative body previously adopted a resolution to authorize this legislative body and all other subordinate legislative bodies of the City to conduct remote “telephonic” meetings; and

WHEREAS, Government Code 54953(e)(3) authorizes legislative bodies of the City to continue to conduct remote “telephonic” meetings provided that the City has timely made the findings specified therein.

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Citrus Heights as follows:

1. This legislative body declares that it has reconsidered the circumstances of the state of emergency declared by the Governor and at least one of the following is true: (a) the state of emergency, continues to directly impact the ability of the members of this legislative body and all subordinate legislative bodies of the City to meet safely in person; and/or (2) state or local officials continue to impose or recommend measures to promote social distancing.

PASSED, APPROVED AND ADOPTED this 9th day of June, 2022 by the following roll call vote:

AYES: Council Members:
NOES: Council Members:
ABSENT: Council Members:
ABSTAIN: Council Members:

Porsche Middleton, Mayor

ATTEST:

Amy Van, City Clerk



CITY OF CITRUS HEIGHTS

CITY COUNCIL STAFF REPORT

MEMORANDUM

DATE: June 9, 2022

TO: Mayor and City Council Members
Ashley J. Feeney, City Manager

FROM: Amy Van, City Clerk

SUBJECT: November 8, 2022 General Municipal Election

Recommendation

In accordance with the provisions of the City's Municipal Code, a General Municipal Election shall be held on November 8, 2022, for the election of three members of the City Council, representing Districts 2, 4, and 5 for a term of four years. Pursuant to Elections Code §10403, the City Council must adopt a resolution in order to consolidate the City of Citrus Heights General Municipal Election with the statewide election conducted by the County of Sacramento.

Staff recommends the City Council adopt Resolution No. 2022-___ A Resolution Calling a General Municipal Election and Requesting the Board of Supervisors of Sacramento County to Consolidate the General Municipal Election with the Statewide General Election to be held on November 8, 2022 Pursuant to Section §10403 of the Elections Code.

Fiscal Impact

Based on the County of Sacramento's estimate provided to the City, \$51,000 was budgeted in the Fiscal Year 2022/2023 General Fund (Fund 100) budget for all election activities. Consolidation with the county during a statewide election allows for a substantial savings over the cost of a special election where the city cannot consolidate.

Background and Analysis

The 2022 November Election will be the City's second District Election process, with Districts 2, 4, and 5 electing a council member for a term of four years. By-district elections mean that registered voters of a district will elect a council member from their district, rather than on a citywide basis. Only those registered voters residing in Districts 2, 4, and 5 will receive ballots for this city council member election. The November 2020 General Municipal Election was the City's first election switching from at-large to district elections.

Individuals desiring to run for City Council must reside in the eligible districts, and be a registered voter of that district during the nomination period. If elected, they must continue to reside in that district during their term of office.

To determine which District a resident currently resides in, an interactive map is on the City's website for review (<http://www.citrusheights.net/156/Elections>). Residents can type in their address to determine in which district they reside. Please refer to Attachment 2 for the City of Citrus Heights District Map.

The nomination period for the November 8, 2022 General Municipal Election will be July 18 through August 12, 2022. If an eligible incumbent does not file nomination papers by 5:00 p.m. on August 12, any qualified person other than the incumbent shall have until 5:00 p.m. on August 17, 2022 to file nomination papers. A Candidate Manual will be provided to all candidates, with required forms and deadlines.

The City's Elections webpage (<http://www.citrusheights.net/156/Elections>) will be updated throughout the election process. From this page, residents can access the Interactive District Map, view campaign disclosure statements, and view other important election information.

Attachments

- 1) Resolution No. 2022-___ Calling the November 8, 2022 General Municipal Election and Requesting Consolidation with the County of Sacramento
- 2) District Map

RESOLUTION NO. 2022-__

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF CITRUS HEIGHTS, CALIFORNIA, CALLING A GENERAL MUNICIPAL
ELECTION AND REQUESTING THE BOARD OF SUPERVISORS OF SACRAMENTO
COUNTY TO CONSOLIDATE THE GENERAL MUNICIPAL ELECTION WITH THE
STATEWIDE GENERAL ELECTION TO BE HELD ON NOVEMBER 8, 2022,
PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE**

WHEREAS, pursuant to the Elections Code of the State of California, the City Council of the City of Citrus Heights, California, hereby calls a General Municipal Election to be held on November 8, 2022, for the purpose of electing three (3) council members, representing Districts 2, 4, and 5, for a term of four years;

WHEREAS, it is desirable that the General Municipal Election be consolidated with the Statewide General Election to be held on the same date and that within the city, the precincts, vote centers, and election officers of the two elections be the same and that the Sacramento County Registrar of Voters canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the City Council of the City of Citrus Heights does hereby determine and order as follows:

1. That pursuant to the requirements of the California Elections Code, there is called and ordered to be held in the City of Citrus Heights, California, on Tuesday, November 8, 2022, a General Municipal Election for the purpose of electing three (3) council members, representing Districts 2, 4, and 5 for a term of four years, in accordance with Citrus Heights Municipal Code Section 2-36.
2. Pursuant to the requirements of Elections Code §10403, the Board of Supervisors of the County of Sacramento is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Statewide General Election on Tuesday, November 8, 2022, for the purpose of electing three (3) council members, representing Districts 2, 4, and 5 for a term of four years.
3. The Sacramento County Registrar of Voters is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used. In the case of a tie vote the Registrar of Voters will determine the winner by lot.
4. The Sacramento County Board of Supervisors is requested to issue instructions to the County Registrar of Voters to take any and all steps necessary for the holding of the consolidated election.

