



Citrus Heights Holiday Referral Program



2018 Timeline

Thursday, October 25, 2018	City Council presentation
Friday, October 26, 2018	First E-mail announcing timeline and program
Friday, October 26, 2018	E-mail announcement and City website
Monday, October 29, 2018	Press Release: Application Deadline and Donations
Thursday, November 1, 2018	Start accepting applications
Friday, November 2, 2018	Start interviewing applicants
Tuesday, November 6, 2018	Press Release: Application Deadline and Donations
Wednesday, November 7, 2018	Meet with service clubs/schools (In Person) 4 p.m.
Friday, November 16, 2018	Last day to accept applications
Monday, November 19, 2018	Start accepting donations
Monday, November 19, 2018	Press Release: Accepting Donations
Monday, December 3, 2018	Disseminate accepted applicants to adopting families
Friday, December 14, 2018	Final day to accept donations
Thursday, December 20, 2018	Holiday pick up at 9 a.m. & 10:30 a.m.
Thursday, December 20, 2018	Family deliveries
Saturday, December 22, 2018	Last minute family pick up
Saturday, December 22, 2018	Remaining gifts made available to others in need