

**CITY OF CITRUS HEIGHTS
CITY COUNCIL
MINUTES
Special/Regular Meeting of Thursday, April 23, 2020
Virtually from the City Hall Council Chambers
6360 Fountain Square Drive, Citrus Heights, CA**

CALL REGULAR MEETING TO ORDER

The regular meeting was called to order at 7:00 p.m. by Mayor Slowey.

1. The Flag Salute was led by Mayor Slowey.
2. Roll Call: Council Members present: Bruins, Daniels, Middleton, Miller, Slowey
Council Members absent: None
Staff present: Anderson, Boyd, Cotter, Flores, Frey, Hodgkins,
Jones, Morris, Russo, Van and department directors.
3. The video statement was read by City Clerk Van.

APPROVAL OF AGENDA

Mayor Slowey requested to hear City Manager Items directly after approval of agenda.

ACTION: On a motion by Council Member Bruins, seconded by Council Member Middleton, the City Council approved the agenda as amended.

AYES: Bruins, Daniels, Middleton, Miller, Slowey
NOES: None
ABSENT: None

CITY MANAGER ITEMS

City Manager Boyd stated the City has pivoted our discussions to the subject of reopening, not only the City but the community as well. Advocating for our City at the state and national level is key for our City. Unfortunately, cities were left out of \$484 billion interim emergency spending package this week. The federal government failed to include direct and flexible aid to local governments of all sizes below the population of 500,000 to help address revenue shortfalls and increased expenses due to COVID-19. While assistance to local governments will be included in the fourth spending package as we are hearing; in the meantime the City is supporting HR 6467 the Community Relief Act. Conversations at the state level are also beginning to acknowledge the impact of COVID-19 has had on local governments that must continue to provide essential services like public safety. He also commended Police Chief Ron Lawrence upon completion of his term as the California Police Chiefs Association President.

PRESENTATIONS

4. Proclamation of the City of Citrus Heights Proclaiming May 2020 as Building Safety Month

Chief Building Official Anderson explained that Building Safety Month is an international campaign that takes place in May to raise awareness about building safety. This campaign reinforces the need for the adoption of modern, regularly-updated building codes, and helps

individuals, families and businesses understand what it takes to create safe and sustainable structures.

Mayor Slowey read the proclamation.

COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES

Council Member Bruins provided a report from the Sacramento Regional County Sanitation and Sacramento Area Sewer District Board meeting.

Council Member Middleton said the Citrus Heights Youth and Family Services is doing a Senior Spotlight for graduating seniors recognizing their accomplishments.

Council Member Daniels provided a report from the Sacramento Metropolitan Air Quality Management District Board meeting.

Vice Mayor Miller had nothing to report.

Mayor Slowey provided a report from the Sacramento Area Council of Governments Commercial Corridor Taskforce meeting. He also provided a report from the Sacramento Public Library Authority Board meeting.

PUBLIC COMMENT

None

CONSENT CALENDAR

5. **SUBJECT**: Approval of Minutes
RECOMMENDATION: Approve the Minutes of the Regular Meeting of Thursday, March 26, 2020 and the Special/Regular City Council Meeting of Thursday, April 9, 2020
6. **SUBJECT**: Various Signalized Intersection Safety Improvements Project Reject All Bids and Authorize Staff to Re-Bid
STAFF REPORT: S. Hodgkins / L. Blomquist
RECOMMENDATION: Adopt Resolution No. 2020-031; A Resolution of the City Council of the City of Citrus Heights, California, Rejecting Bids for Construction of the Various Signalized Intersection Safety Improvements Project and Authorizing the Release of a Revised Bid Package
7. **SUBJECT**: Mariposa Avenue Safe Routes to School Phase 3 Project Final Acceptance – City P.N. 20-14-003
STAFF REPORT: S. Hodgkins
RECOMMENDATION: Adopt Resolution No. 2020-032; A Resolution of the City Council of the City of Citrus Heights, California, Accepting the Mariposa Avenue Safe Routes to School Phase 3 Project as Complete and Authorizing the City Engineer to Record a Notice of Completion and Release the Contract Retention

8. **SUBJECT:** Approval of Sunrise MarketPlace Property-Based Improvement District 2019 Annual Report
STAFF REPORT: M. Huber
RECOMMENDATION: Adopt Resolution No. 2020-033; A Resolution of the City Council of the City of Citrus Heights, California, Approving the Sunrise MarketPlace 2019 Annual Report

ACTION: On a motion by Vice Mayor Miller, seconded by Council Member Bruins, the City Council adopted Consent Calendar Items 5, 6, 7 and 8.