5. The City of Citrus Heights recognizes that additional costs will be incurred by the Registrar of Voters by reason of this consolidation and agrees to reimburse the Registrar of Voters for actual costs accrued for the election, such costs to be calculated by proration method set forth in the County's current Election Cost Allocation procedures on the basis of the amount of services provided to the City of Citrus Heights.
6. The Candidate is to pay for the publication of the candidate's statement, pursuant to Elections Code §13307. The limitation on the number of words that a candidate may use in his/her candidate's statement is 200 words; and the City of Citrus Heights chooses to adopt the policy for Candidate's Statement preparation as described in the County of Sacramento's Candidates Guide under the heading of "Candidate's Statement."
7. The City Clerk is hereby directed to file a certified copy of this resolution with the Sacramento County Board of Supervisors and the Registrar of Voters.

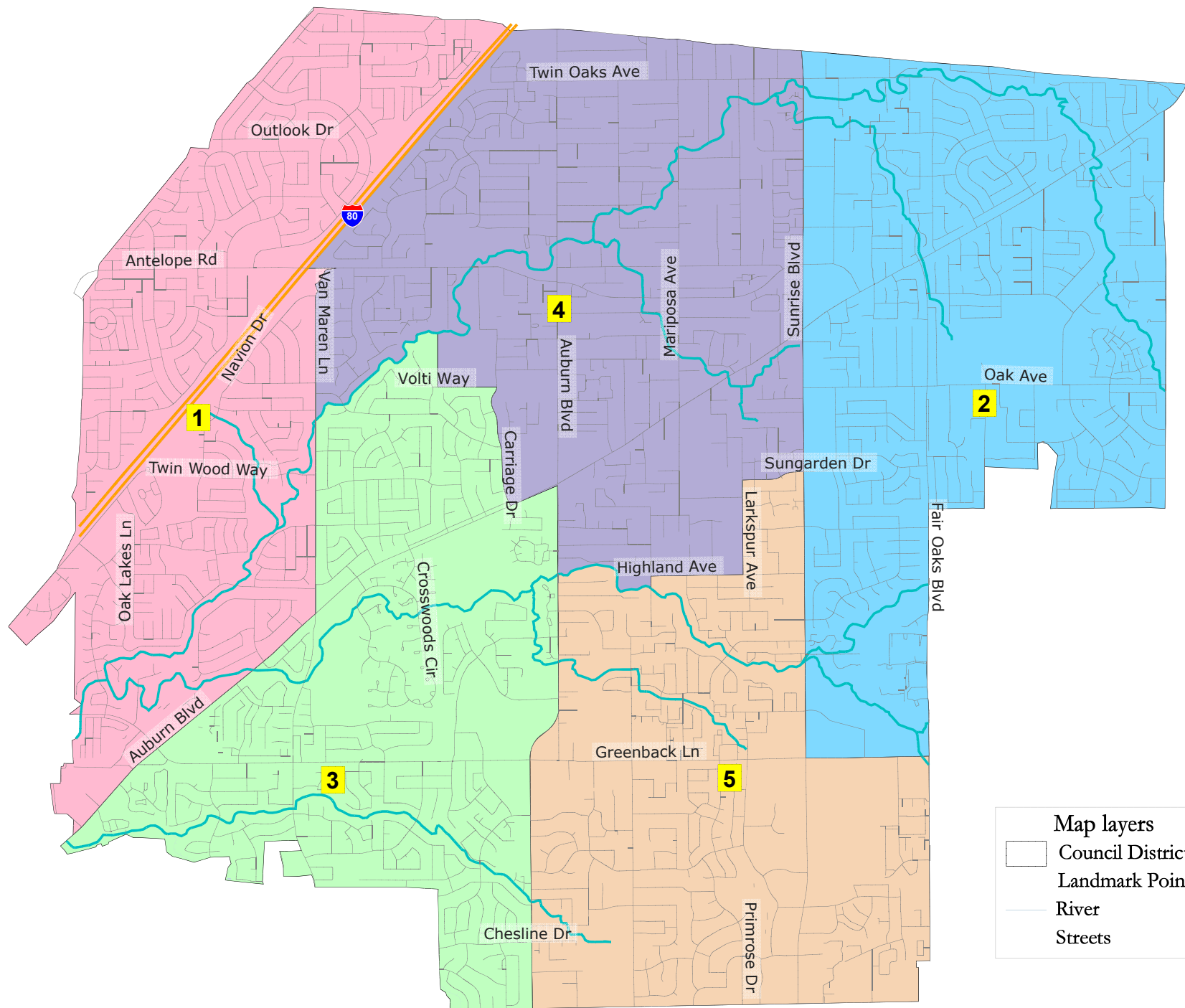
PASSED AND ADOPTED by the City Council of the City of Citrus Heights, California, this 9th day of June 2022, by the following vote, to wit:

AYES: **Council Members:**
NOES: **Council Members:**
ABSTAIN: **Council Members:**
ABSENT: **Council Members:**

Porsche Middleton, Mayor

ATTEST:

