



**CITY OF CITRUS HEIGHTS**  
 6237 Fountain Square Drive, Citrus Heights, CA 95621  
 (916) 727-4770 • Fax (916) 727-1454

**APPLICATION FOR STREET USE PERMIT**

**PERMIT NO.** \_\_\_\_\_

1. Application is made for permission to encroach on City highway right of way for the activity described below on:

\_\_\_\_\_ Between \_\_\_\_\_  
 (Name of Road) (Cross Roads or Address)

(Attach map or sketch outlining route or roads included if more than one road is involved.)

2. Description of Activity:

(a) Kind: \_\_\_\_\_  
 (Parade, Street Closure for Group Function: Dance, Music Festival, Block Party, Etc., - Be Specific)

(b) Participants: \_\_\_\_\_  
 (Number of each - Walkers, Cars, Bicycles, Horses, Floats, Etc.)

Starting Time: \_\_\_\_\_ Date: \_\_\_\_\_ 20\_\_\_\_ Completion Time: \_\_\_\_\_ Date: \_\_\_\_\_ 20\_\_\_\_

3. Attach Maps or Sketches to application in triplicate. See back of application under traffic control for details required on Maps or Sketches.

4. Applicant must check with Regional Transit and the local fire department serving the area covered by this permit to learn and comply with their requirements and additional instructions, if any.

5. This application must be completed, with all required attachments, and submitted to the City of Citrus Heights, Department of Public Works at the above address at least 30 days prior to the activity starting date.

6. Departmental review will be completed within 30 working days of application date. Permit, if approved, will be mailed to applicant (or applicant will be notified of denial) no later than 3 days prior to activity starting date. If not called for at Department of Public Works (address above).

7. Attention is directed to the General Provisions and Specific Conditions printed on the reverse side of this permit and to any Special Provisions attached hereto and made a part hereof.

8. Time limit 10:00 P.M. Sunday - Thursday and 12 P.M. Friday and Saturday.

In consideration of the granting of this application, it is agreed by the applicant that the City of Citrus Heights and any officer or employee thereof shall be saved harmless by the applicant from any liability or responsibility for any accident, loss or damage to persons or property, happening or occurring as the proximate result of any activity undertaken under the terms of this application and the permit or permits which may be granted in response thereto, and that all of said liabilities are hereby assumed by the applicant. It is further agreed that if any part of this activity interferes with the future use of the highway it must be removed or relocated, as designated by the Director of Public Works, at the expense of the applicant or his successor in interest.

Application Date: \_\_\_\_\_

Applicant: \_\_\_\_\_

By: \_\_\_\_\_  
 (Must be 18 years of age or older.)

Address \_\_\_\_\_

Telephone No.: \_\_\_\_\_

**SPACE FOR SKETCH OR ADDITIONAL DETAILS:**  
 You may attach extra pages of sketches or details if necessary

**PERMIT AUTHORIZATION**

Traffic Review By: \_\_\_\_\_ Date: \_\_\_\_\_

Police Review By: \_\_\_\_\_ Date: \_\_\_\_\_

CHP Review By: \_\_\_\_\_ Date: \_\_\_\_\_

Permit Fee: \$ \_\_\_\_\_ Code: 2900-9270-OST-ODPW-29001

Validation: \_\_\_\_\_

This permit shall be void unless the activity herein contemplated shall have been undertaken and completed according to the times and dates established above and is nontransferable.

**APPLICATION APPROVED SUBJECT TO CONDITIONS INCLUDED & IMPLIED, & IS REVOCABLE AT ANYTIME.**

Diane Nakano, City Engineer

Conditions

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_, 20\_\_\_\_