



# CITY OF CITRUS HEIGHTS

## Memorandum

February 11, 2011

**TO:** Henry Tingle, City Manager

**FROM:** David Wheaton, General Services Director  
Mary Poole, Senior Management Analyst

**SUBJECT:** Resolution to Adopt Updated License Fees for Sterilized Cats and Dogs

Approved and Forwarded to  
City Council

*Stefani Danille* Fin.

APPROVED Atty.

*Henry Tingle*  
Henry Tingle, City Manager

### Summary and Recommendation

The City's contract for Animal Care and Regulation Services with Sacramento County requires the City to maintain in full force and effect during the term of the Agreement and animal control ordinance similar to the provisions found in Title 8 of the Sacramento County Code and other animal control ordinances and resolutions, including, but not limited to, the type and amount of fees.

The attached resolution complies with these requirements except for the license fees dealing with Pet Overpopulation, which Citrus Heights City Council declined to adopt and which the County is not requiring Citrus Heights to adopt during the term of the current Agreement.

Staff recommends the City Council:

- (1) Adopt the Resolution setting forth new licensing rates for sterilized dogs and cats.

### Fiscal Impact

A positive fiscal impact of an estimated \$12,000 is expected to result from the updated license fee schedule. The City pays \$4.73 to the County for each license issued. This amounts to between \$10.27 (neutered animal) and \$25.22 (intact animal) per license returned to the City to partially offset the costs of the Animal Care and Regulation program.

### Background and Analysis

The City of Citrus Heights has contracted with Sacramento County for Animal Care and Regulation services since incorporation. The City currently has an Agreement in place with Sacramento County to provide animal care and regulatory services through June 30, 2011. Terms of the Agreement require the City to maintain an "animal control ordinance similar to the provisions found in Title 8 of the Sacramento County Code and other animal control ordinances and resolutions which may be adopted by County Board of Supervisors, including, but not limited to, the type and amount of fees."

The County has made several updates to Title 8 since the City of Citrus Heights adopted it in its entirety in 1997. The City Council adopted Chapter 8 of the Citrus Heights Municipal Code in

**Subject:** Resolution for Adoption of License Fee Schedule  
**Date:** February 11, 2010  
**Page:** 2 of 2

December 2009; however, the license fee update was postponed to allow for adequate time for a public hearing.

The attached Resolution sets forth updated license rates for sterilized cats and dogs. The rate for sterilized pets will increase from \$10 per year to \$15 per year. The rate for intact animal licenses remains at \$30 per year. Additional rate structure and changes will be considered as part of the comprehensive Animal Care and Regulation program review, currently underway.

### **Conclusion**

Staff recommends the City Council:

- (1) Adopt the Resolution setting forth new licensing rates for sterilized dogs and cats.

Attachments:

- (1) Resolution for License Fee Schedule for Sterilized Cats and Dogs

**RESOLUTION NO. 2010-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CITRUS HEIGHTS  
APPROVING AND ESTABLISHING A FEE SCHEDULE REGARDING THE  
PROVISION OF ANIMAL CARE AND REGULATION LICENSING SERVICES BY  
AND FOR THE CITY**

**WHEREAS**, the City of Citrus Heights (“City”) has an agreement with the County of Sacramento to provide the City with Animal Care Regulation Services; and

**WHEREAS**, pursuant to the City’s agreement with the County of Sacramento, the County of Sacramento Department of Animal Care and Regulation is authorized to license animals belonging to City residents; and

**WHEREAS**, dog and cat licensing rates for Citrus Heights residents have not been increased since before incorporation; and

**WHEREAS**, it is necessary to increase licensing rates to bring them into conformance with Sacramento County licensing rates; and

**WHEREAS**, Sacramento County has agreed not to impose its Pet Overpopulation Ordinance requirements on Citrus Heights residents.

**WHEREAS**, Citrus Heights residents will be charged licensing fees as set forth in this resolution; and

**WHEREAS**, the City of Citrus Heights desires to establish a schedule of fees relating to the provision of animal services by and for the City, which fees shall be effective March 1, 2110

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Citrus Heights that:

1. **Section 1.** **Recitals.** The foregoing recitals are true and correct and this Council so finds and determines.
2. **Section 2.** **Purpose.** Fees for animal services provided by and for the City shall adhere to the amounts established by this Resolution.
3. **Section 3.** **Schedule of Fees.** All licenses issued by the County for animals within the City prior to March 1, 2010 shall remain in full force and effect until their expiration. The following schedule sets forth fees for animal services provided by or for the City. The fees set forth below may be amended or modified at any time by the City Council, by subsequent resolution.

**CITY OF CITRUS HEIGHTS, ANIMAL LICENSE FEE SCHEDULE**

<i>CATEGORY:</i>	
<b>A. DOG AND CAT LICENSES</b>	
ALTERED (ANNUAL FEE)	\$15.00
UNALTERED (ANNUAL FEE)	\$30.00
DELINQUENT LICENSE FEE	\$15.00
DUPLICATE TAG/LICENSE	\$ 5.00

4. **Section 4. Effective Date.** This Resolution shall take effect immediately, and the fees established herein shall be effective as of March 1, 2010.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

**PASSED AND ADOPTED** by the City Council of the City of Citrus Heights, California this 11<sup>th</sup> day of February, 2010, by the following vote, to wit:

- AYES:**
- NOES:**
- ABSTAIN:**
- ABSENT:**

\_\_\_\_\_  
Jayna Karpinski Costa, MAYOR

**ATTEST:**

\_\_\_\_\_  
Amy Van, CITY CLERK