Amy Van, City Clerk



<i>City of Citrus Heights - Current Plan</i>							
Category	Field	1	2	3	4	5	Total
2020 Census	Total Population	17,075	17,610	18,106	17,285	17,774	87,850
	Population Deviation	-495	40	536	-285	204	1,031
	Pct. Deviation	-2.82%	0.23%	3.05%	-1.62%	1.16%	5.87%
Total Pop.	Hispanic/Latino	20%	16%	17%	21%	23%	20%
	NH White	64%	70%	66%	64%	59%	64%
	NH Black	4%	3%	6%	4%	7%	5%
	NH Asian/Pac.Isl.	7%	7%	7%	7%	7%	7%
	NH Native Amer.	3%	3%	3%	3%	2%	3%
Citizen Voting Age Pop	Total	12,806	13,514	13,247	12,948	12,061	64,576
	Hispanic	14%	13%	14%	15%	13%	14%
	NH White	75%	75%	76%	77%	73%	75%
	NH Black	4%	4%	4%	3%	8%	4%
	Asian/Pac.Isl.	6%	7%	6%	5%	5%	6%
	Native Amer.	1%	2%	1%	2%	1%	2%
Voter Registration (Nov 2020)	Total	10,679	11,142	11,376	9,923	9,004	52,124
	Latino est.	12%	9%	11%	12%	12%	11%
	Spanish-Surnamed	12%	9%	10%	11%	11%	10%
	Asian-Surnamed	2%	2%	2%	2%	2%	2%
	Filipino-Surnamed	1%	1%	1%	1%	1%	1%
	NH White est.	81%	84%	84%	84%	80%	83%
	NH Black	3%	4%	3%	2%	6%	4%
Voter Turnout (Nov 2020)	Total	8,756	9,418	9,280	7,921	7,158	42,533
	Latino est.	11%	8%	10%	11%	11%	10%
	Spanish-Surnamed	11%	8%	9%	10%	10%	10%
	Asian-Surnamed	2%	2%	2%	2%	2%	2%
	Filipino-Surnamed	1%	1%	1%	1%	1%	1%
	NH White est.	81%	84%	84%	84%	80%	83%
	NH Black	3%	4%	3%	2%	6%	4%
Voter Turnout (Nov 2018)	Total	6,284	6,750	6,678	5,314	4,629	29,655
	Latino est.	9%	7%	8%	9%	9%	9%
	Spanish-Surnamed	9%	7%	8%	8%	9%	8%
	Asian-Surnamed	2%	2%	1%	2%	1%	2%
	Filipino-Surnamed	1%	1%	1%	1%	1%	1%
	NH White est.	83%	85%	85%	86%	82%	84%
Age	age0-19	24%	20%	23%	23%	24%	23%
	age20-60	51%	54%	52%	56%	56%	54%
	age60plus	25%	25%	25%	21%	20%	23%
Immigration	immigrants	11%	12%	15%	12%	19%	14%
	naturalized	64%	68%	69%	53%	44%	59%
Language spoken at home	english	85%	83%	80%	81%	74%	81%
	spanish	9%	8%	7%	11%	12%	9%
	asian-lang	3%	2%	3%	1%	3%	2%
	other lang	4%	7%	11%	7%	12%	8%
Language Fluency	Speaks Eng. "Less than Very Well"	7%	6%	10%	7%	14%	9%
Education (among those age 25+)	hs-grad	61%	55%	57%	62%	57%	58%
	bachelor	14%	17%	14%	14%	15%	15%
	graduatedegree	4%	7%	8%	4%	5%	6%
Child in Household	child-under18	30%	29%	27%	30%	27%	29%
Pct of Pop. Age 16+	employed	60%	66%	65%	67%	65%	65%
Household Income	income 0-25k	13%	8%	20%	15%	23%	16%
	income 25-50k	25%	20%	21%	23%	25%	23%
	income 50-75k	23%	21%	22%	20%	21%	21%
	income 75-200k	35%	46%	34%	38%	28%	36%
	income 200k-plus	3%	5%	3%	4%	2%	3%
Housing Stats	single family	93%	84%	65%	71%	46%	71%
	multi-family	7%	16%	35%	29%	54%	29%
	rented	25%	32%	46%	45%	68%	44%
	owned	75%	68%	54%	55%	32%	56%
Total population data from California's adjusted 2020 Census data. Citizen Voting Age Population, Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data. Turnout and Registration data from California Statewide Database ("Latino" figures calculated by NDC using Census Bureau's Latino undercount by surname estimate).							



CITY OF CITRUS HEIGHTS

CITY COUNCIL STAFF REPORT

MEMORANDUM

DATE: June 9, 2022

TO: Mayor and City Council Members
Ashley J. Feeney, City Manager

FROM: Casey Kempenaar, Community Development Director
Nicole Piva, Housing and Grants Program Technician

SUBJECT: **Approval of a resolution acknowledging that the City of Citrus Heights will be included in the Article 34 Affordable Housing Ballot Measure Proposed by the County of Sacramento for the November 2022 Election**

Summary and Recommendation

Article 34 (XXXIV) of the California Constitution requires voter approval of publicly-assisted low-income housing projects. Pursuant to Article 34, California public agencies may not develop, construct, or acquire in any manner, affordable housing projects until approved by a majority of qualified electors of the city. Projects that require such authorization are those composed of dwellings for persons of low income, financed in whole or in part by the Federal government or a State public body or when certain types of assistance such as labor or loan guarantees are provided.

The ballot language is modeled after other successful measures in other cities and counties in California. This language allows for a reasonable amount of affordable housing to be built in proportion to the amount of existing housing units in Citrus Heights.