AYES: Bruins, Daniels, Middleton, Miller, Slowey
 NOES: None
 ABSENT: None

PUBLIC HEARING

9. **SUBJECT:** Annexation of the Mitchell Farms Subdivision into Landscaping and Lighting Maintenance Assessment District 03-01, Zone 3
STAFF REPORT: S. Hodgkins / A. Flores
RECOMMENDATION: Adopt Resolution No. 2020-034; A Resolution of the City Council of the City of Citrus Heights, California, Annexing the Mitchell Farms Subdivision into Landscaping and Lighting Maintenance Assessment District 03-01, Zone 3

Associate Civil Engineer Flores explained this is the second step in annexing the Mitchell Farms subdivision in the Landscaping and Lighting Maintenance Assessment District 03-01, Zone 3. The area to be annexed is the open space that splits the subdivision. The open space is located within the 100 year floodplain and will not be developed. On March 9, 2020, the City Clerk mailed out ballots to the affected property owners. On March 26, 2020, the City Council approved the resolution to initiate this process and set April 23, 2020, as the date for the required public hearing.

Mayor Slowey opened the public hearing at 7:27 p.m.; hearing no speakers he closed the public hearing.

City Clerk Van opened the ballots. Staff tabulated the ballots received and not withdrawn and 100% were in support of the annexation of land to Landscape and Lighting Maintenance Assessment District 03-01, Zone 3 and 0% were in opposition of the annexation of land. Therefore, there is not a majority protest, and if the City Council would like to take action, they are free to do so.

ACTION: On a motion by Council Member Bruins, seconded by Council Member Middleton, the City Council adopted Resolution No. 2020-034; A Resolution of the City Council of the City of Citrus Heights, California, Annexing the Mitchell Farms Subdivision into Landscaping and Lighting Maintenance Assessment District 03-01, Zone 3.

AYES: Bruins, Daniels, Middleton, Miller, Slowey
 NOES: None
 ABSENT: None

REGULAR CALENDAR

10. **SUBJECT:** Approval of the Final Subdivision Map and Subdivision Improvement Agreement for Mitchell Farms Subdivision
STAFF REPORT: S. Hodgkins / A. Flores
RECOMMENDATION: Adopt Resolution No. 2020-035; A Resolution of the City Council of the City of Citrus Heights, California, Approving the Final Subdivision Map and Subdivision Improvement Agreement for Mitchell Farms Subdivision

City Engineer Hodgkins stated the item before Council is seeking approval of a subdivision map and subdivision improvement agreement for the Mitchell Farms subdivision. The developer has requested recording of the map prior to the final improvements being completed and accepted. Staff is requesting Council approving the item with the added condition of approval that directs the City Engineer to not release the map until such time that the subdivision improvement agreement and the improvement bond is in place and has been provided to the City; and that the improvement plans for the second phase, which is the park and open space area, are approved by the City and the Sunrise Recreation and Park District.

ACTION: On a motion by Vice Mayor Miller, seconded by Council Member Bruins, the City Council adopted Resolution No. 2020-035; A Resolution of the City Council of the City of Citrus Heights, California, Approving the Final Subdivision Map and Subdivision Improvement Agreement for Mitchell Farms Subdivision and direct that the City Engineer not release the Final Map for recording until such time that the City determines the developer has submitted the Improvement Security required in accordance with the Subdivision Improvement Agreement and the City has received and approved the final drainage and park/open space improvement plans for the Project.

AYES: Bruins, Daniels, Middleton, Miller, Slowey
 NOES: None
 ABSENT: None

11. **SUBJECT:** Acceptance of Department of Public Health Stop Tobacco Access to Kids Enforcement Grant
STAFF REPORT: J. Russo / K. Frey
RECOMMENDATION: Adopt Resolution No. 2020-036; A Resolution of the City Council of the City of Citrus Heights, California, Approving an Agreement, and Accepting Project Funding for the STAKE Grant and Funding for an Additional Police Officer Position - With the California Department of Public Health and Authorizing the City Manager to Execute the Agreement

Lieutenant Frey stated the mission of the Stop Tobacco Access to Kids Enforcement grant is to reduce the use and illegal sales of tobacco products to individuals under the age of 21. The objective of this grant is to educate the youth in our community about the dangers that are associated with use of tobacco products. An estimated 11,000 Citrus Heights households have children under the age of 18 and nearly 6,000 students in Citrus Heights schools.

