



City of Citrus Heights
6237 Fountain Square Dr.
Citrus Heights, CA 95621

Tree Permit Application

Permit No. _____
Permit Fee \$ _____
Receipt No. _____
Approved By _____

The undersigned owner of the property at:

Address: _____

Hereby applies for a permit to **remove** **prune** **encroach under dripline**
of the following protected tree(s):

Native Oak Species: _____ **Circumference:** _____
(Measured at 4 ½ feet above the ground)

Location on Property: _____

Work To Be Performed: _____

Reason Work is Necessary:

Property Owner: _____

Mailing Address: _____

Phone Number(s): _____ ; _____

Property Owner Signature: _____

Company / Individual Performing Work *(if different from applicant):* _____

Address: _____

Phone Number: _____ **ISA #** _____

***NOTE*:** *This application shall be filed with the Planning Department along with the following items:*

- **Arborist's Report**
- **Photograph(s) of the tree(s)**
- **\$30.00 application fee payable to City of Citrus Heights**

Please allow 3-5 days processing time.

PERMIT

Permit No. _____

Issued By _____

This permit allows the applicant to **remove, prune, encroach under dripline** the above listed tree(s) in accordance with the provisions of the City of Citrus Heights Municipal Code Chapter 19.12. By signing this permit, the applicant agrees to comply with its provisions and all conditions listed herein and the special conditions listed below.

CONDITIONS:

_____ 24 inch box size replacement landscape tree(s) will be required and may be planted anywhere on the property. If conditions are not met within the allotted time specified, payment of \$298.00 per inch may be required. Call the Planning Division at (916) 727-4740 when removal, planting, and installation are complete.

_____ NO replacement(s) required.

_____ Other _____

Applicant or Representative Signature _____

Date Permit Effective: _____

This permit is nontransferable and EXPIRES ONE YEAR from date issued.

NOTE: A copy of this permit must be available at the job site at all times when work is being performed.

General Provisions

PERMIT. This permit is issued in accordance with Chapter 19.12 of the City of Citrus Heights Municipal Code.

ACCEPTANCE OF PROVISIONS. It is understood and agreed by the Permittee that the doing of the work under this permit shall constitute an acceptance of all the general and specific conditions hereof.

KEEP PERMIT ON WORK SITE. This permit shall be kept at the site of the tree removal and must be shown to any representative of the Department of Public Works or any law enforcement officer upon demand.

REMOVAL OF TREES. In the removal of a tree, the entire stump shall be taken out for a depth of at least two feet below the ground surface.

TRIMMING OF TREES. In general, only light trimming of branches two inches or less in diameter will be permitted and only when specifically so stated on the face hereof. The shapeliness of the tree must be preserved.

STREET TREES. Trees located within City rights of way or easements shall not be removed or trimmed unless specifically authorized on this permit

CONTROL MEASURES. The following control measures to mitigate damage to oak trees by land development shall be followed:

- (a) No grade cuts greater than one foot shall occur within the drip lines of oak trees and no grade cuts whatsoever shall occur within five feet of their trunks;
- (b) No fills greater than one foot shall be placed within the drip lines of oak trees and no fill whatsoever shall be placed within five feet of their trunks;
- (c) No trenching whatsoever shall be allowed within the drip lines of oak trees. If it is absolutely necessary to install underground utilities within the drip line of an oak tree, the trench shall be either bored or drilled;
- (d) No sprinkler system shall be installed in such a manner that it irrigates the ground within the drip lines of oak trees;
- (e) Landscaping beneath oak trees which includes plant species shall be limited to those species which are tolerant of the natural semi-arid environs of the trees.
- (f) No paving with non-porous material within drip lines of oak trees.

VIOLATION. Any violation of the provisions of Chapter 19.12 is unlawful and a public nuisance, and the duly constituted authorities of the City shall immediately commence an action or proceeding for the abatement and enjoinder thereof and shall take other steps in the manner provided by law. The cost of such abatement of the public nuisance shall become a lien on the property pursuant to Government Code Section 25845. A violation of Chapter 19.12 is a misdemeanor and is punishable by imprisonment in the County Jail for a period up to six (6) months or by a fine of Five Hundred Dollars (\$500.00) or both.