In 2021, the number of existing housing units in Citrus Heights was 35,176. Therefore, the City is authorized to allow up 1% of the existing housing units annually (352 units). The proposed Article 34 ballot measure language:

Shall the unincorporated County of Sacramento and incorporated cities within including Sacramento, Elk Grove, Citrus Heights, Folsom, Galt, Rancho Cordova, and Isleton be authorized to annual develop, acquire, or construct housing for low-income persons and families, including elderly or disabled persons, equivalent with 1% of the existing housing units in the County. Any unconstructed housing units in each year will be carried over annually.

Staff recommends the City Council

- 1) Adopt a resolution of the City Council of the City of Citrus Heights, California, acknowledging the City of Citrus Heights will be included in the Article 34 affordable housing ballot measure proposed by the County of Sacramento for the November 2022 election.

Fiscal Impact

There is no fiscal impact at this time. This item is informational only.

Background and Analysis

Since 1968, voters have approved the development of affordable housing units in five ballot measures, all approved by a majority vote of the electorate. After Congress terminated the federal public housing program, private non-profit and for-profit organizations became the major providers of affordable housing for low and moderate income persons, serving seniors, men and women in the workforce, and the disabled.

The housing authorities of the City and County of Sacramento and the local government entities of the City and County of Sacramento, including the City of Citrus Heights, fall within the definition of a State public body. In 2004, the City and the County authorized the placement of low-income housing measures on the ballot. The measures provided the City of Citrus Heights with a maximum of 500 low-income dwelling units. The last election – Measure K in November 2004 was approved by voters with more than 50% in favor. The current authorization expires in 2024.

If not extended by voters, all cities and public agencies within Sacramento County and the unincorporated area of Sacramento County would be out of compliance with the Article 34 requirement and would be unable to assist with the development, construction or acquisition of affordable housing after 2024.

In March, 2022 the City of Citrus Heights entered into a cost sharing agreement with Sacramento Housing Redevelopment Agency (SHRA), City of Folsom, City of Elk Grove, and City of Rancho Cordova. SHRA serves as the lead agency in managing the performance of the Article 34 ballot measure.

In April, 2022 SHRA hired FM3 Research, a consulting firm who administered a survey to determine the level of support in Sacramento County for the possible Article 34 ballot measure in November 2022. The survey was administered in the five largest incorporated cities including; Citrus Heights, Elk Grove, Folsom, Rancho Cordova, and Sacramento and in the unincorporated County of Sacramento. The survey found this is a viable measure with the summary results below.

Survey Determining Level of Support

City	Final Yes Vote
Citrus Heights	64%
Elk Grove	63%
Folsom	56%
Rancho Cordova	65%
Sacramento	76%
Sacramento County - Unincorporated Areas	66%

Attachment

- 1) Resolution No. 2022- _____ A Resolution of the City Council of the City of Citrus Heights, California, acknowledging the City of Citrus Heights will be included in the Article 34 Affordable Housing Ballot Measure Proposed by the County of Sacramento for the November 8, 2022 Election

RESOLUTION NO. 2022 -

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CITRUS HEIGHTS,
CALIFORNIA, ACKNOWLEDGING THE CITY THE CITY OF CITRUS HEIGHTS
WILL BE INCLUDED IN THE ARTICLE 34 AFFORDABLE HOUSING BALLOT
MEASURE PROPOSED BY THE COUNTY OF SACRAMENTO FOR THE
NOVEMBER 2022 ELECTION**

WHEREAS, Article 34 (XXXIV) of California Constitution requires voter approval of publicly-assisted low-income housing projects. Pursuant to Article 34, California public agencies may not develop, construct, or acquire in any manner, affordable housing projects until approved by a majority of qualified electors of the city. Projects that require such authorization are those composed of dwellings for persons of low income, financed in whole or in part of the Federal government or a State public body or when certain types of assistance such as labor or loan guarantees are provided.

WHEREAS, the housing authorities of the City and County of Sacramento and the local government entities of the City and County of Sacramento, including the City of Citrus Heights, fall within the definition of a State public body.

WHEREAS, in 2004 the City and the County authorized the placement of low-income housing measures on the ballot. In November 2004, voters approved the measure by more than 50% in favor.

WHEREAS, Sacramento County is proposing to submit a measure to the qualified voters of the County of Sacramento for the November 2022 election to authorize the development, acquisition or construction of housing for low-income persons and families in an amount of up to one (1) percent of all existing housing units in the unincorporated County of Sacramento and all incorporated cities within including Sacramento, Elk Grove, Citrus Heights, Folsom, Galt, Rancho Cordova, Isleton to be in compliance with the State of California's Article 34 requirement. Any unconstructed housing units in each year will be carried over annually.

WHEREAS, for example, in 2021 the annual amount of affordable housing units authorized by each jurisdiction to provide 1 % of the existing housing units annually. This number will change as new units are constructed. For example the number of affordable housing unites each jurisdiction can provide in 2021 include:

Sacramento County (unincorporated) – 5,789 units

City of Sacramento – 2,000 units

City of Folsom – 282 units

City of Citrus Heights – 352 units

City of Galt – 85 units

City of Rancho Cordova – 259 units

City of Isleton – 36 units

WHEREAS, should this measure not be approved, all cities and public agencies within Sacramento County and the unincorporated area of Sacramento County would be out of compliance with the Article 34 requirement and would be unable to assist with the development, construction or acquisition of affordable housing after 2024.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CITRUS HEIGHTS HEREBY:

- 1) The City Council of the City of Citrus Heights acknowledges and approves the inclusion of the City of Citrus Heights in the Article 34 affordable housing ballot measure proposed by the County of Sacramento for the November 2022 election to authorize the development, acquisition or construction of housing for low-income persons and families in an amount of up to one (1) percent of all existing housing units in the unincorporated County of Sacramento and all incorporated cities within including Sacramento, Elk Grove, Citrus Heights, Folsom, Galt, Rancho Cordova, Isleton to be in compliance with the State of California's Article 34 requirement, and further, that any unconstructed housing units authorized in each year will be carried over annually.