ACTION: On a motion by Council Member Middleton, seconded by Council Member Daniels, the City Council adopted Resolution No. 2020-036; A Resolution of the City Council of the City of Citrus Heights, California, Approving an Agreement, and Accepting Project Funding for the

STAKE Grant and Funding for an Additional Police Officer Position - With the California Department of Public Health and Authorizing the City Manager to Execute the Agreement.

AYES: Bruins, Daniels, Middleton, Miller, Slowey
 NOES: None
 ABSENT: None

12. **SUBJECT:** Agreement with Sunrise MarketPlace, Inc. for Supplemental Police Services in Sunrise MarketPlace Business Improvement District
STAFF REPORT: R. Lawrence / J. Russo / C. Morris
RECOMMENDATION: Adopt Resolution No. 2020-037; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing a Contract with Sunrise MarketPlace, Inc. for Police Services

Lieutenant Morris reported the item is authorizing a contract with Sunrise MarketPlace, Inc. (SMP) to add an additional officer, a MarketPlace Specialist that would service the entire SMP area. The position would be fully funded by the Sunrise MarketPlace. The SMP area has encountered issues with shoplifting/petty theft, loitering, vandalism and robbery/assault. Some benefits of the SMP Specialist is enhanced police protection services, crime preventions education to businesses, crime reduction strategies and tactics, and collaboration with existing security personnel.

ACTION: On a motion by Council Member Bruins, seconded by Council Member Daniels, the City Council adopted Resolution No. 2020-037; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing a Contract with Sunrise MarketPlace, Inc. for Police Services.

AYES: Bruins, Daniels, Middleton, Miller, Slowey
 NOES: None
 ABSENT: None

13. **SUBJECT:** Allocation of Emergency Funding to the City's Nonprofit Partners Providing Essential Services Including Food, Household Items, Homeless Services, Domestic Violence Services, and Other Needs in Response to the COVID-19 Crisis
STAFF REPORT: C. McDuffee / S. Cotter
RECOMMENDATION: Adopt Resolution No. 2020-038; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Make Allocations of Emergency Funding to the City's Nonprofit Partners Providing Essential Services such as Food, Household Items, Homeless Services, Domestic Violence Services, and Other Needs in Response to the COVID-19 Crisis

Housing and Human Services Program Coordinator Cotter reported the Coronavirus Aid, Relief, and Economic Security (CARES) Act was signed by the President on March 27, 2020. As such, Citrus Heights will receive approximately \$376,000 in a one-time special allocation of Community Development Block Grant funding. She explained the funds will be distributed in two phase approach. The first phase would provide emergency financial assistance to existing non-profits for essential services. The second phase would allocate the remainder of funds after assessing evolving needs. She presented an overview of the first phase funding recommendations as follows:

Activity	Non-Profit Partner	Funding Request
Emergency Food Bank	Sunrise Christian Food Ministry	\$30,000
Domestic Violence Services	WEAVE	\$30,000
Community Meals	Campus Life Connection	\$15,750
Supplemental Fund for Navigator Program	Sacramento Self-Help Housing	\$125,000
Phase 1 Total		\$200,750
Remaining		\$175,278

Public Comment:

City Clerk Van read the following public comment from Scott Young with Sacramento Self-Help Housing, “My name is Scott Young, Homeless Outreach Supervisor for Sacramento Self-Help Housing. I am speaking on behalf of emergency funding for additional homeless outreach and navigation services. The purpose of this funding would be, in part, to provide motel rooms for unhoused individuals and families living in Citrus Heights. The Covid-19 crisis is forcing communities to address the needs of the most vulnerable. Currently, those who are unhoused have no place to wash hands, practice good hygiene, or use the bathroom. They also struggle with effective practices like social distancing. Motels rooms will help keep this population safe and help prevent the contraction and spread of Covid-19. Offering people temporary shelter also means that the Citrus Heights Navigator and organizations like Citrus Heights HART will have a much better opportunity to offer services and resources. Additionally, some of this funding would go to help people with move-in costs, such as deposits and first months' rent. I believe this funding could help many of Citrus Heights' homeless residents transition off the streets and into housing. I urge you to support this allocation of emergency funding for homeless services. Thank you.”

