



# Citrus Heights Block Party

Saturday, June 3, 2017 • 3 p.m. to 8 p.m. •

Van Maren Park, 6601 Thalia Way, Citrus Heights, CA 95621

Vendor Application Deadline: May 1, 2017



All fields are mandatory. Do not return an incomplete form.

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Business Name: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_

\*Resale Number: \_\_\_\_\_ Health Permit # if applicable: \_\_\_\_\_

\*Please List All Items to Be Sold: \_\_\_\_\_

### All vendors selling or displaying must:

- Complete application in full—include a copy of your resale permit and health permit. (If applicable, you **must** send us a copy of your health permit. All food vendors must complete and submit their proposed menu, and site plan along with this application.)
- Sign the liability clause on the following page.
- Include a copy of your certificate of liability insurance. (See details below)
- Send payment with application—no exceptions, no rain date.

### Vendor Type (Please check only one):

Crafts & Antiques  New Merchandise/Commercial  Nonprofit/Community  Food Booth  Food Truck

### Please check which booth you would like:

#### VENDOR TYPE

Type of Vendor	Booth Space and Fee Please Check One: <input checked="" type="checkbox"/>
Crafts	<input type="checkbox"/> 10x10 -- \$75
*See to the right for additional info	<input type="checkbox"/> 20x10 -- \$150
New Merchandise or Commercial	<input type="checkbox"/> 10x10 -- \$125
	<input type="checkbox"/> 20x10 -- \$250
Nonprofit or Community	<input type="checkbox"/> 10x10 -- \$35
Food Booth	<input type="checkbox"/> 10x10 -- \$125
	<input type="checkbox"/> 20x10 -- \$250
Food Truck	<input type="checkbox"/> \$200
10x10 Canopy Rental	<input type="checkbox"/> \$90

\*Craft Vendors will be 100% handmade items, NO EXCEPTIONS.

**ALL VENDORS** are required by the California State Board of Equalization to have a State of California Resale Permit. For further information, call (916) 227-6700. You must provide a copy of your resale permit with your application and display a copy of your permit at your booth during the event. **All vendors must provide proof of vendor's insurance. A certificate of liability naming EzEvents, Inc. and the City of Citrus Heights as additional insured must be provided. No exceptions.**

**ALL FOOD VENDORS** must enclose a copy of their proposed menu with their application as well as a copy of their health permit.

If you are a food vendor NOT currently permitted in Sacramento County you are considered a **Temporary Food Facility (TFF) and will incur an additional TFF Fee which MUST be included with your application and is not a part of the booth fee.** The Fee is \$75 for Low-Risk (includes pre-packaged foods, hot dogs, corn dogs, popcorn, cotton candy, Shave Ice and non- dairy coffee) and \$158 for High-Risk foods (includes food that is cooked, barbecued, or deep fried, nachos, meat or seafood, rice, pizza, sushi, tacos, and dairy drinks).

**ALL TFF VENDORS** MUST attach the following pages from their TFF Operators Packet: TFF Information Sheet and TFF Menu.

If you need the packet, [click here](#) or contact the Sacramento County Environmental Management Department at 916-875-8484.

Vendor space is open to any business, crafter, artist, vendor of agricultural products and food vendors selling either pre-packaged foods or cooked foods and refreshments. It is also open to nonprofit, community or school organizations. **There is no electrical access available. NO REFUNDS.**

**Fee Enclosed:** \$ \_\_\_\_\_ **Make checks payable to:** The City of Citrus Heights *(There will be a \$50 fee on all returned checks.)*  
**NO REFUNDS. This is a rain or shine event.**

**\*LIABILITY CLAUSE:** I, the undersigned, hold EzEvents, Inc. and the City of Citrus Heights, their employees, agents, and directors harmless of injury I may sustain or cause to others. I hold EzEvents, Inc. and The City of Citrus Heights harmless for loss of property that may occur with any activity at, or associated with the Citrus Heights Block Party on June 3, 2017. By signing below, I understand and acknowledge reading and agreeing to these terms and conditions.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For more information, please contact the Event Coordinator at 916-726-7404 or email [info@EzEvents.net](mailto:info@EzEvents.net)

MAKE CHECKS PAYABLE TO: CITY OF CITRUS HEIGHTS

**Please return the completed and signed application, along with all required documentation and payment to:**  
EzEvents, Inc.

Attn: Citrus Heights Block Party  
PO Box 7046, Auburn, CA 95604

**You can also email your application to:** [info@EzEvents.net](mailto:info@EzEvents.net) or Fax to: 909-498-7337

**A few important reminders:**

- **Set up starts at 1:30 p.m.** We ask that you unload and move your vehicle as quickly as possible.
- Vehicles must be moved out of festival area **no later than 2:30 p.m.**
- **We will not allow sellers to enter selling area after 2:30 p.m. No exceptions.**
- Your space number will be given to you at check-in when you arrive.
- **No giving away or sampling of food or drink without health permit/fees and approval. No exceptions.**
- Please bring your own set up equipment and tent weights in case of wind. This event is rain or shine.
- Side street parking will be available, but no street parking will be allowed where the festival will be held.
- Please do not tear down before 8:00 pm. Tear down may take place between 8:00 pm & 9:00 pm.
- You will not be permitted to bring in your vehicle to load until 8:00 pm.
- Please pick up your area before you leave. If you brought it, take it home. Please do not stuff event trash cans with your trash.

We wish you much success and appreciate your participation!

**Thank you for being a part of the Citrus Heights Block Party!**

[www.CitrusHeightsBlockParty.net](http://www.CitrusHeightsBlockParty.net)  
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