PASSED AND ADOPTED by the City Council of the City of Citrus Heights on the 9th day of June 2022, by the following roll call vote:

Ayes:	Council Members:
Noes:	Council Members:
Abstain:	Council Members:
Absent	Council Members:

Porsche Middleton, Mayor

ATTEST:

Amy Van, City Clerk



CITY OF CITRUS HEIGHTS

CITY COUNCIL STAFF REPORT MEMORANDUM

DATE: June 9, 2022

TO: Mayor and City Council Members
Ashley J. Feeney, City Manager

FROM: Casey Kempenaar, Community Development Director
Eric Singer, Assistant Planner

SUBJECT: PLN-22-07 - Draft Amendment to the General Plan Safety Element

Summary and Recommended Motion

The Disaster Mitigation Act of 2000 requires communities to develop a local hazard mitigation plan (LHMP) to remain eligible for federal hazard mitigation funding. The Citrus Heights City Council adopted the most recent LHMP update on February 24, 2022, which identifies and profiles hazards, people and facilities at risk, and mitigation actions to reduce or eliminate hazards.

Per Government Code 65302.6, any jurisdiction wanting to be considered eligible for grant funding from FEMA must include language specific to the LHMP within the Safety Element of their General Plan to provide a cross reference, and must link electronically to the most current and approved LHMP. Planning staff has added the specific language and electronic link to the Draft Community Health (Safety Element) section of the General Plan.

Staff recommends the City Council review and hold a public hearing to solicit public comment on the Draft Amendment and move to adopt:

1. Resolution 2022-__, a Resolution of the City Council of the City of Citrus Heights finding the Project is exempt from CEQA per Section 15061(b)(3) and approving the proposed General Plan Amendment to include the Local Hazard Mitigation Plan into the Community Health section of the General Plan as presented.

Fiscal Impact

There is no fiscal impact associated with this action.

Background

The 2021 Sacramento County Local Hazard Mitigation Plan (LHMP) update was a combined effort by a committee comprised of Sacramento County, staff representatives from all seven cities within the County, and representatives from numerous special districts. The committee agreed on five major goals to be outlined within the plan update:

1. Minimize risk and vulnerability of the Sacramento County community to the impacts of natural hazards, including consideration of the exacerbation of natural hazards and unique hazards due to climate change; and protect lives and reduce damages and losses to property, public health, economy, and the environment.
2. Provide protection for critical facilities, infrastructure, utilities, and services from hazard impacts, to include hardening and other efforts to establish redundancy and reliability, to prevent or minimize loss, and to facilitate recovery.
3. Enhance public outreach, education, awareness, and preparedness for all hazards to minimize hazard related losses and to include effective strategies for reaching underserved communities and vulnerable populations.
4. Increase community capabilities and leverage interagency and public-private coordination and resources to mitigate losses and to be prepared for, respond to, and recover from a disaster event.
5. Assure conformance to federal and state hazard mitigation initiatives and maximize potential for mitigation implementation.

On February 24, 2022, the City Council adopted the 2021 LHMP update. In order to remain eligible for FEMA grant funding, the City must amend its General Plan to include specific language in the Community Health (Safety Element) Chapter that references and provides an electronic link to the most current LHMP. The proposed language is as follows:

In 2006, the state adopted Assembly Bill (AB) 2140 which added provisions specifying what is to be included in a Local Hazard Mitigation Plan (LHMP) and requiring a linkage between a local jurisdiction's LHMP and the Safety Element of their General Plan. AB 2140 requires a jurisdiction to adopt the LHMP into the Safety Element of the General Plan in order to be fully eligible for disaster relief funding under the California Disaster Assistance Act. AB 2140 can be met by either including the LHMP language specific to AB 2140 as part of the Safety Element or to incorporate the LHMP by reference into the Safety Element of the General Plan.

Sacramento County has a current LHMP which includes an assessment of the County's risk and vulnerability related to natural and other identified hazards and a comprehensive mitigation strategy which includes actions and projects designed to mitigate or reduce the impacts of those hazards and to increase community resiliency. This LHMP has been formally adopted and incorporated by reference into the Safety Element of the General Plan via a Board of Supervisors resolution.

To further meet the requirements of AB 2140, the City adopts and incorporates by reference the most current LHMP as part of this Safety Element to the General Plan which should be consulted when addressing known hazards to ensure the general health

and safety of people within the City. The most recent plan can be found at the following link: www.stormready.org.

Environmental Assessment – Exemption

The Citrus Heights General Plan Final Environmental Impact Report (FEIR) was certified in August 2011 (City Council Resolution No. 2011-105). In 2013, the City Council adopted a Negative Declaration which tiered from this prior EIR. The proposed amendment includes only minor policy language modifications which does not have the potential to impact the environment.

As a result of these facts, staff recommends that the City Council determine that the project is exempt from CEQA under Section 15061 where the amendment is covered by the common sense exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment.

Planning Commission Meeting

The Planning Commission reviewed the proposed General Plan Amendment on May 11, 2022 and recommended the City Council find the Project is Exempt from CEQA per Section 15061(b)(3) and approve the proposed General Plan Amendment to incorporate the Local Hazard Mitigation Plan by reference into the Community Health section of the General Plan.