City Clerk Van read the following public comment from Rocky Peterson with Sunrise Christian Food Ministry, “Thank you for considering additional CDBG support during this COVID-19 emergency. Sunrise Christian Food Ministry is an Essential Agency during this time. We are being asked to help supply food to many additional hurting families. At the same time most of our elder support staff is having to shelter at home. So our needs have been to find food supplies whenever and wherever and to find support volunteers from the community. The volunteer support is working well. Many individuals are coming from an online service called Hands on Sacramento and from our supporting churches. The food supply is a real and ongoing problem. Our regular sources from stores have been reduced to 1-2 cases of an item instead of the regular 40-50. So our costs have increased. Also, we are having to redesign our distribution system to a drive through process. This has required prepacking our food in boxes. So we have increased costs for food packaging, gloves and face masks for customer and volunteer safety. Again, we thank you for your current CDBG support and for the possible increased support.”

City Clerk Van read the following public comment from Beth Hassett with WEAVE, “Thank you to the Citrus Heights City Council and staff for allocating emergency funds to your nonprofit partners to provide essential services, including Domestic Violence Services. During this pandemic, WEAVE has adapted its services to continue supporting survivors. We are still operating our 24/7 Support Line and launched on-line chat for those who can not safely call. We are still housing clients in our residential programs and providing supportive services such as counseling, case management, and legal services over the phone. Our Advocates who were embedded with Citrus Heights Police Department are still making follow-up calls to DV victims referred by the Police

Department and providing on-going emotional support and case management. These are important funds to assist with our operating costs, sheltering clients in hotels when safe to do so, and purchasing emergency supplies so we can continue to meet the needs of survivors. We appreciate the financial support.”

City Clerk Van read the following public comment from John Foley, with Sacramento Self-Help Housing, “Sacramento Self-Help Housing has worked closely with the city and particularly with the police department to respond to the homelessness crisis and move people inside. The Homeless Assistance Resource Team originally pushed for the creation of this position and has been a strong partner. The on-going efforts to provide support including food and sanitation help is making a difference, but actually moving people in off of the streets will be a game changer. We look forward to using motels right away and then assisting people to move on into their own permanent housing. Thank you for your leadership during this difficult times.”

City Clerk Van read the following public comment from Dan Palmer and Julie Habeeb with Campus Life Connection, “During the school year, the Citrus Heights Sayonara Center feeds an average of 50 children and youth daily after school. Currently, without any advertising, we are serving 65-90 meals to the community each Monday, Wednesday and Friday. San Juan Unified School District is providing free breakfast and lunch to the community so we wanted to offer them dinner. The Sayonara Center desires to meet this gap in services and provide free meals to the families of the Sayonara Center and the surrounding community, five days a week. We are also providing new books, coloring supplies and pages for children and youth to assist them as they miss time from school. Our need for additional funding is twofold. First, we are requesting an additional \$10,500 for our dinner service and staffing expenses. This funding will enable us to expand our dinner service to 5 days a week and include additional families as the need has grown in the last month from 40 meals to an average of 75. Second, we are requesting \$7,000 for camps activities and excursions for the students of Sayonara Center. Campus Life Connection’s annual spring fundraiser had to be canceled due to COVID-19. This fundraiser is how we fund a majority of the cost of summer activities for Sayonara Center students. These summer activities are life-changing and are something our students look forward to all year long. Thank you for your consideration of these needs represented by an additional \$17,500 in CDBG funding. Thank you.”

Council Member questions and comments followed.

ACTION: On a motion by Council Member Middleton, seconded by Council Member Bruins, the City Council adopted Resolution No. 2020-038; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Make Allocations of Emergency Funding to the City’s Nonprofit Partners Providing Essential Services such as Food, Household Items, Homeless Services, Domestic Violence Services, and Other Needs in Response to the COVID-19 Crisis.

AYES: Bruins, Daniels, Middleton, Miller, Slowey
NOES: None
ABSENT: None

DEPARTMENT REPORTS

City Manager Boyd stated staff does not have sufficient items for the May 14, 2020 regular council meeting that could not otherwise be pushed to the May 28, 2020 regular council meeting. Therefore, he recommended the regular meeting of May 14, 2020 be cancelled.

CITY MANAGER ITEMS

The City Manager items were heard prior to council comments and updates.

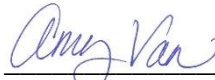
ITEMS REQUESTED BY COUNCIL MEMBERS/ FUTURE AGENDA ITEMS

None

ADJOURNMENT

Mayor Slowey adjourned the regular meeting at 8:25 p.m.

Respectfully submitted,



Amy Van, City Clerk