Attachments

1. Resolution 2022-__, a Resolution of the City Council of the City of Citrus Heights approving the proposed General Plan Amendment to include the Local Hazard Mitigation Plan into the Community Health section of the General Plan.

Exhibits

- A. Local Hazard Mitigation Plan (LHMP) Draft Amendment to Community Health Chapter of General Plan (Redline Format)

RESOLUTION NO. 2022-_____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CITRUS HEIGHTS,
CALIFORNIA, FINDING THE PROJECT IS EXEMPT FROM CEQA PER
SECTION 15061(B)(3) AND APPROVING THE PROPOSED GENERAL PLAN
AMENDMENT TO INCLUDE THE LOCAL HAZARD MIGIATION PLAN INTO
THE COMMUNITY HEALTH SECTION OF THE GENERAL PLAN**

WHEREAS, on February 24, 2022, the City Council of the City of Citrus Heights adopted the 2021 Sacramento County Local Hazard Mitigation Plan (LHMP) Update ; and

WHEREAS, per Government Code 65302.6 any jurisdiction wanting to be considered eligible for grant funding from FEMA must include language specific to the LHMP within the Safety Element of their General Plan to provide a cross reference and must link electronically to the most current and approved LHMP within the language of the General Plan Safety Element; and

WHEREAS, the City staff incorporated required language into the Community Health Chapter of the General Plan; and

WHEREAS, on May 11, 2022 the City Planning Commission unanimously recommended that the City Council find the project exempt from CEQA per Section 15061(B)(3) and adopt the draft amendment to the General Plan; and

WHEREAS, on June 9, 2022, the City Council held a public hearing to take final action wherein public testimony was taken on the project and the CEQA determination

NOW, THEREFORE, BE IT RESOLVED the Citrus Heights City Council hereby resolves as follows:

1. The proposed amendment to the Community Health Chapter of the General Plan is exempt from CEQA per Section 15061(B)(3) of the California Environmental Quality Act; and
2. The City Council does hereby adopt a General Plan Update as shown in Exhibit A as final.

PASSED AND ADOPTED by the City Council of the City of Citrus Heights this 9th day of June, 2022 by the following vote:

AYES: **Council Members:**
NOES: **Council Members:**
ABSENT: **Council Members:**
ABSTAIN: **Council Members:**

Porsche Middleton, Mayor

ATTEST:

Amy Van, City Clerk

Exhibit A:

Local Hazard Mitigation Plan (LHMP) Draft Amendment to Community Health Chapter of
General Plan (Redline Format)



CHAPTER

4

COMMUNITY HEALTH

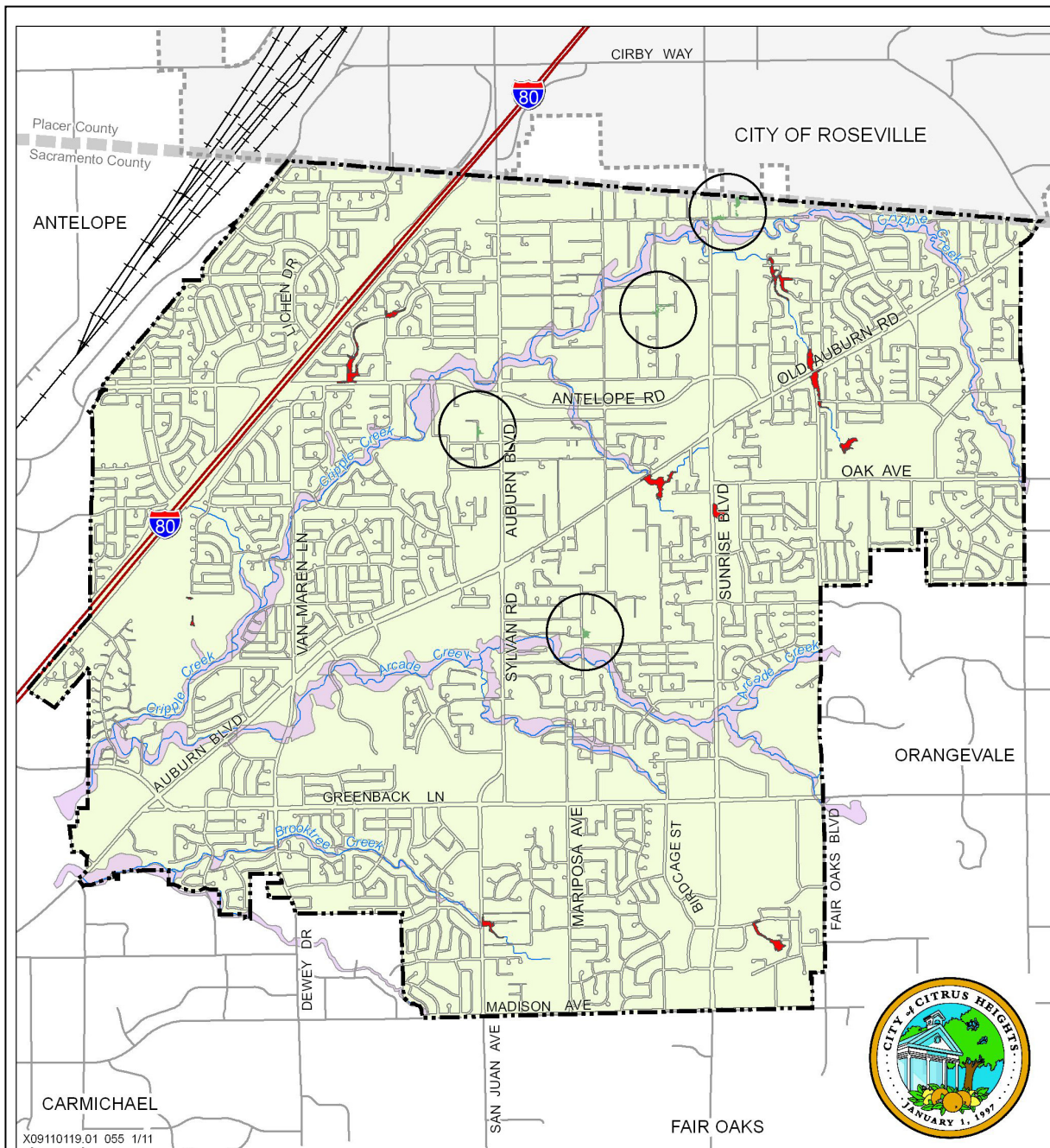
INTRODUCTION

The health of a community and its residents is vital to its growth and quality of life. This element of the General Plan addresses community health issues, including flood protection, seismic activity, hazardous materials emergencies, air quality, climate change, and noise. This chapter focuses on maintaining a healthy and safe physical environment and ensuring community health through access to high-quality public services.

FLOODING/STORM DRAINAGE

Citrus Heights is situated within several drainage basins that include Arcade and Cripple Creeks and their tributaries, including Brooktree, Mariposa, San Juan and Coyle Creeks. All of these streams flow generally west into Arcade Creek to the Natomas Main Drainage Canal and then the Sacramento River. The streams in Citrus Heights are basically unaltered and maintain a riparian corridor. The City's storm drainage system empties into these creeks. Arcade and Cripple Creeks have relatively small hydraulic capacity and can be quickly overtapped during severe storm run-off events, leading to overflow of the stream banks and the temporary inundation of floodplain and adjacent low-lying areas.

Federal Emergency Management Agency standards apply to development in the 100-year floodplain (see *Map 12: Floodplain Areas*), which is the area with a one percent or greater chance of being flooded in any year. Development in the floodplain can increase flooding hazards by raising water levels upstream and by adding flow, velocity, and debris downstream. Citrus Heights is contained within the Central Valley Flood Protection Plan (CVFPP) area, which covers the entire Delta region. CVFPP standards apply to development in the 200-year floodplain. The City of Citrus Heights does not include any area within 200-year floodplains delineated on CVFPP maps prepared by the State Department of Water Resources.



LEGEND

- | | | |
|------------------------|----------|---------------------------|
| City of Citrus Heights | Freeway | Known Ponding Areas |
| Other Cities | Roadways | Known Street Flood Area |
| County Boundary | Creeks | FEMA 100-year Flood Plain |
| Railroad | | |



0 0.25 0.5 1
MILES

Map 12
Floodplain Areas

Property owners along creek areas have expressed major concerns about flooding and the potential increased run-off with future growth. The City is currently reviewing the administration and funding of the flood control and stormwater utility program.

The City places a high priority on preventing flood damage and storm drainage effects. The policies in this section are intended to minimize the effects of any flood events on citizens and property.

In 2006, the state adopted Assembly Bill (AB) 2140 which added provisions specifying what is to be included in a Local Hazard Mitigation Plan (LHMP) and requiring a linkage between a local jurisdiction's LHMP and the Safety Element of their General Plan. AB 2140 requires a jurisdiction to adopt the LHMP into the Safety Element of the General Plan in order to be fully eligible for disaster relief funding under the California Disaster Assistance Act. AB 2140 can be met by either including the LHMP language specific to AB 2140 as part of the Safety Element or to incorporate the LHMP by reference into the Safety Element of the General Plan.

Sacramento County has a current LHMP which includes an assessment of the County's risk and vulnerability related to natural and other identified hazards and a comprehensive mitigation strategy which includes actions and projects designed to mitigate or reduce the impacts of those hazards and to increase community resiliency. This LHMP has been formally adopted and incorporated by reference into the Safety Element of the General Plan via a Board of Supervisors resolution.

To further meet the requirements of AB 2140, the City adopts and incorporates by reference the most current LHMP as part of this Safety Element to the General Plan which should be consulted when addressing known hazards to ensure the general health and safety of people within the City. The most recent plan can be found at the following link: www.stormready.org.

Goal 49: Implement stormwater management programs to protect life and property from flood related hazards

Policy 49.1: Promote drainage improvements through natural means and practices that minimize flooding.

- Actions*
- A. Work with Sacramento County and other local, regional, state and federal agencies to develop Best Management Practices (BMP) through stormwater management programs, and to finance, construct and plan improvements to improve health of the watershed and minimize flooding in and around the City of Citrus Heights.*
 - B. Continue working on solutions to localized flooding problems in the vicinity of Cripple and Arcade Creeks.*
 - C. Modify the storm drainage program to provide for City collection and allocation of all storm drainage fees.*



CITY OF CITRUS HEIGHTS

CITY COUNCIL STAFF REPORT

MEMORANDUM

DATE: June 9, 2022

TO: Mayor and City Council Members
Ashley J. Feeney, City Manager

FROM: Amy Van, City Clerk

SUBJECT: Changing the Time of Regular City Council Meetings

Summary and Recommendation

Staff recommends the City Council adopt Resolution No. 2022-____ a resolution of the City of Citrus Heights, California, changing the time for regular meetings of the City Council.

Council Goal

This item supports the City Council three-year goal to enhance community vibrancy and engagement.

Fiscal Impact

There is no fiscal impact associated with this action.

Background and Analysis

Citrus Heights Municipal Code section 2-61 states the City Council shall set a time and place for its regular meetings by resolution. The City Council previously adopted Resolution No. 2005-33 fixing the time and place for its regular meetings as the second and fourth Thursdays of the month at 7:00 p.m. During the May 10, 2022 Strategic Planning Retreat, Council discussed the topic of changing the regular meeting start time to an earlier time. As a result, Council adopted a Strategic Planning Objective for staff to, “present to City Council for consideration, an earlier start time for the City Council meetings, with emphasis on promoting public participation through effective communications.”

Based on discussions during the retreat, staff is presenting two earlier start time options for Council deliberation, and recommend Council select one of the proposed times for regular meetings:

- 6:00 p.m. the second and fourth Thursdays of the month, or
- 6:30 p.m. the second and fourth Thursdays of the month.

Occasionally, the City Council will hold a special meeting to begin at 6:00 p.m. or even earlier. State law allows the Council to hold special meetings at times other than the established regular meeting time of 7:00 p.m.; such meetings must be noticed as “special meetings” (Govt. Code sections 54954, 54956). Typically, special meetings are scheduled to conduct business in closed session prior to the regular meeting so that the public portion of the meeting is not interrupted by the closed session. Generally, special meetings for closed session occur a couple of times a year and are scheduled approximately 30 minutes prior to a regular meeting.

Over the last several years, Council meetings frequently began before 7:00 p.m. to conduct study sessions (also referred to as work sessions) to discuss topics of interest and/or receive presentations, which was allowed by noticing the meeting as a Special Meeting. By changing the start time of the regular meetings to either 6:00 p.m. or 6:30 p.m., study sessions most likely would occur during the regular portion of the meeting.

Public meetings offer the opportunity to increase public engagement and understanding related to an issue or proposal. A key goal to expanding participation in the public input process at City Council meetings is conducting meetings at a time that is most convenient for the community.

Staff researched regular City Council meeting start times throughout the region and the results are shown in the table below.

City	Regular Meeting Schedule
Rancho Cordova	5:30 p.m. first and third Mondays of the month
Elk Grove	6:00 p.m. second and fourth Wednesdays of the month
Galt	6:00 p.m. first and third Tuesdays of the month
Roseville	6:00 p.m. first and third Wednesdays of the month
Rocklin	6:00 p.m. second and fourth Tuesdays of the month
Folsom	6:30 p.m. second and fourth Tuesdays of the month
Davis	6:30 p.m. first and third Tuesdays of the month
West Sacramento	7:00 p.m. first and third Wednesdays of the month

City Council meetings are broadcast live on Metro Cable 14. Sacramento Metropolitan Cable Commission staff have confirmed they are able to broadcast our meetings live at either of the proposed earlier start times. If adopted, the change in the regular meeting schedule will begin with the July 14, 2022 meeting. An announcement will be provided at the June 23, 2022 City Council meeting, as well as a robust communications effort to notify the public through various communication channels including a News Flash on our website, article in the City’s electronic newsletter, social media posts, signage at City Hall, and advertisements on Metro Cable Channel 14. In addition to this resolution, the City Council Handbook should be updated to reflect an earlier start time; staff will present those updates at a future City Council meeting.

Attachments

1. Resolution No. 2022-___ Resolution changing the time for regular meetings of the City Council.

RESOLUTION NO. 2022- ____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CITRUS HEIGHTS,
CALIFORNIA, CHANGING THE TIME FOR REGULAR MEETINGS OF
THE CITY COUNCIL**

WHEREAS, the City Council previously adopted Resolution No. 2005-33 fixing the time and place for its regular meetings as the second and fourth Thursdays of the month at 7:00 p.m.;

WHEREAS, the City Council also adopted Resolution No. 2021-089 stating if a regular meeting of the City Council falls on a legal holiday, the meeting shall be held on the preceding day at the aforesaid hour and place or may be cancelled in advance; and

WHEREAS, the City desires to change the meeting time for regular City Council meetings to ____ p.m. on the second and fourth Thursdays of the month.

NOW THEREFORE BE IT RESOLVED AND ORDERED that the City of Citrus Heights does hereby fix the time and place for regular meetings of the City Council on the second and fourth Thursdays of the month at ____ p.m. in the Council Chambers, 6360 Fountain Square Drive, Citrus Heights, California.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

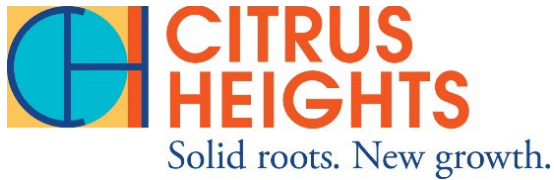
PASSED AND ADOPTED by the City Council of the City of Citrus Heights, California, this 9th day of June, 2022 by the following vote, to wit:

AYES:	Council Members:
NOES:	Council Members:
ABSTAIN:	Council Members:
ABSENT:	Council Members:

Porsche Middleton, Mayor

ATTEST:

Amy Van, City Clerk



CITY OF CITRUS HEIGHTS

MEMORANDUM

DATE: June 9, 2022

TO: Mayor and City Council Members

FROM: Ashley J. Feeney, City Manager

SUBJECT: “California Sports Wagering Regulation and Unlawful Enforcement Act” Initiative 19-0029A1

The staff report and resolution for this item will be sent under separate cover prior to the June 9, 2022 City Council meeting and posted on the City’s website at citrusheights.net/agendacenter.